

Regular Meeting – Agenda

April 14, 2025

Located at: 1030 Front Street at 7:00 p.m.

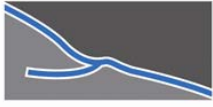
This is an **in-person** meeting.

Agenda Codes: BA-Board Action Required, D-Discussion Item

<u>Time</u>		<u>Packet Page</u>	<u>BA / D</u>
7:00	1. Call to Order – President Brauchler		
	2. Review & Approve Agenda - President Brauchler <i>Additional items or correction to be added to the agenda for action or information.</i>		BA
	3. Consent Agenda Items (All items approved by one motion) <u>Treasurer’s Report and Bills to April 14, 2025.</u>		BA
	a. Check Register - 106 Bonanza Checking Acct	Page 1	
	b. P & L Detail – All Accounts	Page 3	
	c. Balance Sheet – All Accounts	Page 6	
	4. <u>Minutes</u>		
	a. March 10, 2025 Regular Meeting Minutes	Page 8	BA

REGULAR AGENDA ITEMS

5. Staff Reports			
a. Administrator’s Report – Colton Henjum			
1. Activity Report			D
2. Annual Report	Separate file		D/BA
3. Rice Lake Workplan	10		D/BA
4. Pirz Lake Workplan	11		D/BA
5. CD32 Storage Feasibility Study			D/BA
6. Lake Koronis Wetland Restoration			D/BA
7. Computer Quotes	12		D/BA
8. <u>Additional Business</u>			D/BA
b. Watershed Project Coordinator’s Report – Chloe Truebenbach			
1. Activities			D
c. Funds Manager / Administrative Assistant’s Report – Christine Knutson			
1. As reported in Financial Statements			
6. Program Reports			
a. Permit Report None			D/BA
b. Drainage Report – Colton Henjum			
1. <u>JD1</u> : JD1 Br12 Fk6			D/BA



Time

Packet

Page

BA / D

D/BA

2. **Other Ditch Business -**

c. **Board Member Reports**

7. **Open Discussion from the Public – 5 Minutes Per Person**

Opportunity for the public to address the NFCRWD Board of Managers.

8. **Calendar Review**

<u>Meeting Date</u>	<u>Meeting Description</u>	<u>Meeting Location</u>	<u>Meeting Time</u>
4/17/2025	TAC meeting	Virtual	9:00 am

9. **FYI Items**

10. **Adjournment**

Next meeting: Monday, May 12, 2025 at 7:00 pm

NORTH FORK CROW RIVER WATERSHED DISTRICT

4/9/2025 10:09 AM

Register: 106 · Bonanza Checking
 From 03/11/2025 through 04/14/2025
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/11/2025			128 · Meeker CD4 NE...	cover March m...		X	34.18	82.90
03/11/2025			116 · CD-5	cover March m...		X	231.17	314.07
03/11/2025			120 · CD-21	cover March m...		X	34.18	348.25
03/11/2025			126 · CD-29/ 9019883	cover March m...		X	34.18	382.43
03/11/2025			114 · CD-32	cover March m...		X	3,912.56	4,294.99
03/11/2025			121 · CD-36	cover March m...		X	34.18	4,329.17
03/11/2025			119 · CD-37	cover March m...		X	202.54	4,531.71
03/11/2025			122 · JD-2	cover March m...		X	179.90	4,711.61
03/11/2025			135 · Pirz Lake AIS Pr...	cover March m...		X	51.27	4,762.88
03/11/2025			136 · Rice Lake Wtr M...	cover March m...		X	51.27	4,814.15
03/11/2025			107 · Bonanza Adm. ...	cover March m...		X	23,185.85	28,000.00
03/15/2025	17863	Amundson, Ross M	-split-		253.42	X		27,746.58
03/15/2025	17864	Barchenger, James R	-split-		328.84	X		27,417.74
03/15/2025	17865	Brauchler, Robert H	-split-		278.89	X		27,138.85
03/15/2025	17866	Weller, James J	-split-		245.10			26,893.75
03/15/2025	17867	Wuertz, James E	-split-		258.58	X		26,635.17
03/15/2025	17868	Henjum, Colton L	-split-		2,757.17	X		23,878.00
03/15/2025	17869	Knutson, Christine	-split-		2,132.38	X		21,745.62
03/15/2025	17870	Truebenbach, Chloe E	-split-		1,861.66	X		19,883.96
03/15/2025	17871	Christine Knutson H...	2102 · Employee 125 ...	BVSB HSA ac...	220.83	X		19,663.13
03/15/2025	17872	PERA	-split-	9361-00 pay d...	1,239.34	X		18,423.79
03/17/2025	17873	Minnesota Viewers ...	-split-	2025 members...	135.00			18,288.79
03/17/2025	17874	TDS Telecom	-split-	acct #320-346-...	117.00	X		18,171.79
03/17/2025	17875	Magnifi Financial (p...	-split-	Plat (**045-00...	230.37	X		17,941.42
03/17/2025	17876	USAbLe Life	635 · Health Plan:635...	grp# 50022721...	41.00	X		17,900.42
03/17/2025	17877	Xcel Energy	645 · Utilities	acct # 51-5599...	525.97	X		17,374.45
03/25/2025	17878	States Borders Const...	-split-	CD32 tile repla...	15,000.00	X		2,374.45
03/27/2025			114 · CD-32	partially cover ...		X	12,107.85	14,482.30
03/31/2025			403 · Interest Income	Interest		X	15.57	14,497.87
03/31/2025	17879	Henjum, Colton L	-split-		2,757.17			11,740.70
03/31/2025	17880	Knutson, Christine	-split-		2,309.66			9,431.04
03/31/2025	17881	Truebenbach, Chloe E	-split-		1,861.66			7,569.38
03/31/2025	17882	Christine Knutson H...	2102 · Employee 125 ...	BVSB HSA ac...	220.83			7,348.55
03/31/2025	17883	PERA	-split-	9361-00 paid ...	1,115.30			6,233.25
03/31/2025	17884	Mn Department of R...	2100 · Payroll Liabiliti...	1150230	625.00			5,608.25
04/01/2025	17885	Verizon Wireless	625 · Phone/Internet/...	acct# 4420960...	35.01			5,573.24
04/10/2025	ACH173	United States Treasury	-split-	41-1529282	3,730.64			1,842.60
04/14/2025	To Print	Susan A & Bryan G ...	609 · Ditch Repair Ex...	CD36 ROB bu...	962.55			880.05
04/14/2025	To Print	League of MN Cities...	610 · Insurance & Bon...	Acct#1000294...	1,239.00			-358.95
04/14/2025	To Print	Darin's Snow Remov...	614 · Maintenance/Re...	inv #1425 Feb ...	240.00			-598.95

NORTH FORK CROW RIVER WATERSHED DISTRICT

4/9/2025 10:09 AM

Register: 106 · Bonanza Checking

From 03/11/2025 through 04/14/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/14/2025	To Print	Houston Engineering...	-split-	inv # 75385,75...	3,289.00		-3,887.95
04/14/2025	To Print	Bonanza Valley Lum...	614 · Maintenance/Re...	inv#245137	10.33		-3,898.28
04/14/2025	To Print	Rinke Noonan	611 · Legal:611 A · Le...	inv#389845	200.00		-4,098.28
04/14/2025	To Print	City of Brooten	645 · Utilities	acct# 24-00002...	85.55		-4,183.83
04/14/2025	To Print	MN Computer Syste...	-split-	inv. #422512	36.12		-4,219.95
04/14/2025	To Print	RJ, Inc.	-split-	inv 57665, stm...	157.48		-4,377.43
04/14/2025	To Print	TDS Telecom	625 · Phone/Internet/...	acct #320-346-...	99.00		-4,476.43
04/14/2025	To Print	Magnifi Financial (p...	-split-	Plat (**045-00...	76.01		-4,552.44
04/14/2025	To Print	RMB Environmental...	-split-	inv# D071655,...	621.00		-5,173.44

NORTH FORK CROW RIVER WATERSHED DISTRICT

04/09/25

Profit & Loss Detail

Accrual Basis

March 11 through April 14, 2025

Type	Date	Num	Name	Memo	Class	Split	Amount
Ordinary Income/Expense							
Income							
403 · Interest Income							
403 B · Interest Income-Rice Koronis							
Deposit	03/31/2025			Interest	Koronis & Rice Lake ...	110 · Rice L...	254.34
Total 403 B · Interest Income-Rice Koronis							254.34
403 · Interest Income - Other							
Deposit	03/31/2025			Interest	Administrative	106 · Bonan...	15.57
Deposit	03/31/2025			Interest	Administrative	107 · Bonan...	5,539.00
Deposit	03/31/2025			Interest	Survey & Data Acqui...	108 · Data A...	40.42
Deposit	03/31/2025			Interest	1-JD	112 · JD-1	2.63
Deposit	03/31/2025			Interest	7-CD	113 · CD-7	0.15
Deposit	03/31/2025			Interest	32-CD:Redetermined ...	114 · CD-32	45.28
Deposit	03/31/2025			Interest	5-CD	116 · CD-5	86.01
Deposit	03/31/2025			Interest	38-CD	117 · CD-38	0.21
Deposit	03/31/2025			Interest	37-CD:Redetermined ...	119 · CD-37	372.18
Deposit	03/31/2025			Interest	21-CD	120 · CD-21	14.49
Deposit	03/31/2025			Interest	36-CD:Redetermined ...	121 · CD-36	68.33
Deposit	03/31/2025			Interest	2-JD:Redetermined J...	122 · JD-2	53.40
Deposit	03/31/2025			Interest	29-CD:Redetermined ...	126 · CD-29/...	53.97
Deposit	03/31/2025			Interest	4-CD Meeker:Redeter...	128 · Meeke...	7.74
Deposit	03/31/2025			Interest	40-CD Meeker	128B · Mee...	0.25
Deposit	03/31/2025			Interest	43-CD Meeker:Redete...	128C · Mee...	0.33
Deposit	03/31/2025			Interest	NFCRWD Wide Proje...	132 · NFCR ...	736.05
Deposit	03/31/2025			Interest	Koronis Lake AIS Pr...	135 · Koron...	0.34
Deposit	03/31/2025			Interest	Pirz Lake AIS Project...	135 · Pirz L...	7.42
Deposit	03/31/2025			Interest	Rice Lake Wtr Mgmt ...	136 · Rice L...	4.53
Total 403 · Interest Income - Other							7,048.30
Total 403 · Interest Income							7,302.64
406 · Meeker Cty Warrant							
Deposit	03/19/2025	171400	Meeker County Auditor	Meeker 3/14 war ck - CD4 #32042 Meeker/Kandi 2025 asmt prepays	4-CD Meeker:Redeter...	128 · Meeke...	5,470.97
Deposit	03/19/2025	171400	Meeker County Auditor	Meeker 3/14 war ck - CD4's JD11 outlet #32113 Meeker/Kandi 2025 asmt prepays	4-CD Meeker:Redeter...	128 · Meeke...	1,594.30
Deposit	03/19/2025	171400	Meeker County Auditor	Meeker 3/14 war ck - CD43 #32434 Meeker/Kandi 2025 asmt prepays	43-CD Meeker:Redete...	128C · Mee...	1,239.75
Total 406 · Meeker Cty Warrant							8,305.02
425 · Project Billings/Reimbursement							
Deposit	03/19/2025	5447	Middle Fork Crow River ...	WPLMN 2024 Qtr4 reimb from MFCRWD	Administrative:WPL...	107 · Bonan...	556.34
Total 425 · Project Billings/Reimbursement							556.34
Total Income							16,164.00
Gross Profit							16,164.00
Expense							
601 · Administrator Salary							
Paycheck	03/15/2025	17868	Henjum, Colton L		Administrative	106 · Bonan...	3,246.25
Paycheck	03/31/2025	17879	Henjum, Colton L		Administrative	106 · Bonan...	3,246.25
General Jou...	04/01/2025	MarDitc...		4 hrs@52.27/hr Payroll March Admin JD1Proj design/planning, inspection	1-JD	-SPLIT-	209.08
General Jou...	04/01/2025	MarDitc...		3 hrs@52.27/hr Payroll March Admin CD32 data mgmt	32-CD:Redetermined ...	601 · Admin...	156.81
General Jou...	04/01/2025	MarDitc...		1 hrs@52.27/hr Payroll March Admin CD7 data mgmt	7-CD	601 · Admin...	52.27
General Jou...	04/01/2025	MarDitc...		6 hrs@52.27/hr Payroll March Admin CD4 site visit/Inspection	4-CD Meeker:Redeter...	601 · Admin...	313.62
General Jou...	04/01/2025	MarDitc...		March total Admin billable payroll exp to ditches	Administrative	601 · Admin...	-731.78
Total 601 · Administrator Salary							6,492.50
601.2 · Admin. Cell Phone Stipend							
Paycheck	03/15/2025	17868	Henjum, Colton L		Administrative	106 · Bonan...	25.00
Paycheck	03/31/2025	17879	Henjum, Colton L		Administrative	106 · Bonan...	25.00
Total 601.2 · Admin. Cell Phone Stipend							50.00
601A · WD FlexPlan Contribution/Admin							
Paycheck	03/15/2025	17868	Henjum, Colton L		Administrative	106 · Bonan...	450.00
Paycheck	03/31/2025	17879	Henjum, Colton L		Administrative	106 · Bonan...	450.00
Total 601A · WD FlexPlan Contribution/Admin							900.00
604A · Computer Software Expense							
Check	03/17/2025	17875	Magnifi Financial (prev...	Microsoft Office 365 1/13-2/12 monthly 2/5 - plat	Administrative	106 · Bonan...	40.17
Check	03/17/2025	17875	Magnifi Financial (prev...	Microsoft charge 2/6-3/5 1/6 -plat	Administrative	106 · Bonan...	4.00
Check	04/14/2025		Magnifi Financial (prev...	Microsoft Office 365 2/13-3/12 monthly 3/5 - plat	Administrative	106 · Bonan...	40.17
Check	04/14/2025		Magnifi Financial (prev...	Microsoft charge 3/6-4/5 3/7 -plat	Administrative	106 · Bonan...	4.00
Total 604A · Computer Software Expense							88.34
606 · Data Collection Expense							
Check	04/14/2025		Grove Lake	D071655: 3/12 collect: GLO	Survey & Data Acqui...	106 · Bonan...	47.00
Check	04/14/2025		JD1Br12	D071655: 3/12 collect: JD1 Br12	Survey & Data Acqui...	106 · Bonan...	76.00
Check	04/14/2025		365th St	D071655: 3/12 collect: NF365	Survey & Data Acqui...	106 · Bonan...	76.00
Check	04/14/2025		RMB Environmental La...	D071655: 3/12 collect: courier fee	Survey & Data Acqui...	106 · Bonan...	21.00
Check	04/14/2025		Grove Lake	D072088: 3/27 collect: GLO	Survey & Data Acqui...	106 · Bonan...	47.00
Check	04/14/2025		JD1Br12	D072088: 3/27 collect: JD1Br12	Survey & Data Acqui...	106 · Bonan...	76.00
Check	04/14/2025		Hwy 27	D072088: 3/27 collect: Hwy27	Survey & Data Acqui...	106 · Bonan...	76.00
Check	04/14/2025		Hwy 19	D072088: 3/27 collect: Hwy19	Survey & Data Acqui...	106 · Bonan...	105.00
Check	04/14/2025		365th St	D072088: 3/27 collect: NF365	Survey & Data Acqui...	106 · Bonan...	76.00
Check	04/14/2025		RMB Environmental La...	D072088: 3/27 collect: courier fee	Survey & Data Acqui...	106 · Bonan...	21.00
Total 606 · Data Collection Expense							621.00
609 · Ditch Repair Expense							
609B · ProjContractRetnagc-curr&AuditAP							
Check	03/25/2025	17878	States Borders Constru...	payment of retainage held for approved work until settlement reached (aprvd 3/10mtg)	32-CD:Redetermined ...	106 · Bonan...	5,677.06
Check	03/25/2025	17878	States Borders Constru...	final remaining settlement for CD32 tile replacement project (aprvd 3/10 mtg)	32-CD:Redetermined ...	106 · Bonan...	9,322.94
General Jou...	03/26/2025	32SBCfi...		SBC pymt of retainage held for approved work until settlement reached-remove from Accts ...	32-CD:Redetermined ...	2005.09 · A...	-5,677.06
General Jou...	03/26/2025	32SBCfi...		SBC final remaining settlement for CD32 tile replacement project-remove from Accts Payable	32-CD:Redetermined ...	2005.09 · A...	-9,322.94
Total 609B · ProjContractRetnagc-curr&AuditAP							0.00
609C · Buffer Acquisition pymt							
Check	04/14/2025		Susan A & Bryan G Felli...	CD36 ROB buffer pymt - parcel # 24.14823.0012	36-CD:Redetermined ...	106 · Bonan...	962.55
Total 609C · Buffer Acquisition pymt							962.55
609 · Ditch Repair Expense - Other							

NORTH FORK CROW RIVER WATERSHED DISTRICT
Profit & Loss Detail

March 11 through April 14, 2025

Accrual Basis

Type	Date	Num	Name	Memo	Class	Split	Amount
General Jou...	03/28/2025	CD32AP...		elim the remaining 2017 audit adj contract disputed \$\$ "recorded" as 609 expenses NOT pa...	32-CD:Redetermined ...	2005.09 · A...	-7,254.34
Total 609 · Ditch Repair Expense - Other							-7,254.34
Total 609 · Ditch Repair Expense							-6,291.79
610 · Insurance & Bonding							
Check	04/14/2025		League of MN Cities Ins...	WC 1001632-9 Policy period 2/16/25-2/16/26 WC Coverage Premium	Administrative	106 · Bonan...	1,239.00
Total 610 · Insurance & Bonding							1,239.00
611 · Legal							
611 A · Legal - Adm. Retainer							
Check	04/14/2025		Rinke Noonan	inv 389845: Feb monthly retainer	Administrative	106 · Bonan...	200.00
Total 611 A · Legal - Adm. Retainer							200.00
Total 611 · Legal							200.00
612 · Manager Mileage							
612A · Taxable Manager Mileage							
Paycheck	03/15/2025	17863	Amundson, Ross M		Administrative	106 · Bonan...	42.00
Paycheck	03/15/2025	17864	Barchenger, James R		Administrative	106 · Bonan...	46.20
Paycheck	03/15/2025	17865	Brauchler, Robert H		Administrative	106 · Bonan...	23.10
Paycheck	03/15/2025	17866	Weller, James J		Administrative	106 · Bonan...	15.40
Paycheck	03/15/2025	17867	Wuertz, James E		Administrative	106 · Bonan...	47.60
Total 612A · Taxable Manager Mileage							174.30
Total 612 · Manager Mileage							174.30
613 · Manager Pay							
Paycheck	03/15/2025	17863	Amundson, Ross M		Administrative	106 · Bonan...	125.00
Paycheck	03/15/2025	17863	Amundson, Ross M		Administrative	106 · Bonan...	125.00
Paycheck	03/15/2025	17864	Barchenger, James R		Administrative	106 · Bonan...	125.00
Paycheck	03/15/2025	17864	Barchenger, James R		Administrative	106 · Bonan...	83.34
Paycheck	03/15/2025	17864	Barchenger, James R		Administrative	106 · Bonan...	125.00
Paycheck	03/15/2025	17865	Brauchler, Robert H		Administrative	106 · Bonan...	125.00
Paycheck	03/15/2025	17865	Brauchler, Robert H		Administrative	106 · Bonan...	125.00
Paycheck	03/15/2025	17865	Brauchler, Robert H		Administrative	106 · Bonan...	50.00
Paycheck	03/15/2025	17866	Weller, James J		Administrative	106 · Bonan...	125.00
Paycheck	03/15/2025	17866	Weller, James J		Administrative	106 · Bonan...	125.00
Paycheck	03/15/2025	17867	Wuertz, James E		Administrative	106 · Bonan...	125.00
Paycheck	03/15/2025	17867	Wuertz, James E		Administrative	106 · Bonan...	125.00
Total 613 · Manager Pay							1,383.34
614 · Maintenance/Repair							
Check	04/14/2025		Darin's Snow Removal ...	Feb snow removal 2/3,6,8	Administrative	106 · Bonan...	240.00
Check	04/14/2025		Bonanza Valley Lumber...	storage room window	Administrative	106 · Bonan...	10.33
Total 614 · Maintenance/Repair							250.33
618 · Project Billable Exp. Reimbrsmnt							
General Jou...	04/01/2025	MarDitc...		4 hrs@20.59/hr add'l billable exp. March Admin JD1Proj design/planning, inspection	1-JD	601 · Admin...	82.36
General Jou...	04/01/2025	MarDitc...		3 hrs@20.59/hr add'l billable exp. March Admin CD32 data mgmt	32-CD:Redetermined ...	601 · Admin...	61.77
General Jou...	04/01/2025	MarDitc...		1 hrs@20.59/hr add'l billable exp. March Admin CD7 data mgmt	7-CD	601 · Admin...	20.59
General Jou...	04/01/2025	MarDitc...		6 hrs@20.59/hr add'l billable exp. March Admin CD4 site visit/inspection	4-CD Meeker:Redeter...	601 · Admin...	123.54
General Jou...	04/01/2025	MarDitc...		March total staff billable add'l expense exp to ditches	Administrative	601 · Admin...	-288.26
General Jou...	04/01/2025	MarS&D...		12 hrs@20.60/hr add'l billable exp. March ProjCoord S&D billable - sampling	Survey & Data Acqui...	646A · Wate...	247.20
General Jou...	04/01/2025	MarS&D...		12 hrs@20.60/hr add'l billable exp. March ProjCoord S&D billable - sampling	Administrative	646A · Wate...	-247.20
General Jou...	04/01/2025	MarWPL...		19 hrs@14.69/hr add'l billable exp. March ProjCoord WPLMN reimb - Mtgs/sampling/data m...	Administrative:WPL...	646A · Wate...	279.11
General Jou...	04/01/2025	MarWPL...		19 hrs@14.69/hr add'l billable exp. March ProjCoord WPLMN reimb - Mtgs/sampling/data m...	Administrative	646A · Wate...	-279.11
Total 618 · Project Billable Exp. Reimbrsmnt							0.00
619 · Office Expense & Supplies							
Check	04/14/2025		MN Computer Systems, ...	copier contract, IT Coverage	Administrative	106 · Bonan...	34.20
Check	04/14/2025		MN Computer Systems, ...	overage charge	Administrative	106 · Bonan...	1.92
Total 619 · Office Expense & Supplies							36.12
620 · Postage Expense							
Check	03/17/2025	17875	Magnifi Financial (prev...	USPS mail 5 mgr Feb mtg pkts 2/5 -plat	Administrative	106 · Bonan...	10.20
Check	04/14/2025		Magnifi Financial (prev...	USPS mail 5 mgr March mtg pkts 3/5 -plat	Administrative	106 · Bonan...	8.85
Total 620 · Postage Expense							19.05
6221 · Admin.Assistant wages							
Paycheck	03/15/2025	17869	Knutson, Christine		Administrative	106 · Bonan...	2,472.80
Paycheck	03/31/2025	17880	Knutson, Christine		Administrative	106 · Bonan...	2,720.08
Total 6221 · Admin.Assistant wages							5,192.88
6221A · WD Flex Plan Contr.Bookkeeper							
Paycheck	03/15/2025	17869	Knutson, Christine		Administrative	106 · Bonan...	450.00
Paycheck	03/31/2025	17880	Knutson, Christine		Administrative	106 · Bonan...	450.00
Total 6221A · WD Flex Plan Contr.Bookkeeper							900.00
623 · Seminar & Workshop/Fees/Hrs/Mi							
Check	03/17/2025	17873	Minnesota Viewers Ass...	4/3 mtg registration for Henjum (3/10 mtg apprvd)	Administrative	106 · Bonan...	10.00
Total 623 · Seminar & Workshop/Fees/Hrs/Mi							10.00
625 · Phone/Internet/Website Expense							
Check	03/17/2025	17874	TDS Telecom	2/14-3/12 partial service increase (internet) 3yr plan- 50M	Administrative	106 · Bonan...	18.00
Check	03/17/2025	17874	TDS Telecom	3/13-4/12 business internet - 50M-3yr plan	Administrative	106 · Bonan...	99.00
Check	04/01/2025	17885	Verizon Wireless	mobile broadband charge for drng tablet 3/24-4/23)	Administrative:Ripari...	106 · Bonan...	35.01
Check	04/14/2025		TDS Telecom	4/13-5/12 business internet data only - 50M-3yr plan	Administrative	106 · Bonan...	99.00
Check	04/14/2025		Magnifi Financial (prev...	website nfcrcwd.org domain siteground 3/10 -plat	Administrative	106 · Bonan...	21.99
Total 625 · Phone/Internet/Website Expense							273.00
626 · Engineering							
Check	04/14/2025		Houston Engineering, I...	1W1P Steams CD32 Storage Feasibility/layouts/load reduction est/memo(quality&benefit)	Administrative:1W1P	106 · Bonan...	2,287.50
Check	04/14/2025		Houston Engineering, I...	1W1P Feasibility Anal for JD1 Wetland Restoration: alternatives/benefit est/summary	Administrative:1W1P	106 · Bonan...	1,001.50
Total 626 · Engineering							3,289.00
629E · PERA - staff							
Paycheck	03/15/2025	17870	Truebenbach, Chloe E		Administrative	106 · Bonan...	150.00
Paycheck	03/15/2025	17868	Henjum, Colton L		Administrative	106 · Bonan...	243.47

NORTH FORK CROW RIVER WATERSHED DISTRICT

Profit & Loss Detail

March 11 through April 14, 2025

Accrual Basis

Type	Date	Num	Name	Memo	Class	Split	Amount
Paycheck	03/15/2025	17869	Knutson, Christine		Administrative	106 - Bonan...	185.46
Paycheck	03/31/2025	17879	Henjum, Colton L		Administrative	106 - Bonan...	243.47
Paycheck	03/31/2025	17880	Knutson, Christine		Administrative	106 - Bonan...	204.01
Paycheck	03/31/2025	17881	Truebenbach, Chloe E		Administrative	106 - Bonan...	150.00
Total 629E - PERA - staff							1,176.41
629M - PERA - managers							
Paycheck	03/15/2025	17863	Amundson, Ross M		Administrative	106 - Bonan...	18.75
Paycheck	03/15/2025	17864	Barchenger, James R		Administrative	106 - Bonan...	25.00
Paycheck	03/15/2025	17865	Brauchler, Robert H		Administrative	106 - Bonan...	22.50
Paycheck	03/15/2025	17867	Wuertz, James E		Administrative	106 - Bonan...	18.75
Total 629M - PERA - managers							85.00
635 - Health Plan							
Check	03/17/2025	17876	USAbile Life	Life & AD&D Staff April premiums: Henjum, Knutson, Truebenbach	Administrative	106 - Bonan...	41.00
Total 635A - Life & AD&D ins. premiums							41.00
Total 635 - Health Plan							41.00
640 - Misc. Dues							
Check	03/17/2025	17873	Minnesota Viewers Ass...	2025 Associate Membership (3/10 mtg aprvd)	Administrative	106 - Bonan...	125.00
Check	03/17/2025	17875	Magnifi Financial (prev...	March Beacon Subscription fee 2/25-plat	Administrative	106 - Bonan...	1.00
Check	04/14/2025		Magnifi Financial (prev...	April Beacon Subscription fee 3/31-plat	Administrative	106 - Bonan...	1.00
Total 640 - Misc. Dues							127.00
645 - Utilities							
Check	03/17/2025	17877	Xcel Energy	electric 1030 Front St 2/5/25- 3/9/25 (after mtg-Res2025-3)	Administrative	106 - Bonan...	525.97
Check	04/14/2025		City of Brooten	March water/sewer/garbage/imprvmts -1030 Front Street-acct# 24-00002178-00-4	Administrative	106 - Bonan...	85.55
Total 645 - Utilities							611.52
646A - Water Technician's wages							
Paycheck	03/15/2025	17870	Truebenbach, Chloe E		Administrative	106 - Bonan...	2,000.00
Paycheck	03/31/2025	17881	Truebenbach, Chloe E		Administrative	106 - Bonan...	2,000.00
General Jou...	04/01/2025	MarS&D...		12 hrs@33.70/hr payroll March ProjCoord S&D billable - sampling	Survey & Data Acqui...	-SPLIT-	404.40
General Jou...	04/01/2025	MarS&D...		12 hrs@33.70/hr payroll March ProjCoord S&D billable - sampling	Administrative	646A - Wate...	-404.40
General Jou...	04/01/2025	MarWPL...		19 hrs@33.70/hr payroll March ProjCoord WPLMN reimb- Mtgs/sampling/data mgmt	Administrative:WPL...	-SPLIT-	640.30
General Jou...	04/01/2025	MarWPL...		19 hrs@33.70/hr payroll March ProjCoord WPLMN reimb- Mtgs/sampling/data mgmt	Administrative	646A - Wate...	-640.30
Total 646A - Water Technician's wages							4,000.00
646A.02 - Project Coord CellPhone Stipend							
Paycheck	03/15/2025	17870	Truebenbach, Chloe E		Administrative	106 - Bonan...	25.00
Paycheck	03/31/2025	17881	Truebenbach, Chloe E		Administrative	106 - Bonan...	25.00
Total 646A.02 - Project Coord CellPhone Stipend							50.00
646C - WD FlexPlanContrib/ProgCoord							
Paycheck	03/15/2025	17870	Truebenbach, Chloe E		Administrative	106 - Bonan...	450.00
Paycheck	03/31/2025	17881	Truebenbach, Chloe E		Administrative	106 - Bonan...	450.00
Total 646C - WD FlexPlanContrib/ProgCoord							900.00
651 - Technician Expense							
Check	03/17/2025	17875	Magnifi Financial (prev...	Drone license test Trubenbach 2/14 - classic	Administrative:Ripari...	106 - Bonan...	175.00
Total 651 - Technician Expense							175.00
6560 - Payroll Expenses-SS&Medicare							
Paycheck	03/15/2025	17863	Amundson, Ross M		Administrative	106 - Bonan...	18.10
Paycheck	03/15/2025	17863	Amundson, Ross M		Administrative	106 - Bonan...	4.23
Paycheck	03/15/2025	17864	Barchenger, James R		Administrative	106 - Bonan...	23.53
Paycheck	03/15/2025	17864	Barchenger, James R		Administrative	106 - Bonan...	5.50
Paycheck	03/15/2025	17865	Brauchler, Robert H		Administrative	106 - Bonan...	20.03
Paycheck	03/15/2025	17865	Brauchler, Robert H		Administrative	106 - Bonan...	4.68
Paycheck	03/15/2025	17866	Weller, James J		Administrative	106 - Bonan...	16.45
Paycheck	03/15/2025	17866	Weller, James J		Administrative	106 - Bonan...	3.85
Paycheck	03/15/2025	17867	Wuertz, James E		Administrative	106 - Bonan...	18.45
Paycheck	03/15/2025	17867	Wuertz, James E		Administrative	106 - Bonan...	4.32
Paycheck	03/15/2025	17870	Truebenbach, Chloe E		Administrative	106 - Bonan...	153.45
Paycheck	03/15/2025	17870	Truebenbach, Chloe E		Administrative	106 - Bonan...	35.89
Paycheck	03/15/2025	17868	Henjum, Colton L		Administrative	106 - Bonan...	217.80
Paycheck	03/15/2025	17868	Henjum, Colton L		Administrative	106 - Bonan...	52.94
Paycheck	03/15/2025	17868	Henjum, Colton L		Administrative	106 - Bonan...	132.96
Paycheck	03/15/2025	17869	Knutson, Christine		Administrative	106 - Bonan...	31.09
Paycheck	03/15/2025	17869	Knutson, Christine		Administrative	106 - Bonan...	217.80
Paycheck	03/31/2025	17879	Henjum, Colton L		Administrative	106 - Bonan...	52.94
Paycheck	03/31/2025	17879	Henjum, Colton L		Administrative	106 - Bonan...	148.29
Paycheck	03/31/2025	17880	Knutson, Christine		Administrative	106 - Bonan...	34.68
Paycheck	03/31/2025	17880	Knutson, Christine		Administrative	106 - Bonan...	153.45
Paycheck	03/31/2025	17881	Truebenbach, Chloe E		Administrative	106 - Bonan...	35.89
Paycheck	03/31/2025	17881	Truebenbach, Chloe E		Administrative	106 - Bonan...	35.89
Total 6560 - Payroll Expenses-SS&Medicare							1,382.32
710 - Truck/ATV Expenses							
General Jou...	04/01/2025	MarS&D...		174 mi@.70/mi truck usage for stream sampling 3/12&3/27	Survey & Data Acqui...	646A - Wate...	121.80
General Jou...	04/01/2025	MarS&D...		174 mi@.70/mi truck usage for stream sampling 3/12&3/27	Administrative	646A - Wate...	-121.80
General Jou...	04/01/2025	MarWPL...		191 mi@.70/mi truck usage for March WPLMN sampling 3/7,14,24	Administrative:WPL...	646A - Wate...	133.70
General Jou...	04/01/2025	MarWPL...		191 mi@.70/mi truck usage for March WPLMN sampling 3/7,14,24	Administrative	646A - Wate...	-133.70
General Jou...	04/01/2025	MarTrk...		CD4 120mi @.70/mi March WD truck usage billable 3/3 & 3/28	4-CD Meeker:Redeter...	-SPLIT-	84.00
General Jou...	04/01/2025	MarTrk...		CD4 120mi @.70/mi March WD truck usage billable 3/3 & 3/28	Administrative	710 - Truck/...	-84.00
General Jou...	04/01/2025	MarTrk...		JD1 47mi @.70/mi March WD truck usage billable 3/12&3/31	1-JD	710 - Truck/...	32.90
General Jou...	04/01/2025	MarTrk...		JD1 47mi @.70/mi March WD truck usage billable 3/12&3/31	Administrative	710 - Truck/...	-32.90
Check	04/14/2025		RJ, Inc.	3/7 gas 16.013g@3.099/gal	Administrative	106 - Bonan...	49.62
Check	04/14/2025		RJ, Inc.	3/24 gas 13.621g@3.199/gal	Administrative	106 - Bonan...	43.57
Check	04/14/2025		RJ, Inc.	3/31 gas 20.745g@3.099/gal	Administrative	106 - Bonan...	64.29
Total 710 - Truck/ATV Expenses							157.48
Total Expense							23,532.80
Net Ordinary Income							-7,368.80
Net Income							-7,368.80

NORTH FORK CROW RIVER WATERSHED DISTRICT

Balance Sheet

As of April 14, 2025

Apr 14, 25

ASSETS	
Current Assets	
Checking/Savings	
106 · Bonanza Checking	-5,173.44
107 · Bonanza Adm. Svg.	727,404.23
108 · Data Acquisition Svg	13,262.69
110 · Rice /Koronis Proj. Svg	52,087.78
112 · JD-1	102.63
113 · CD-7	100.83
114 · CD-32	145.28
116 · CD-5	27,883.63
117 · CD-38	100.21
119 · CD-37	76,719.81
120 · CD-21	9,672.73
121 · CD-36	22,313.07
122 · JD-2	17,384.93
126 · CD-29/ 9019883	17,676.79
128 · Meeker CD4 NEW(prev. 4,40,& 43)	11,197.80
128B · Meeker Co. 40	168.49
128C · Meeker Cty 43	888.61
132 · NFCR Watershed Wide Projects	134,597.17
134 · Koronis Lake AIS Project	100.34
135 · Pirz Lake AIS Project	4,928.01
136 · Rice Lake Wtr Mgmt Proj	2,993.55
Total Checking/Savings	1,114,555.14
Accounts Receivable	
1201 · Due From Other Governments	9,991.00
1211 · Delinq Property Taxes Recvble	
1211A · Delinq Prop. Taxes Recvble.-ADM	3,936.04
1211B · Delinq Prop. Taxes Recvble-DATA	27.18
1211C · Delinq Prop. Taxes Recvble-PROJ	16.86
Total 1211 · Delinq Property Taxes Recvble	3,980.08
1215 · Deferred Assessment Receivable	718,946.65
1216 · Delinquent Assessment Receivabl	5,955.09
Total Accounts Receivable	738,872.82
Other Current Assets	
1100 · Prepaid Liab Insurance/expenses	1,246.63
1120 · Inventory Asset	12,776.99
1300 · Projects -Receiveable (Due T/F)	144,115.98
Total Other Current Assets	158,139.60
Total Current Assets	2,011,567.56
TOTAL ASSETS	2,011,567.56
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2005 · Accts Payable+retainag-Projects	
2005.05 · Accts Payable (+retainage) -JD1	5,000.00
Total 2005 · Accts Payable+retainag-Projects	5,000.00
2010 · Proj. Pay. to Adm (DueT/F)	

NORTH FORK CROW RIVER WATERSHED DISTRICT

04/09/25

Balance Sheet

Accrual Basis

As of April 14, 2025

	<u>Apr 14, 25</u>
2016 · JD-1	1,864.68
2019 · CD38	6,027.49
2023 · CD-7	86,041.02
2024 · CD-32	2,892.15
2036 · Pirz Lake AIS Project	20,820.91
2037 · Koronis Lake AIS Project	26,469.73
Total 2010 · Proj. Pay. to Adm (DueT/F)	144,115.98
2013 · Deferred Revenue-tax/assmt	
2013.01 · Deferred Revenue-taxes-Admin	3,936.04
2013.02 · Deferred Revenue-taxes-Septic	16.08
2013.03 · Deferred Revenue-taxes-R&KLevy	0.78
2013.06 · Deferred Revenue-tax -Data	27.18
2013 · Deferred Revenue-tax/assmt - Other	724,901.74
Total 2013 · Deferred Revenue-tax/assmt	728,881.82
2102 · Employee 125 Flex Benefit Plan	
2102E · Limited ME FLEX -Chris	-435.55
2102L · Dependent Care FSA - Admin	1,249.98
Total 2102 · Employee 125 Flex Benefit Plan	814.43
Total Other Current Liabilities	878,812.23
Total Current Liabilities	878,812.23
Total Liabilities	878,812.23
Equity	
3000 · Fund Balance	963,744.82
3002 · Fund Bal. CD-5	22,847.52
3003 · Fund Bal. CD-37	90,826.03
3004 · Fund Bal. JD-1	49,335.01
3006 · Fund Bal. R & K	50,811.90
3011 · Fund Bal-CD 21	10,247.02
3012 · Fund Bal-CD 38	5,226.15
3014 · Fund Bal-JD 2	13,950.90
3015 · Fund Bal-CD-7	-121,815.74
3016 · Fund Bal-CD-32	-28,723.23
3017 · Fund Bal-CD-36	101,240.20
3018 · Fund Bal. - CD4	4,991.15
3019 · Fund Bal. - CD40	166.65
3020 · fund Bal. - CD43	256.86
3023 · Fund Bal. - Pirz Lake AIS	-15,754.39
3024 · Fund Bal. - Koronis Lake AIS	-68,887.40
3025 · Fund Bal. - Rice Lake AIS	-6,231.25
3100.06 · Fund Bal. -CD29	18,802.62
3100.14 · Fund Bal. Resvd-NFCRW Wide Proj	130,907.29
3100.20 · Fund Bal Reserved-Data Acq	20,882.49
32000 · Retained Earnings	-1,081.99
Net Income	-108,987.28
Total Equity	1,132,755.33
TOTAL LIABILITIES & EQUITY	2,011,567.56

North Fork Crow River Watershed District
Proposed Regular Meeting Minutes
March 10, 2025

Managers Present: Ross Amundson, Jim Barchenger, Bob Brauchler, Jim Weller, Jim Wuertz

Staff Present: Colton Henjum, Christine Knutson, Chloe Truebenbach

Others Present: Gary Berndt, Steve Notch

1. Call to Order

President Brauchler called the meeting to order at 1:00 pm.

2. Review and Approve Agenda

Motion to approve the revised agenda made by Barchenger, seconded by Weller. Motion carried.

3. Consent Agenda Items

1. Treasurer's Report and Bills to March 10, 2025
 - a. Check Register - 106 Bonanza Checking Acct
 - b. P & L Detail – All Accounts
 - c. Balance Sheet – All Accounts

Motion to approve consent agenda made by Weller, seconded by Barchenger. Roll call.

Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz,

Opposed: None

Motion carried.

4. Minutes

February 10th, 2025 Regular Meeting Minutes.

Motion to approve the February 10th, 2025 regular meeting minutes made by Weller, seconded by Barchenger.

Motion carried.

5. Staff Reports

A. Administrator's Report: Colton Henjum

1. Activities

Henjum provided a report on his activities for the month including drainage projects, annual reporting and BMP projects. Henjum also attended a buffer meeting with BWSR and Stearns County and provided an update on proposed changes to 103F.

2. Resolution 2025-04 Staff Billable Rates

Motion to amend Resolution 2025-04 made by Barchenger, seconded by Wurtz. Motion carried.

3. Minnesota Viewers Association

Motion to pay 2025 MN Viewers Association dues and approve Henjum to attend two training seminars made by Barchenger, seconded by Weller. Roll call.

Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz,

Opposed: None

Motion carried.

B. Watershed Project Coordinator's Report: *Chloe Truebenbach*

1. Activities

Truebenbach reported her activities for the month including obtaining her part 107 drone license, education events, creating a BMP list, sampling, and WPLMN training.

2. Monitoring Review

Truebenbach presented a review of the 2024 monitoring season and answered questions from the board.

C. Funds Manager / Administrative Assistant Report: As noted in financial statements.

6. Program Reports

A. Permit Reports: None

B. Drainage Report:

1. Jd1 Br12 Fk6

Henjum provided an update on JD1 Br12 Fk6 and stated HEI would have a report ready to present to the board in April.

2. Other Ditch Business

Henjum gave an update on beaver dams in the District and discussed when they should be removed.

7. Open Discussion from the Public:

Gary Berndt stated he believes the bottom of the ditch on JD1 Br12 Fk6 is below the grade listed on the cut sheet from 2017. Henjum and HEI to investigate.

8. Items for Next Meeting Agenda:

9. Board Member Reports:

10. Calendar Review:

11. FYI Items:

12. Closed Session: Motion to close the open meeting made by Barchenger, seconded by Weller. Motion carried.
Motion to close the closed session and return to open meeting made by Barchenger, seconded by Weller. Motion carried.

13. CD32: Motion to approve payment of \$15,000.00 to States Borders Construction if they agree to waive all other claims and finalize the CD32 tile replacement project made by Wuertz, seconded by Barchenger. Roll call.
Affirmative: Amundson, Barchenger, Brauchler, Wuertz, Abstain: Weller Opposed: None
Motion carried.

15. Adjournment: Motion to adjourn made by Amundson, seconded by Wuertz. Motion carried.
Motion carried.

Ross Amundson –Secretary

Rice Lake Association's
NORTH FORK CROW RIVER WATERSHED DISTRICT 103 D
RLA 2025 Work Plan
Budget of Estimated expenses in 2025
January 2025 through December 2025



Rice Lake Budget 2025

Budget for expenses in 2025 to be assessed in 2026 to tax payers

2025

Expense		
1	CLP treatment May 2025 areas TBD. Dependent on Vegetation Survey > Use Flumioxazin for CLP - estimate 19 acres	8,000
2	CLP delineation survey 2025 May	2,100

2025 Estimate of expenses

10,100

Workplan revisions based on deliniation survey results

Incompliance with Project Agreement 11/25/2019, Pirz Lake Association (PLA) submits AIS plan for 2025

Goals:

1. Reduce Admin loan to district
2. Reduce Eco-Harvester loan to Bonanza
3. Repeat AIS Operational Plan of 2021
4. Continue to try, control and reduce curly leaf

Pirz Lake Association AIS Budget 2025

\$1,579.00	2025 insurance paid in full on 12/01/2024
	PLA Board & designated operators) Eco-Harvester, district loss payee)
400.00	Storage (Eco-harvester) per contract
150.00	Transfer/Harbor/Ingress/Egress per contract
250.00	Invasive Disposal Site Rental per contract
300.00	Ingress/Egress Landing Lease per contract
150.00	Replacement Parts as needed
300.00	Supplies (gas, fluids, oil, filters, postage)
\$3,129.00	

\$ 800.00	Operators
100.00	Engineers
130.00	Mechanics
100.00	Fragment removal
225.00	Invasive transfer/disposal
300.00	Administration
\$ 1,655.00	
\$ 4,784.00	vs (2024 est. \$4,784.00 operational budget. Most of the cost will be reduced depending on our account income from tax assessments. We want to concentrate on paying down the loans.

Budget request for 2025: \$4,784.00



Estimate

Date	Estimate #
4/3/2025	1314

Name / Address
North Fork Crow River PO Box 40 100 Prairie AVE N Brooten, MN 56316

Project

Description	Qty	Cost	Total
Custom Desktop (Chris & Colton) Intel Core Ultra 5 245K Tetradeca-core (14 Core) 4.20 GHz Processor - 24 MB L3 Cache - 26 MB L2 Cache - 64-bit Processing - 5.20 GHz 32 GB DDR5 ECC Memory Intel vPro Technology Graphics 512 GB Solid State NVMe 4.0 Intel H810 Chipset USB 3.2 Gen 2 Type-A 2.5 Gigabit Ethernet 7.1 Audio Windows 11 Pro 64-Bit 3 Year In Shop Parts & Labor Warranty **** Might need some adapters for existing monitors	2	1,050.00	2,100.00

Quote is good for 30 days	Subtotal	\$2,100.00
Glacier Ridge Computing 20 1st St SE Office (320)634-5677 Fax (320)634-4193 http://www.grcomp.net	Sales Tax (7.375%)	\$0.00
	Total	\$2,100.00

Signature _____