

North Fork Crow River Watershed District Approved Regular Meeting Minutes October 10th, 2016

Managers Present: Berndt, Brauchler, Wuertz, Barchenger, Hanson

Managers Absent: None

Staff Present: Tara Ostendorf, Christine Knutson, Christopher Lundeen,

Others Present: Kurt Deter (Rinke-Noonan), Roger Lyon (JD1), Jim Weller (CD32), Ralph Klassen (RLA), Troy Walz (CD 32, CD7), Dale Gruber (JD2), Harald Marthaler, Alan Loch (CD21), Earl Kasper (CD 32), others

Call to Order:

Chairperson Wuertz called the meeting to order at 7:00 pm.

Review and Approve Agenda

Motion to approve the revised agenda as amended made by Manager Brauchler, seconded by Manager Barchenger. Motion carried.

Consent Agenda Items

Chairperson Wuertz called for a motion to approve the consent agenda.

1. Treasurer's Report and Bills to October 10th, 2016
 - a. Check Register - 106 Bonanza Checking Acct
 - b. P & L Detail – All Accounts
 - c. Balance Sheet – All Accounts
 - d. September 12th, 2016 – Regular Meeting Minutes
 - e. September 20th, 2016 - Special Meeting Minutes
 - f. September 20th, 2016 – JD1 Public Hearing Minutes
 - g. September 28th, 2016 – Special Meeting Minutes
 - h. September 28th, 2016 – CD 7 Public Hearing Minutes

Motion to approve remaining consent agenda items made by Manager Barchenger, seconded by Manager Brauchler. Motion carried.

Open Discussion from the Public

Chairman Wuertz asked for comment from the public.

Dale Gruber asked if there was any funding left for agricultural BMPs for JD2. Hanson asked about the application status. Gruber asked if landowners should fill out an application now, even though there is no current funding available, staff directed Gruber to fill out application.

Ralph Klassen inquired on status of the Rice Lake water level control structure. Ostendorf discussed status and information sent to MN DNR.

Regular Agenda

Staff Reports

Administrator's Report:

Review Spraying Services Quotes.

Ostendorf presented a summarized proceeding to date. Lundeen discussed results from references check for Aquatic Invasive Pest Management (AIPM), all references were favorable. Question was asked about spraying costs, Lundeen discussed quote for services from AIPM. Dale Gruber inquired on specific of spraying quote. Wuertz asked for Board action. Board discussion about lack of multiple quotes. Board and public discussed aspect of the spraying program. Gruber asked about buffer funding.

Wuertz asked for motion. Manager Berndt stated that he was not comfortable with doing only one year. Board and public discussed options of spraying and frequency. Motion was made to enter into contract with Aquatic Invasive Pest Management for one year was made by Manager Berndt, seconded by Manager Barchenger. Motion carried.

2017 Drainage Assessment Recommendations

Ostendorf presented assessment certifications to the Board. Motion to certify an assessment of \$145,000 over 2 years at 4% interest for Stearns/Pope JD 1 made by Manager Hanson, seconded by Manager Brauchler, Managers Berndt and Barchenger abstained due to a conflict of interest as a benefitting landowner. Motion carried.

University of MN extension – Call for Cover Crop Participants

Ostendorf presented information about the program. Troy Walz suggested a landowner who might be interested. Motion to post information in local papers was made by Manager Hanson, seconded by Manager Barchenger. Motion carried.

MAWD Conference Registration for Board and Staff

Ostendorf presented packed and requested managers to state who should attend conference. Motion to authorize all staff and Managers to attend MAWD Conference and hotel rooms for those how wish to attend was made by Manager Hanson, seconded by Manager Berndt. Motion carried.

MAWD Resolution Discussion & Summary

Ostendorf summarized action to date. Wuertz asked for resolution be forwarded/submitted by deadline. No Resolutions offered by NFCRWD Board.

Bonding Resolution for CD 32

Ostendorf asked to table the resolution.

Citizen Advisory Committee Discussion.

Ostendorf presented a memo at Board request that summarized advisory committee members. Wuertz requested that the Board appoint a committee but to wait to hold a meeting until after the new administrator is hired. Manager Berndt suggested that the CAC could help with the hiring process. Additional discussion on confidential proceedings for hiring. Addition conversation on scheduling. Motion to appoint a CAC board was made by Manager Berndt, seconded by Manager Barchenger. Motion carried.

Motion to add citizens that expressed interest, in addition to current members was made by Manager Hanson, seconded by Manager Barchenger. Motion carried.

Discussion to add additional members to the CAC Board was held by Managers. Possible individual included: Terri Schaefer (Kandi SWCD), Brad Glenz (Kandi County producer), Peter Jacobson, Joe Borgerding, Holly Kovarik, David Green (Pope County), Eran Sandquist (PF), Chuck Uphoff, Dav Brinkman, additional discussion of appointees. Need a Grove Lake appointee.

Staff was directed to send letter to potential CAC members to see who is interested in joining.

Approve Resolution 2016-20: Combining SRF Accounts

Ostendorf presented resolution, Knutson clarified the resolution and its implications. Motion to approve Resolution 2016-20 was made by Manager Barchenger, seconded by Manager Brauchler. Motion carried.

1W1P: Update on Process

Ostendorf gave update to Board about the planning process.

Additional Business

None

Technician's Report:

Activity Report:

Lundeen gave report of his activities, which consisted of finalizing monitoring activities for the year, data entry and upcoming submittals, recap of recent education events and summary of AIS Summit. Manager Hanson discussed what he learned from AIS Summit, he was impressed with speakers. Lundeen gave update of local starry stonewort removal and sharing of monitoring data with U of MN for their ongoing starry stonewort research.

Roger Lyon questioned Lundeen about current E. coli readings. Lundeen stated that E. coli results are still high throughout the watershed, Ostendorf also discussed results. Harold Marthler stated that he heard the county was following up about high readings to local landowners. Ostendorf summarized actions of recent rain events and the information sharing with local partners. Manager Berndt stated that he still wanted to see more intensive monitoring to isolate the problem areas, Lundeen discussed the 5 year monitoring plan, which included E. coli problem area, which was approved in 2016.

Staff Training:

Lundeen presented memo to Board about upcoming training for certification course for construction site management. Motion to approve Lundeen to attend training, with fee to be paid out of reserve funds was made by Manager Berndt, seconded by Manager Hanson. Motion carried.

Funds Manager / Administrative Assistant Report:

As reported in Financial Statements.

Program Reports

Permit Report:

2016-08: Weller Tile Improvement

Ostendorf presented permit 2016-08 for tile improvement on Stearns County Ditch 32. Motion to approve the permit subject to complete with the repair ACSIC grade line, with proceeding hearing under 103E made by Manager Hanson, seconded by Barchenger, Manager Berndt abstained due to a conflict of interest as a benefitting landowner. Motion carried.

2016-09: Marthaler Tile Improvement

Ostendorf presented permit 2016-09 for tile improvement on Stearns County Ditch 32. Motion to approve the permit subject to complete with the repair ACSIC grade line, with proceeding hearing under 103E made by Manager Barchenger, seconded by Manager Hanson, Manager Berndt abstained due to a conflict of interest as a benefitting landowner. Motion carried.

Motion to set repair - tile improvement hearing on Monday, October 24th, 2016 at 10am, made by Manager Barchenger, seconded by Manager Hanson, Manager Berndt abstained due to a conflict of interest as a benefitting landowner. Motion carried.

Drainage Report:

CD 32 Repair: Status Update: *Update on construction progress, set the Acceptance Hearing for contract finalization.*

Ostendorf gave summary of excavation extents to date. Motion to set Acceptance Hearing for CD 32 on November 1st, 2016 at 7pm, made by Hanson, seconded by Manager Brauchler, Manager Berndt abstained due to a conflict of interest as a benefitting landowner. Motion carried.

Troy Walz discussed North Fork TWP culvert replacement will be completed and asked on behalf of the TWP that CD 32 should have some responsibility for paying for the repair. Additional discussion on pipe material and

specifications for construction was made by Walz, district engineer and Managers. Motion to cost share on 443rd ave. TWP road culvert replacement (materials and install at a 50:50 cost split) between North Fork TWP and CD 32 was made by Manager Barchenger, seconded by Manager Hanson, Manager Berndt abstained due to a conflict of interest as a benefitting landowner. Motion carried.

Harald Marthaler stated that there is another culvert issue on CD 32 under Raymond TWP road, Board directed Lundeen to do a site inspection.

JD 1 BR 12 Repair: Status Update: Review weekly summary report.

Ostendorf presented summary reports from HEI. Joe Lewis gave a summary on work completed to date, approximately 3000 ft of channel work left to do, plus clean up spoil banks.

Harold Marthaler asked additional questions on road crossings and work on Schlack property and additional questions on the buffer seeding.

Troy Walz asked additional questions on CD 32 buffer seeding.

Roger Lyon asked additional questions on County Road crossings.

JD 1 BR 12 FK3: Update

Ostendorf will continue to work on. Motion to direct Staff to notify landowners to make a decision in 10 days made by Manager Hanson, seconded by Manager Brauchler, Managers Berndt and Barchenger abstained due to a conflict of interest as a benefitting landowner. Motion carried.

JD 1 Main and Branches: Status Update

Joe Lewis, HEI, gave a status update. HEI is on track to present a draft report of recommendations for repair alternatives, schedule and cost estimates. Draft report is expected to be completed and presented at November Board meeting.

CD7 Repair: Status Update:

Ostendorf stated that she hopes to receive reports in November.

CD 43 Repair: Status Update:

Ostendorf discussed site visit about potential outlet structure on West Lake with MNDNR and Meeker County Board directed staff to continue working with engineer and partners.

CD 5 – Status Update:

Ostendorf stated that work will commence in upcoming weeks.

CD 21– Status Update:

Ostendorf summarized the board actions to date. Alan Loch stated that he has the permits to do work from end of legal ditch to river. Deter suggested that the Board direct HEI to review the information submitted by Loch and come back and make the recommendation for review. Motion to have HEI review permits and information about repair, made by Manager Hanson, seconded by Manager Berndt. Motion carried.

Add topic for discussion item to the agenda of the November 14th Meeting.

Loch inquired about previous road crossing replacements and costs. Board directed HEI to provide an engineer's report.

Other Ditch Business:

Jim Weller asked about when the construction will start for the tile installation.

Board Member Meeting Reports:

None

Items for Next Meeting Agenda:

Wuertz asked about dates for reviewing resumes and applications for administrator. Discussion about the role of the CAC in suggesting qualifications important for the District Administrator position. Motion was made to hold a CAC meeting November 1st, 2016 at 7:45pm, for an organizational meeting and a general discussion on Administrator qualifications made by Manager Hanson, seconded by Manager Berndt. Motion carried.

Board discussed day to look over resumes. Board consensus to review resumes and discuss applications, on November 3rd, 2016 at 6pm. Manager Hanson will contact Bruce Watkins for assistance with reviewing applications.

Calendar Review:

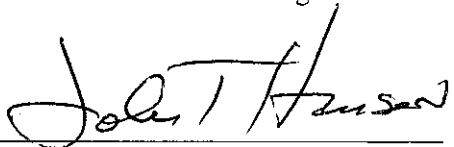
No comment.

FYI Items

Manager Hanson, on behalf of the Board, thanked Ostendorf for her work as NFCRWD Administrator over the past 2 years and wished her success in her new position with BWSR

Adjournment:

Motion to adjourn made by Manager Berndt, seconded by Manager Barchenger. Motion carried. Meeting Adjourned.



John Hanson –Secretary
Nov 14, 2016