Regular Meeting – Agenda
June 13, 2016
Located at: 1030 Front Street at 7:00 p.m.
Agenda Codes: BA-Board Action Required, D-Discussion Item

Time Packet Page BA / D
7:00 1. Call to Order – Chairperson Wuertz

2. Review & Approve Agenda - President Wuertz
   Additional items or correction to be added to the agenda for action or information.

3. Election of Officers - President Wuertz
   Election of offices of Chair, Vice-Chair, Treasurer, and Secretary

4. Consent Agenda Items (All items approved by one motion) 
   Treasurer’s Report and Bills to June 13th, 2016.
   a. Check Register - 106 Bonanza Checking Acct Page 1
   b. P & L Detail – All Accounts Page 3
   c. Balance Sheet – All Accounts Page 14
   Minutes
   d. May 9, 2016 Regular Meeting Minutes Page 16
   Additional Items
   f. Approve Contract Amendment 2013-03-01: Arens, Wilfred ($600)
   g. Approve Payment 2013-03-01: Arens, Wilfred ($2,982.00 – Alt Drainage)
   h. Approve Contract Amendment 2014-06-01: Bayer, Delores ($4,500.00)
   i. Approve Payment 2014-06-01: Bayer, Delores ($8,502.81 – Alt Drainage)
   j. Approve Contract Amendment 2013-02-01: Barchenger, James ($265.00)
   k. Approve Payment 2013-02-01: Barchenger, James ($1,471.81 – Alt Drainage)

5. Open Discussion from the Public
   Opportunity for the public to address the NFCRWD Board of Managers.

REGULAR AGENDA ITEMS

6. Public Hearings
   None

7:15 7. Presentations
   2015 Audit Report - BerganKDV Handout
8. Staff Reports

a. Administrator’s Report – Tara Ostendorf
   1. Intern Introduction – William Lee
   3. Discuss date change for July regular meeting
   4. Discussion of Drone Services Presentation: July Meeting
   5. Drainage Policy – Draft: Specifications for Cattle Crossings
   6. Additional Business.

b. Technician’s Report – Christopher Lundeen
   1. Activity Report
   2. Prairie Storm Wetland Project: Update of proceedings
   3. Monitoring Report – E.coli results

c. Bookkeeper / Administrative Assistant’s Report – Christine Knutson
   1. As reported in Financial Statements

9. Program Reports

a. Permit Report - Tara Ostendorf
   1. None

b. Drainage Report – Tara Ostendorf
   1. CD 32 Repair: Status Update
      Update on construction progress; Letters from Raymond TWP
   2. CD 32 Repair: Right-of-Way Easement
      Discussion of process for right-of-way easement acquisition on Fischer / Weller property for tile realignment.
   3. CD 32 Repair: Additional Excavation on BR1 - Heieie
      Review additional information from NRCS, approve / deny change order to include additional excavation extents.
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<td>4.</td>
<td><strong>CD 32 Repair: Temporary Dewatering Plan</strong>&lt;br&gt;Update on change order for temporary dewatering plan due to tile failure on Weller property.</td>
<td></td>
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<td>7.</td>
<td><strong>JD2: Presentation of Scope of Services - HEI</strong>&lt;br&gt;Approve/deny scope of services from Houston Engineering Inc. (HEI) for verification and oversight of culvert replacement.</td>
<td>Handout</td>
<td>D</td>
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<td>8.</td>
<td><strong>JD2: Drainage Maintenance Request</strong>&lt;br&gt;Review maintenance request.</td>
<td>Page 34</td>
<td>D/BA</td>
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<td>9.</td>
<td><strong>JD1 BR 12 Repair: Status Update</strong>&lt;br&gt;Update on schedule for inspection; Review technical memo for revised hydraulic analysis on Br12 Fk3</td>
<td>Page 35</td>
<td>D/BA</td>
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<td>10.</td>
<td><strong>JD1 Main and Branches: Presentation of Scope of Services - HEI</strong>&lt;br&gt;Approve/deny scope of services from Houston Engineering Inc. (HEI).</td>
<td>Handout</td>
<td>D/BA</td>
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<td>11.</td>
<td><strong>CD7 Repair: Status Update</strong></td>
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<td>12.</td>
<td><strong>CD7 Repair: Redetermination of Benefits Proceedings</strong>&lt;br&gt;Review / approve contract for services agreement; update on project schedule.</td>
<td>Page 38</td>
<td>D/BA</td>
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<td>13.</td>
<td><strong>CD 43 Repair: Review recommendation for payment / consider hearing for final comment on project.</strong>&lt;br&gt;Review technical memo of engineer’s recommendations, review additional extents requested, review project As-Built, and consider final hearing for public comment.</td>
<td>Page 47</td>
<td>D/BA</td>
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<td>14.</td>
<td><strong>CD 29 – Beaver Dam Maintenance</strong>&lt;br&gt;Review / Approve dam removal expenditures.</td>
<td>Page 50</td>
<td>BA</td>
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<td>15.</td>
<td><strong>CD 5 – Repair Request</strong>&lt;br&gt;Review request for repair and summary of project proceedings.</td>
<td>Page 52</td>
<td>D/BA</td>
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16. **CD 21– Repair Request**
   Review request for repair and summary of project proceedings.

17. **CD 4– Repair**
   Review record of As-Built

18. **Other Ditch Business –**

c. **Board Member Reports**
   1.

9. **Items for Next Meeting Agenda**

10. **Calendar Review**

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Meeting Description</th>
<th>Meeting Location</th>
<th>Meeting Time</th>
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<tbody>
<tr>
<td>Wed, June 22nd</td>
<td>Bid Opening – Prairie Storm WR</td>
<td>NFCRWD Office</td>
<td>10:00 am</td>
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<tr>
<td>Wed – Fri, June 22-24</td>
<td>MAWD Summer Tour</td>
<td>Winona MN</td>
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<tr>
<td>Wed, July 6th</td>
<td>1W1P Policy Committee MTG</td>
<td>Litchfield MN</td>
<td>11:00 am</td>
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11. **FYI Items**
   - DNR News Releases – Business Training for AIS Prevention
   - Stearns COLA – Request for donations

12. **Adjournment**
   *** **Next meeting - Tentatively: Monday, July 18, 2016 at 6:30 pm** ***