North Fork Crow River Watershed District
Approved Regular Meeting Minutes
June 12th, 2017

Managers Present: Berndt, Brauchler, Wuertz, Barchenger, Hanson
Managers Absent: None
Staff Present: Cris Skonard, Christine Knutson, Christopher Lundeen, Nick Budde
Others Present: Kurt Deter (Rinke-Noonan), Roger Lyon, Earl Kasper, Larry Ladwig, Art Marthaler, Dave Jennison, Geoff Kramer (RESPEC), Jason Weinerman (BWSR), Boyce Fischer, Brad Marthaler, Boyd Fischer, Ralph Klassen, Jim Weller, Harold Marthaler, others

1. Call to Order:
President Wuertz called the meeting to order at 7:00 pm.

2. Oath of Office
Gary Berndt read the Oath of Office and was seated as Manager appointed from Stearns County.

Manager Berndt questioned the validity of the previous Oaths of Office taken by Managers Brauchler and Wuertz. Board consensus was to obtain clarification from staff, legal and BWSR and report findings at future meeting.

3. Review and Approve Agenda
Motion to approve the revised agenda made by Manager Brauchler, seconded by Manager Barchenger. Motion carried.

   President – Jim Wuertz
   Vice-President – Bob Brauchler
   Secretary – John Hanson
   Treasurer – Jim Barchenger

5. Consent Agenda Items
President Wuertz called for a motion to approve the consent agenda.
   1. Treasurer’s Report and Bills to June 12th, 2107
      a. Check Register - 106 Bonanza Checking Acct
      b. P & L Detail – All Accounts
      c. Balance Sheet – All Accounts

Motion to approve consent agenda made by Brauchler, seconded by Hanson. Motion carried.

6. Minutes
   May 8th, 2017 Regular Meeting Minutes
   May 31st, 2017 Special Meeting Minutes

Motion to approve the minutes as corrected made by Barchenger, seconded by Brauchler. Motion carried.

7. Open Discussion from the Public
President Wuertz asked for comment from the public.

Boyd and Boyce Fischer questioned how crop damages are paid. Attorney Deter said damages paid to land owner after the final acceptance hearing.

8. 2016 Audit Presentation
Christopher Hall, BerganKDV presented the 2016 Audit.
Motion to accept the 2016 Audit as presented made by Hanson, seconded by Barchenger. Motion carried

Regular Agenda

9. Staff Reports
Administrator’s Report:
1. Activities
Skonard updated the Board on various activities within the District.

2. BWSR-Recording approval of claims
Skonard updated the Board on an e-mail received from BWSR regarding the recommended procedure for recording approved claims. Consensus was to follow BWSR recommendation.

3. Resolution 2017-06 Stearns Hazard Mitigation
Skonard introduced resolution 2017-06 supporting the Stearns County All-Hazard Mitigation plan.

Motion to adopt Resolution 2017-06 made by Berndt, seconded by Hanson. Motion carried

4. Resolution 2017-07
Skonard introduced Resolution 2017-07 to elect jurisdiction for the Minnesota Buffer Law. Discussion to accept jurisdiction for public ditches within watershed.

Motion to adopt amended Resolution 2017-07 made by Manger Hanson, seconded by Barchenger. Motion carried.

5. Manager attendance at outside functions
Discussion on the number of managers and reimbursement for attendance at outside functions. Consensus to appoint managers prior to outside function when know a priori.

6. MAWD Summer Tour
Skonard requested the Board authorize registration fees for administrator and two board members to attend the MAWD Summer Tour.

Motion to approve $175 registration each for the Administrator and two managers to the MAWD Summer Tour made by Brauchler, seconded by Berndt.
Yes-Barchenger, Berndt, Brauchler, Hanson, Wuertz
No-
Motion Carried 5-0.

7. Date Change for the July Meeting
Skonard informed the Board of his absence for the scheduled regular July meeting due to out of state family commitment.

Motion to change the July regular meeting to Monday, July 17, 2017 at 7:00 pm made by Barchenger, seconded by Hanson. Motion carried.

8. CAC Meeting Update
Roger Lyon, CAC President, updated the Board of the committee’s discussion items. Mr. Lyon noted a letter the Board received from Kevin Farnum regarding CAC voting representation. CAC committee recommends that voice recordings be held for three months after approval or completion of a meeting/project. Discussed term limits for managers. Noted previous discussion regarding manager attendance at outside functions. Discussed manager’s ability to vote on items when they are a benefited landowner.
9 Additional Business
Jason Weinermann, BWSR, updated the Board regarding the request for additional mangers. BWSR Board to discuss at the June meeting and proceed from there.

Technician’s Report:
1. Activity Report:
Lundeen gave report of his activities. Stream and lake monitoring in progress. Buffer inspections resulted in 30 violations on JD1 and 9 violations on CD21.

2. Grant: Sub-Watershed Assessment
Lundeen presented an update on the preliminary results from Wenck. The map shown indicated potential areas where BMP employment could produce water quality benefits.

3. Grant: JD1 Sub-Watershed Analysis
No update.

4 Grove Lake Vegetative Survey
First survey completed on May 25, 2017 with a follow up survey sometime in the Fall.

5. AIS Inspection Update
Inspection conducted as planned. Additional DNR hours to be apportioned to Koronis Lake and Rice Lake landings.

Funds Manager / Administrative Assistant Report:
As reported in Financial Statements.

10. Program Reports
A. Permit Report:
None

B. Drainage Report:
1. CD 21: Status Update:
Skanard presented the quotes received for the repair of CD21. The low quote was received from Land Pride Construction in the amount of $12,390.

Motion to accept the bid from Land Pride Construction in the amount of $12,390 made by Barchenger, seconded by Brauchler.
Yes-Berndt, Barchenger, Brauchler, Hanson, Wuertz
No-none
Motion carried 5-0

2. CD 32: Status Update
Skanard informed the Board that States Borders Construction was to start tomorrow and be completed by Wednesday. The repair on the Hanson/Heiele property has been completed.

3. CD7: Update:
Contractor making significant progress. Beaver problems in the ditch and culverts as well as accumulated corn stalks.

4. JD 1 Main and Branches: Status Update:
Joe Lewis made a final drive through Branch 12. Noted some sloughing areas. Mgr Berndt reported trees in the ditch.
5. **CD29, CD36 and CD37: ROB Update:**
Skonard updated the Board regarding H20Overviewers. Contract has been signed.

6. **CD 37: Update**
Waiting for DNR to issue a permit for beaver dam removal on CD37. Quote from MBC Drainage for $1,200.

7. **Other Ditch Business:**
CD4 potential buffer violation. Need follow up. Landowner Johnson informed the Board of a Muskrat problem on JD1 and may need attention. Boyee Fisher question whether a culvert under the road was part of the CD7. Not part of the system or project. Skonard noted this would be a good place for a WASCOB. Also, noted that planted buffers were spotty and when buffer stakes will be placed. MBC Drainage is responsible for buffer installation on CD32.

C. **Board Member Meeting Reports:**
None

**Items for Next Meeting Agenda:**
None

**Calendar Review:**
Three month outlook calendar provided.

**FYI Items:**
None

**Adjournment:**
Motion to adjourn made by Berndt, seconded by Brauchler. Motion carried. Meeting Adjourned.

John Hanson – Secretary
July 17, 2017