

# North Fork Crow River Watershed District

## Approved Regular Meeting Minutes

February 10<sup>th</sup>, 2020

**Managers Present:** Jim Barchenger, Bob Brauchler, Jim Wuertz

**Non-Voting Managers Present (Phone):** Gary Berndt, John Hanson

**Staff Present:** Cris Skonard, Christine Knutson, Christopher Lundeen

**Others Present:** Kurt Deter (Rinke-Noonan), Roger Imdieke (Kandiyohi Commissioner), Steve Notch (Stearns Commissioner), Roger Lyon, Larry Ladwig, Dave Johnson, Virgil Fuchs, Kevin Farnum, others.

### 1. Call to Order

President Brauchler called the meeting to order at 1:00 pm.

### 2. Review and Approve Agenda

Motion to approve the revised agenda to include the Herickhoff permit update made by Barchenger, seconded by Wuertz. Motion carried.

### 3. Consent Agenda Items

1. Treasurer's Report and Bills to February 10<sup>th</sup>, 2020
  - a. Check Register - 106 Bonanza Checking Acct
  - b. P & L Detail – All Accounts
  - c. Balance Sheet – All Accounts

Motion to approve consent agenda made by Wuertz, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None

Motion carried.

### 4. Minutes

January 13<sup>th</sup>, 2020 Regular Meeting Minutes

Motion to approve the minutes made by Barchenger, seconded by Wuertz. Motion carried.

### 5. Open Discussion from the Public

President Brauchler asked for comment from the public.

Virgil Fuchs requested who initiated the Redetermination of Benefits under 103E.351. Board initiated.

Roger Lyon-Prairie Storm project is backing up water into tile lines. Water is draining east. Skonard to setup meeting and report next month. Gary Berndt noted the location of the weir and need to facilitate drainage.

### 6. Staff Reports

#### A. Administrator's Report:

##### 1. Activities

Skonard updated the Board on various activities within the District. Noted attending a Legislative Town Hall meeting in Osakis, meeting with Representative Paul Anderson, attending the redetermination of benefits landowner meeting and preparing for the manure management workshop.

##### 2. Payroll February 15, 2020 Distribution

Skonard noted payroll will fall on a weekend with a holiday on Monday and requested that payroll be distributed early noting that checks cannot be deposited until Saturday, February 15, 2020.

Motion to allow early distribution of February 15, 2020 payroll made by Barchenger, seconded by Wuertz. Motion carried.

##### 3. Viewers Association Associate Membership Dues

Motion to approve Associate Membership in the Minnesota Viewers Association in the amount of \$200 made by Wuertz, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None

Motion carried

**4. MADI Dues/ Meeting**

Motion to approve membership in the Minnesota Association of Drainage Inspectors in the amount of \$50 and registering Skonard for the spring meeting in the amount of \$30 made by Barchenger, seconded by Wuertz. Roll call. Affirmative: Barchenger, Brauchler, Wuertz. Opposed: None  
Motion carried

**5. Drone Acquisition/Training**

Skonard informed the Board of an opportunity to acquire a drone and pilot training. Skonard requested that the Board explore acquiring a drone and have staff obtain pilot licensure  
Motion to have a company provide a presentation on drone acquisition/licensing made by Wuertz, seconded by Barchenger. Motion carried.

**6. Computer Upgrades**

Skonard informed the Board of needed upgrades to the District computer hardware. A quote was presented from Glacial Ridge Computing. Motion to approve the quote from Glacial Ridge Computing in the amount of \$1,569.99 made by Barchenger, seconded by Wuertz. Roll call.  
Affirmative: Barchenger, Brauchler, Wuertz Opposed: None  
Motion carried.

**7. LMCIT-Storm Damage**

Skonard informed the Board that a check for the damage from the Labor Day storm in 2019 has been received in the amount of \$14,111.08. Board by consensus directed Skonard to schedule repair of office and to explore updating the garage/lab.

**8. ESRI Maintenance Update**

Skonard informed the Board that ESRI has provided a grant to substantially reduce the per seat licensing cost. Consensus to proceed with reduced pricing option.

**9. Required PE Training**

Skonard informed the Board that with his employment agreement required the maintenance of his PE license. Minnesota licensure requires two hours of ethics training. Joe Lewis responded HEI may be able to provide training for a minimal cost. Motion to have Skonard and HEI develop an ethics training agreement made by Barchenger, seconded by Wuertz. Motion carried.

**10. Central MN MAWD Chapter**

Skonard informed the Board that interest has been expressed in forming a Central MN MAWD Chapter. Consensus to explore options and report at the next meeting.

**11. Manure Management Workshop Update**

Skonard informed the Board on the Manure Management Workshop held at the Padua Pub on February 5, 2020. Approximately 36 were in attendance. A second workshop will be held at the District Office on March 3, 2020 to accommodate the Mennonite community.

**12. Additional Business**

None

**B. Watershed Project Coordinator's Report:**

**1. Activity Report:**

Lundeen gave a report of his activities. Grant reporting is complete and has been submitted. Has coordinated the manure management workshop communications. Coordinated with the MPCA regarding the WPLMN grant. Working on the 2019 monitoring report for next month.

## **2. AIS-LAMB Quote**

Lundeen presented the quote from LAMB for providing AIS inspection services for 2020. Motion to approve the quote from LAMB in the amount of \$18.50/hr limited to Stearns/Pope AIS grant funding made by Wuertz, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Wuertz      Opposed: None      Abstain: Brauchler

Motion carried.

## **3. Additional Business**

None

**C. Funds Manager / Administrative Assistant Report:** As reported in Financial Statements.

## **7. Program Reports**

### **A. Permit Report:**

Skonard presented a permit application from David Imdieke to tile into CD7. Mr. Imdieke was not sure if he was going to connect to an existing outlet or create an adjacent outlet. Motion to approve the Imdieke permit made by Wuertz, seconded by Barchenger. Motion carried.

### **B. Drainage Report:**

#### **1. JD1 Main and Branches: Status Update**

Joe Lewis provided the Board a proposal to complete the engineering on the remaining portions of JD1. Motion to approve Tasks 1-5 made by Wuertz, seconded by Barchenger. Motion carried.

Wes Seibel presented a claim for additional cleanup on his property for debris removal in the amount of \$770. Motion to not approve the claim due to non-pre-approval made by Wuertz, seconded by Brauchler. Roll call.

Affirmative: Brauchler, Wuertz      Opposed: None      Abstain: Barchenger

Motion carried.

#### **2. CD7: Fischer Benefits**

Skonard informed the Board that he was waiting for Stearns County to finalize the tax statements to confirm that payment had been received for all CD7 assessments.

#### **3. CD29, CD36, CD37 ROB Update**

Skonard informed the Board of that the final hearing has been set for February 19, 2020.

#### **4. CD38 Informational Meeting:**

Skonard informed the Board of that the information meeting for CD38 will be held after the March regular Board meeting.

#### **5. Other Ditch Business**

The City of Brooten has requested a field cross-over on CD37 at the end of the airport runway. The City will submit a permit application. Motion to provide the appropriate size pipe with the city providing installation costs made by Barchenger, seconded by Wuertz. Roll call.

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None

Skonard presented the Workman's Compensation premium. Motion to approve Workman's Compensation premium in the amount of \$1,504 made by Barchenger, seconded by Wuertz. Roll Call

Affirmative: Barchenger, Brauchler, Wuertz      Opposed: None

### **C. Board Member Meeting Reports:**

Hanson reported on a Star Tribune article regarding erosion in the Minnesota River basin.

## **8. Items for Next Meeting Agenda:**

Herickhoff's to appear at April meeting regarding January permit application.

**9. Calendar Review:**

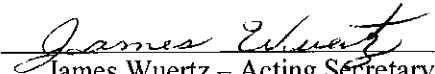
Three month outlook calendar provided.

**10. FYI Items:**

None

**11. Adjournment:**

Motion to adjourn made by Barchenger, seconded by Wuertz. Motion carried. Meeting Adjourned.

  
James Wuertz – Acting Secretary