CALL TO ORDER—Vice President Bob Brauchler called the meeting to order at approximately 7:02 p.m.

REVIEW AND APPROVE AGENDA—Cris Skonard presented the agenda. The following items were added:
Under Administrator’s Report:
- Permit Application from Paul Zimmerman
Under Other Ditch Business:
- Information from Stearns County Engineer regarding Pope/Stearns County JD1

IT WAS MOVED BY James Barchenger, SECONDED BY John Hanson, to approve the amended agenda. MOTION CARRIED.

CONSENT AGENDA

IT WAS MOVED BY James Barchenger, SECONDED BY John Hanson, to approve the following Consent Agenda:
1. Treasurer’s Report and bills to July 9, 2018
   a. Check register—106 Bonanza checking account.
   b. Profit & Loss Detail—all accounts
   c. Balance Sheet—all accounts
Roll call vote was taken.
   Affirmative: Barchenger, Berndt, Brauchler and Hanson
   Opposed: None
MOTION CARRIED.

MINUTES—The June 11, 2018 minutes were reviewed and changes noted by Managers as follows:

Barchenger:
Page 10, Election of 2018 Officers: Change first name on second motion to John Hanson
Page 13, CD 32 Repair: Add the word “buffer” in first sentence of last paragraph for clarification
Page 14, JD1 Main and Branches Status Update: The first and second paragraph sentences need rewording by striking “Grove Lake to Pope County Road 22”. Change the motion moved by to Bob
Brauchler seconded by John Hanson. In last paragraph, third sentence insert the words...to lower “the culvert along”......

Berndt:
Page 1: Noted Steve Notch is a Stearns County Commissioner not County Engineer
Page 12: Citizens Advisory Committee (CAC): Highlighted CAC’s concern with the lack of action on recommendations brought by the CAC to the NFCRWD board
Page 15, Tile Outlet Markers: Commented a vote would have been needed to test the tile markers. Board concurred to strike the last sentence.

IT WAS MOVED BY James Barchenger, SECONDED BY Gary Berndt to approve the June 11, 2018 Regular Meeting Minutes with changes as noted above. MOTION CARRIED.

Open Discussion from the Public. Skonard mentioned Scott Glup of U.S. Fish and Wildlife Service will present information regarding CD 32 later in the agenda. Boyd Fischer referred to a letter of complaint he received regarding manure applications near open ditches. Fischer noted he called Environmental Services and was told he was in compliance. Skonard shared that NFCRWD sent pictures to the Environmental Services Department due to NFCRWD’s high E-Coli rates. Skonard will follow up on the issue. David Johnson asked to have a policy regarding silt build up. Skonard believes there is a policy and will check with legal counsel.

REGULAR AGENDA ITEMS

STAFF REPORTS—

Administrator’s Report.

1. Activities.
   Skonard reported he attended a TEP meeting on June 13th; Skonard and Hanson attended the MAWD Summer Tour in Chanhassen on June 20-22nd; Skonard attended the ISG Water Quality Workshop in Mankato on June 7th.

2. Budget Hearing/Committee. Skonard suggested forming a budget committee to meet prior to the next NFCRWD board meeting and recommended James Barchenger and John Hanson serve. Barchenger and Hanson concurred. A budget hearing will be scheduled for 8:00 p.m., Monday, August 13, 2018 during the NFCRWD board meeting.

   IT WAS MOVED BY James Barchenger, SECONDED BY John Hanson, to set a budget hearing for 8:00 p.m., Monday, August 13, 2018 during the North Fork Crow River Watershed District board meeting. MOTION CARRIED.

3. Drainage Assessment Committee. Skonard suggested to schedule a meeting for determining drainage assessments. James Barchenger and James Wuertz will serve on the Drainage Assessment Committee.

4. Viewers Meeting. Skonard requested to attend the Viewer’s Meeting on Thursday, July 19th.

   IT WAS MOVED BY John Hanson, SECONDED BY Gary Berndt, to approve Cris Skonard’s attendance and $25 registration fee at the Viewer’s Meeting, Thursday, July 19, 2018 at Jackpot Junction.
Roll call vote was taken.
Affirmative: Barchenger, Berndt, Brauchler and Hanson
Opposed: None
MOTION CARRIED.

5. **Adopt 1W1P.** Skonard reported the Minnesota Board of Water and Soil Resources (BWSR) approved the One Watershed, One Plan (1W1P) and the next step is to adopt the plan. The North Fork Crow River Water Planning Partnership (NFCRWPP) will meet Wednesday, July 18th. Hanson added NFCRWPP is an organization of six counties, six soil and water conservation districts, two watershed districts and a joint powers board within central Minnesota. They followed the pilot cooperative agreement done by Red Lake. The meeting on July 18th will be to gain consensus of the Agreement, they will have 120 days from BWSR approval to adopt the plan and to begin implementing the Plan. Manager Hanson has one vote on the committee and suggested tabling approval of the Plan until the next NFCRWDD board meeting. The 1W1P Policy Committee (14 members) unanimously approved the plan on April 25, 2018 and BWSR approved the plan on June 27, 2018.

Manager Berndt expressed the following concerns with the Plan:
- Timeframe of meetings make it impossible for livestock owners to attend
- Does not like the District referred to in the 1W1P as Lake Koronis-North Fork Crow River
- Questioned some of the charts
- 2.4.1.7 Hydrological Impacts of Subsurface Drainage; asked that this be changed
- 2.4.2.8 Regulatory Certainty and Privacy; this should be a working agreement not a political statement
- Load Reduction Goal, 30% reduction of phosphorus and sediment; the consequences could be massive
- At the 1W1P meeting in Litchfield, he expressed concern with the budget and is unsure from where funding will come. Board members discussed dollars could come from grants.
- Drainage tile; this should be a working document and not a political statement

6. **Additional Business.** None

**Watershed Project Coordinator’s Report.**

1. **Activity Report.** Christopher Lundeen reported field verifications for CD5, CD29, CD37 Subwatershed Grant and when crops are harvested, additional field checks will be conducted.
   - Received 2019 BWSR grants information, which are due at the end of August. A discussion was held regarding application for grants.
   - Showed a video of an interactive computer tool that shows live contours of land and can simulate rain events along with other topography tools. Cost is approximately $1,500-$2,000 (overhead projector, graphics card and building materials). Skonard suggested NFCRWDD invest in the interactive tool if possible.

2. **Stevens & Pope County Conservation Day.** Lundeen referred to a request for funding of a bus to transport 5th grade students to the 2018 Stevens & Pope County Conservation Day on
Tuesday, September 25, 2018. The cost of a bus is approximately $150-$200. In 2017, the NFCRWD contributed $200 for bus transportation.

It was moved by James Barchenger, seconded by John Hanson, to approve a $200 contribution for the 2018 Stevens & Pope County Conservation Day on Tuesday, September 25, 2018 to be paid from the Education line item in the budget.

Roll call vote was taken.
Affirmative: Barchenger, Berndt, Brauchler and Hanson
Opposed: None
Motion carried.

Funds Manager/Administrative Assistant’s Report. As provided in the Financial Statement.

Program Reports—

Permit Report. Skonard shared a Permit Application from Paul Zimmerman to install tile to CD7 in Lake George Township. Skonard stated he does not have all of the information, i.e., size of tile, etc. MBC will provide a map. This issue was tabled until the next meeting.

Drainage Reports.

1. CD 32 Repair: Status Update.

Respec/SBC meeting. Skonard attended a meeting with Julie Blackburn and Geoff Kramer of Respec, Greg Vold from States Borders Construction, Mike Loscheider from Theirn Well and Tim Toliver of Advanced Pipe Services and reported the meeting went well and he was pleased with the outcome. Portions of the video were reviewed and a 10-12% reasonable deflection rate was acceptable to ASTM standards; however, there were other areas that need further evaluation as they may be not be acceptable or may have other issues.

Next steps include:
- Geoff Kramer will review the tapes again to look for other questionable deflection areas and send to Skonard.
- Skonard will coordinate with Kramer and Vold of SBC to conduct inspection of areas deemed unacceptable.
- Once areas requiring tile replacement are determined, a repair plan will be developed and presented to the NFCRWD board.

Mitchell Control Structure. Skonard referred to a letter from Patrick Mitchell as to being informed of the failure of a structure located at the north end of CD32 and that NFCRWD is responsible for maintenance of the structure. Skonard visited the site and feels repairs are warranted. Even though that portion of the ditch is abandoned, NFCRWD is responsible for repairs. Mitchell has given permission to perform the repairs on his property. Skonard feels NFCRWD has the materials on hand to repair the structure.

Berndt referred to two documents regarding obtaining permission from landowner(s) to maintain ditches that are abandoned. Berndt also shared the 1980 court order concerning that the control structure be maintained by the Drainage Authority. Mitchell stated repairs to the ditch were budgeted, but the repairs were not made. Berndt also mentioned a report regarding as built projects and inquired how can repairs be made to CD32 without knowing the as built
plan. Skonard will check into the issue and will send Attorney Deter the 1980 court order. Berndt suggested tabling the CD32 issue until Attorney Deter has reviewed the court order.

**Hanson Drainage Request.** Skonard presented a drainage request from Gary Hanson for upsizing and reset of a culvert. Hanson stated there is a lot of capacity, but not much is flowing through. Skonard stated there are permitting issues regarding changing size and elevation and the project could not move forward without potential State permits. Skonard will visit the site for any obstructions.

Skonard visited the CD32 site on the Roger Walz property and reported nothing is impeding the flow, but he did notice some vegetation. The ditch was cleaned out two years ago and now it is worse. At Co. Rd. 27, the water is at the proper level, but a mile upstream, the water is two feet deep. Berndt referred to a document regarding CD32 from Chamberlin Engineering. Skonard suggested taking a closer look. Boyd Fischer feels it is the entire main branch and inquired if a petition is needed or can repairs be done under maintenance. Attorney Deter suggested reporting the issue to the ditch inspector, who will submit a report/direction to the NFCRWD. The board concurred to have Skonard, Weller and Roger Walz visit the site.

2. **CD7: Status Update.** Skonard reported a list of buffer payments has not been prepared. He visited the courthouse and found there are many documents to review. He suggested not acting on the CD7 issue at this time as he needs to make sure everything is correct before proceeding.

3. **JD 1 Main and Branches: Status Update.** Skonard received notice of performance and payment bonds. A preconstruction meeting is scheduled for Thursday, July 12th at Grove Lake. Skonard sent letters to Minnesota Department of Natural Resources (DNR) and U.S. Fish and Wildlife Service (USFWS) and received comments back from Mr. Wolfe of USFWS.

Scott Glup, Project Leader, USFWS in Litchfield, referred to a letter from Skonard regarding plans the NFCRWD has to deepen a ditch and lower and upsize a culvert located in the southwest corner of the SE¼ of Section 19 in Raymond Township. Glup showed an aerial photo of the area in question and reported the land was transferred to the USFWS approximately 15 years ago. He stated there is correspondence with USDA’s Natural Resources Conservation Service and Farmers Home Administration regarding restoration plans and the intent to restore the wetland. Glup proposed that NFCRWD and his office work together on the wetland restoration. Attorney Deter would need to be involved. Skonard contacted Dale Wilson, adjacent property owner. If it is a public system, the NFCRWD has a right to maintain. Glup will be looking at all of the documents and make an evaluation. Joe Lewis of Houston Engineering offered his thoughts. Roger Lyon shared background on the ditch. Attorney Deter stated once information is received and reviewed, a meeting will be scheduled. Skonard will contact USFWS.

4. **CD29, CD36 and CD37: ROB Update.** Skonard reported he spoke to Bryan Murphy, H2OverViewers. Attorney Deter commented it may be difficult to assess until additional information is known and a final hearing conducted.

5. **JD2: Status Update.**

**HEI Engineering Report-Gruber Request.** Lewis reviewed the request and shared he and Skonard visited the site. Photos were shown of failure areas, which do not seem to be blocking
the flow. Lewis shared possible repair options, i.e., construct a multi-stage ditch, tiling, re-sloping or do nothing. Based on potential repair costs, he suggested monitoring the areas as long as they do not worsen or hamper drainage.

6. **Other Ditch Business.** Skonard referred to a memo he received from Jodi Teich, Stearns County Engineer, regarding NFCRWD’s plans for culvert modifications and ditch clean out on Pope/Stearns County JD1. Teich provided comments and questions and stated the cost estimates were high for the ditch clean out work and reported none of the costs were included in their culvert or road repairs budgets. Lewis provided explanation. Future communication will continue with Stearns County. Berndt commented on the noxious weeds at Branch 12, Fork 6.

**Board Member Reports.** Hanson reported the MAWD tour was excellent and well attended. Many pertinent issues were discussed. He gave an overview of the sessions he attended. Brauchler attended the Starry Stonewart removal project at Lake Koronis and reported it is going very well.

**Items for Next Meeting Agenda.**
- NFCRWD Budget Hearing
- Paul Zimmerman Permit Application
- 1W1P

**Calendar Review:**
- July 11: 1W1P at Litchfield, 10:30 a.m.
- July 14: KLA Annual Meeting, Regional Park, Brauchler plans to attend
- July 19: Viewers Meeting, Jackpot Junction
- July 24: SWCD Manager Meeting, St. Cloud. Introductory meeting; sharing of information. No charge for the meeting.

**FYI Items.**
- Skonard reported the new watershed MAWD board member, Harvey Kruger, was appointed.

**ADJOURNMENT—**

> IT WAS MOVED BY Gary Berndt, SECONDED BY John Hanson, to adjourn the meeting. MOTION CARRIED.

The meeting was adjourned at approximately 9:00 p.m.

**NEXT MEETING**—The next board meeting is Monday, August 13, 2018 at 7:00 p.m.

John Hanson, Secretary

13 Aug 2018