

North Fork Crow River Watershed District

Approved Regular Meeting Minutes

May 11th, 2020

Managers Present: Jim Barchenger, Bob Brauchler, John Hanson, Jim Weller, Jim Wuertz

Staff Present: Cris Skonard, Christopher Lundeen

Others Present: Kurt Deter (Rinke-Noonan), Joe Lewis (HEI), Roger Lyon, Boyd Fischer, Donovan McKigney, others.

1. Call to Order

President Brauchler called the meeting to order at 7:00 pm. The meeting was held via teleconference due to the Governor's Emergency Stay at Home order. The public was able to access the conference by requesting an access code.

2. Oath of Office

Newly appointed Manager Jim Weller recited which was witness by Jim Barchenger and Cris Skonard at the District office.

3. Review and Approve Agenda

Motion to approve the revised agenda to include 1W1P made by Wuertz, seconded by Hanson. Roll Call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

4. Consent Agenda Items

1. Treasurer's Report and Bills to May 11th, 2020
 - a. Check Register - 106 Bonanza Checking Acct
 - b. P & L Detail – All Accounts
 - c. Balance Sheet – All Accounts

Motion to approve consent agenda made by Barchenger, seconded by Wuertz. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

5. Minutes

April 13, 2020 Regular Meeting Minutes

Motion to approve the minutes made by Wuertz, seconded by Barchenger. Roll Call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

6. Staff Reports

A. Administrator's Report:

1. Activities

Skonard updated the Board on various activities within the District. All staff working remotely from home due to the stay at home order.

2. KLA Appraiser's Map

Skonard introduced the preliminary appraisers map for KLA Petition. Attorney Deter recommended that it was the Appraisers responsibility to provide a benefits document. Consensus to concur with Attorney Deter recommendation.

3. Rice lake Association (RLA) Letter

Skonard introduced a letter from the RLA noting their intention to submit an Aquatic Invasive Species petition similar to the Koronis Lake Association. Noted by the Board.

4. Resolution 2020-06: Authorized Signatures

Skonard introduced Resolution 2020-06. This resolution authorizes all Board members as signatories for all District documents and will be updated. Motion to approve Resolution 2020-06 made by Hanson, seconded by Barchenger. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried

5. Audit Update

Skonard informed the Board of the field audit with Bergen KDV. Audit fieldwork was conducted remotely but went well. Conversations will continue with a May 19 conference call.

6. Additional Business

1W1P-PC meeting will be held May 13 with Manager Hanson participating via teleconference. MOCA is completed and will be discussed with all cooperating partners.

Skonard updated the Board regarding garage/lab update with nothing to report.

Skonard to check on pricing for new business attire which will be at manager/employee expense. The District will cover the setup cost for logo.

Robert Cayton presented information for misclassification of the Pirz Lake assessment. Skonard to prepare a report for the June meeting.

B. Watershed Project Coordinator's Report:

1. Activity Report:

Lundeen gave a report of his activities including working on drainage grants, water monitoring sites and May sampling plan.

2. Work Safety Guidelines:

Lundeen provided the MPCA guidelines for working safely in the field while monitoring. The District has purchased the personal protective equipment as described in the guidelines.

3. Additional Business

Lundeen noted that it is necessary to deem all services the District provides as essential to provide contracted services such as AIS and water quality monitoring. Motion to approve all services provided by District staff and Contract providers as essential services made by Hanson, seconded by Weller. Roll call.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried

C. Funds Manager / Administrative Assistant Report: As reported in Financial Statements.

7. Program Reports

A. Permit Report: None

B. Drainage Report:

1. JD1 Main and Branches: Status Update

Joe Lewis updated the Board on the status of JD1.

Motion to approve the repair of JD1 from Pope CR22 to Mud from MBC in the amount of \$44,975.65 made by Hanson, seconded by Wuertz. Roll call vote.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried

Motion to approve the JD1 BR6 brush removal quote from MBC in the amount of \$15,000.00 made by Barchenger, seconded by Wuertz. Roll call vote.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried

Prairie Storm Update:

Skonard reported his discussions with Scott Glup, US Fish and Wildlife Services, on the progress of removing the beaver dams from Prairie Storm. Skonard informed the Board of a gentleman's agreement to remove the bypass control structure boards. Board consensus to have a meeting between the District, Chris Meehan, Project Engineer, and with Mr. Glup.

BVSB Line of Credit:

Skonard informed the Board that the JD1 Line of Credit would be due soon. He had spoken with Byron Knutson (BVSB) and he did not anticipate any issues with the extension until the end of November.

2. CD5: Update

Skonard informed the Board that Stearns County was in the process of replacing the culvert on Stearns CR130 and that sediment may need to be removed after the installation. Skonard requested authorization to hire a contractor. Motion to authorize the Administrator to hire a contractor for sediment removal made by Wuertz, seconded by Hanson. Roll call vote.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried

3. CD37 Update

Skonard informed the Board that he had received a letter from the Attorney for Virgil Fuchs. Attorney Deter highlighted the issues in the letter and said his office was handling the correspondence.

4. Other Ditch Business

Jim Weller discussed the need for the removal of the manhole on his property and for burying the other two manholes on CD32. Motion to remove the Weller manhole and bury the remaining two manholes made by Hanson, seconded by Wuertz. Roll call vote.

Affirmative: Barchenger, Brauchler, Hanson, Wuertz Opposed: None Abstained: Weller

Motion carried

Boyd Fischer discussed his dissatisfaction with the Easement Agreement and informed the Board that he would not allow any work on his property. Attorney Deter stated the District had a right to maintain the ditch system and recommended that a Stearns County Sheriff's Deputy be on site during the tile replacement. Skonard directed to inform the Sheriff's office.

C. Board Member Meeting Reports:

Brauchler reported connecting via teleconference with the Middle Fork Crow River Watershed District (MFCRWD) April Board meeting.

8. Items for Next Meeting Agenda:

Herickhoff's to appear at June meeting regarding January permit application, pending Governor's stay at home order.

1W1P MOA Review

Annual Reorganization of Board Officers

9. Open Discussion from the Public:

Donovan McKigney thanked for the Board for moving forward with the JD1 repairs north of Pope CR22.

10. Calendar Review:

Contact the Administrator for future events.

11. FYI Items:

Skonard requested managers to submit their claim forms electronically or via picture followed up with a mailed copy to expedite the financial process.

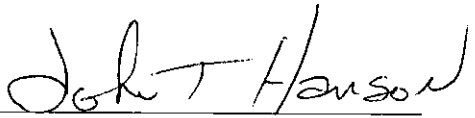
12. Adjournment:

Motion to adjourn made by Weller, seconded by Barchenger. Roll call vote.

Affirmative: Barchenger, Brauchler, Hanson, Weller, Wuertz Opposed: None

Motion carried.

Meeting Adjourned at 8:30 p.m.



John Hanson –Secretary
8 June 2020