



**Regular Meeting DRAFT Agenda**

**July 13, 2015**

Located at: 1030 Front Street at 7:00 p.m.

Agenda Codes: BA-Board Action Required, D-Discussion Item

<u>Time</u>		<u>Packet Page</u>	<u>BA / D</u>	
7:00	1. <b>Call to Order – President Wuertz</b>			
	2. <b>Review &amp; Approve Agenda - President Wuertz</b> <i>Additional items or correction to be added to the agenda for action or information.</i>			
	3. <b>Consent Agenda Items (All items approved by one motion)</b>		<b>BA</b>	
	<b><u>Treasurer’s Report and Bills to July 13<sup>th</sup>, 2015.</u></b>			
	a. Check Register - 106 Bonanza Checking Acct	Pg 1		
	b. P & L Detail – All Accounts	Pg 3		
	c. Balance Sheet – All Accounts	Pg 11		
	<b><u>Minutes</u></b>			
	d. June 8, 2015 Regular Meeting Minutes	Pg 13		
	e. June 22, 2015 Special Meeting Minutes – Board Workshop	Handout		
	<b><u>Additional Consent Items</u></b>			
	f. <table border="1" style="width: 100%;"><tr><td> </td></tr></table>			
	4. <b>Open Discussion from the Public</b> <i>Opportunity for the public to address the NFCRWD Board of Managers.</i>			

**REGULAR AGENDA ITEMS**

7:30	5. <b>CD32 Informational Meeting</b>	Pg 20	
8:00	6. <b>Public Hearings</b>		
	1. <b><u>JD 1 Partial Abandonment</u></b> Review and hear comment on a submitted petition for partial abandonment of the public system, north of Grove Lake.		<b>BA</b>
8:30	2. <b><u>JD 1 Impoundment Project</u></b> Review and hear comment on a submitted petition for an impoundment project affecting JD1.		<b>BA</b>



<u>Time</u>		<u>Packet Page</u>	<u>BA / D</u>
<b>9:00</b>	<b>7. Staff Reports</b>		
	<b>a. Administrator's Report – Tara Ostendorf</b>		
	1. <u>Update</u> on property sale listing. Discussion of current issues with building heating / AC system.		<b>D/BA</b>
	2. <u>Approve</u> 2014 annual report.	Handout	<b>BA</b>
	3. <u>Review and approve</u> LMCIT waiver.	Pg 21	<b>BA</b>
	4. Discussion of 2015 Amended Budget and 2016 Budget		<b>D</b>
	5. Donation to Stevens and Pope Conservation Day		<b>BA</b>
	6. Notice of website update.		<b>D</b>
	<u>Additional Business.</u>		
	<b>b. Technician's Report – Christopher Lundeen</b>		
	1. Activity Report.		<b>D</b>
	<b>c. Bookkeeper / Administrative Assistant's Report – Christine Knutson</b>		
	1. No Report		
	<b>8. Program Reports</b>		
	<b>a. Permit Report - Tara Ostendorf</b>		
	1. No Permits		<b>BA</b>
	<b>b. Drainage Report – Tara Ostendorf</b>		
	1. <b><u>JD 1 Branch 12 - Repair</u></b>	Pg 28	<b>D/BA</b>
	Review and approve scope of services from Houston Engineering in the amount not to exceed \$35,000 (JD1-626) for construction management, staking and observation and completion of as-built survey.	Pg 37	
		Pg 40	
	Discussion of culvert sizing recommendations, prioritization of replacement of culverts by County, timeframe for bid and repair, and consensus for County reimbursement.		
	Review Engineer's Report for Culvert Crossing Replacements.		



<u>Time</u>		<u>Packet Page</u>	<u>BA / D</u>
	Review updated opinion of cost.		
2.	<b><u>JD1 – Johnson Drainage Request</u></b> Review request for repair. Direct staff to inspect system, consider posting request for proposals for survey.	Pg 41	BA
3.	<b><u>JD1 BR12 FK3 – Violation Proceedings</u></b> Update on proceedings.		D
4.	<b><u>CD 43</u></b> – Discussion of project proceedings.		BA
5.	<b><u>JD1 – Martin Drainage Request</u></b>		BA
6.	<b><u>Drainage Right-of-Way Boundary Marking</u></b> Discussion of boundary marking policy and practices.	Pg 43	D/BA
7.	<b><i>Other Ditch Business -</i></b>		

**c. Board Member Meeting Reports**

**8. Items for Next Meeting Agenda**

**9. Calendar Review**

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
Thurs. July 16 <sup>th</sup>	Rosholt Field Day	Westport	9:30 am
Wed. July 22 <sup>nd</sup>	Drainage Webinar		9:00 am

**8. FYI Items**

- *Included in your packet is a legislative summary distributed by BWSR.*
- *Included in your packet is a MPCA report for lakes with phosphorus sensitivity.*
- *Included in your packet is an article regarding the benzene issues in the City of Paynesville.*
- *Letter from Rinke-Noonan regarding Drainage Inspection Responsibilities*

**11. Adjournment**

**\*\*\* Next meeting: Monday, June 08, 2015 at 7:00 pm \*\*\***