Regular Meeting Agenda
September 14, 2015
Located at: 1030 Front Street at 7:00 p.m.
Agenda Codes: BA-Board Action Required, D-Discussion Item

Time       Packet                      Page   BA / D
7:00       1.  Call to Order – Chairperson Wuertz

2. Review & Approve Agenda - President Wuertz
   Additional items or correction to be added to the agenda for action or information.

4. Consent Agenda Items (All items approved by one motion)
   Treasurer’s Report and Bills to September 14th, 2015.
   a. Check Register - 106 Bonanza Checking Acct
   b. P & L Detail – All Accounts
   c. Balance Sheet – All Accounts
   d. August 10, 2015 Regular Meeting Minutes
   f. Approach AIS Monitoring In-Kind Donation (Admin-Edu): $500
   g. Approve Donation to CROW River Clean-up (Admin-Edu): $300

5. Open Discussion from the Public
   Opportunity for the public to address the NFCRWD Board of Managers.

REGULAR AGENDA ITEMS

6. Public Hearings
   8:00 pm  1.  JD 1 Partial Abandonment - Continuation
             Hearing continued from July 13th, 2015.
   8:30 pm  2.  JD 1 Impoundment Project – Continuation
             Hearing continued from August 10th, 2015. Review and hear comment on a submitted petition for an impoundment project affecting JD1.
### 7:10  7. Guest Speakers / Presentations

a. **Drainage Assessment Tool** – *Paul Senne, RESPEC Consulting*
   1. **RESPEC scope for Drainage Assessment Project Interface:**
      - Presentation on tool for conducting drainage assessments;
      - Review and approve statement of work and cost estimate for Ditch Benefit & Development of Ditch Assessment Project Setup Interface in the amount of $24,336.85 to be spread over corresponding ditch fund accounts.

### 7:10  8. Staff Reports

a. **Administrator’s Report** – *Tara Ostendorf*
   1. **Drainage Records Update & Drainage Management Plan Proposal:**
      - Presentation of full system planning needs for all drainage systems
   2. **Discussion of salary survey and updated payment rate schedule.**
   3. **Discussion of goals for CAC:** Direction to Administrator on coordinating meetings and overall vision.
   4. **Discussion of holding public information meetings regarding buffer legislation.**
   5. **Additional Business.**

b. **Technician’s Report** – *Christopher Lundeen*
   1. **Activity Report.**
   2. **Update on 2015 AIS Program**
   3. **Koronis Infestation Report**
   4. **Grove Lake Reimbursement: Approval of Resolution 2015-20** to return funding for 2015 contribution to AIS Inspections.

c. **Bookkeeper / Administrative Assistant’s Report** – *Christine Knutson*
   1. As reported in Financial Statements

### 7:30  8. Program Reports

a. **Permit Report** - *Tara Ostendorf*
   1. **2015-06: Jensen Field Crossing**
b. **Drainage Report – Tara Ostendorf**

1. **JD1 BR12 – HEI Change in Scope of Services to include Wetland Permitting**
   Review and approve scope from HEI to assist / prepare wetland permitting requirements for JD1 BR12 Repair; approve scope items 1-2 in the amount of $6,650.

2. **CD 32: Petition to Repair Portion of CD 32 Adjacent to and North of the Public Waters Basin Known as “Banker’s Slough”**
   Review submitted petition under 103E.715; Legal to advise proceedings

3. **CD 37 – Request for Repair**
   Review repair request and inspection report for CD 37

4. **CD 21 – Inspection Report**
   Review repair request and inspection report for CD 21

5. **CD 43** – Update on insurance claim; Review and approve HEI Proposal for Survey, Repair Plans, Bid Documents, Construction Oversight and As-Builts ($34,800)

6. **JD1 BR8 Fk1 – Weller Drainage Request**
   Review inspection report.

7. **CD 29/37 (?) : Petition for Repair**
   Review petition for repair as submitted; legal to advise proceedings

9. **Other Ditch Business** -

c. **Board Member Meeting Reports**

9:00

8. **Items for Next Meeting Agenda**

9. **Calendar Review**

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Meeting Description</th>
<th>Meeting Location</th>
<th>Meeting Time</th>
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<tbody>
<tr>
<td>Fri. Sept 11 2015</td>
<td>Pope County Waterfest</td>
<td>Glenwood MN</td>
<td></td>
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<tr>
<td>Wed, Sept 16th 2015</td>
<td>Drainage Webinar</td>
<td>NFCRWD Office</td>
<td>9:00 am</td>
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8. **FYI Items**
   - Grove Lake Aquatic Plant Survey Request for Proposals - Memo
   - Various local newspaper articles

10. **Adjournment**

    *** Next meeting: Monday, October 12, 2015 at 7:00 pm ***