NORTH FORK CROW RIVER WATERSHED DISTRICT

1030 Front Street, P.O. Box 40
Brooten, MN 56316
Office: 320-346-2869
Fax: 320-346-2410
www.nfcrwd.org nfcrwsd@tds.net

Regular Meeting – Agenda
January 10, 2022

Located at: 1030 Front Street at 1:00 p.m.
This is an **in-person** meeting.
Agenda Codes: BA-Board Action Required, D-Discussion Item

Time			*Packet Page*	*BA / D*
1:00	**1.**	**Call to Order –** *President Brauchler*		
	2.	**Review & Approve Agenda** - *President Brauchler* *Additional items or correction to be added to the agenda for action or information.*		**BA**
	3.	**Consent Agenda Items** *(All items approved by one motion)*		**BA**
		Treasurer's Report and Bills to January 10, 2022.		
		a. Check Register - 106 Bonanza Checking Acct	Page 1	
		b. P & L Detail – All Accounts	Page 3	
		c. Balance Sheet – All Accounts	Page 7	
	4.	**Minutes**		
		a. December 13, 2021 Regular Meeting Minutes	Page 9	**BA**
REGULAR AGENDA ITEMS				
	5.	**Staff Reports**		
		a. Administrator's Report – *Cris Skonard*		
		1. Activities		**D**
		2. Resolution 2022-01 Annual Information	Page 14	**D/BA**
		3. Resolution 2022-02 Interest Rate for Insufficient Funds	Page 16	**D/BA**
		4. Resolution 2022-03 Monthly Bills Approved	Page 17	**D/BA**
		5. Resolution 2022-04 Staff Billing Rates	Handout	**D/BA**
		6. Set Work Session Date		**D/BA**
		7. Viewers Association – Associate Membership	Page 18	**D/BA**
		8. Additional Business		**D/BA**
		b. Watershed Project Coordinator's Report – *Christopher Lundeen*		
		1. Activity Report		**D**
		2. Additional Business		**D/BA**
		c. Funds Manager / Administrative Assistant's Report – *Christine Knutson*		
		1. As reported in Financial Statements		
	6.	**Program Reports**		
		a. Permit Report - *None*		**D/BA**
		b. Drainage Report – *Cris Skonard*		

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Time		*Packet Page*	*BA / D*
	1. ***JD 1:Update:*** *Joe Lewis*		**D/BA**
	2. ***CD 37: Update:*** *Kurt Deter*		**D/BA**
	3. ***CD 32: Update***		**D/BA**
	4. ***JD2:Tree Removal***		**D/BA**
	5. ***Other Ditch Business -***		**D/BA**

c. Board Member Reports

7. Items for Next Meeting Agenda

8. Open Discussion from the Public
Opportunity for the public to address the NFCRWD Board of Managers.

9. Calendar Review

Meeting Date	*Meeting Description*	*Meeting Location*	*Meeting Time*
Jan 13	WPLMN	Virtual	8:15 am
Jan 13	MAWA	St. Cloud	All Day
Jan 20	1W1P-TAC	Virtual	9:00 am
Feb 14	MPCA 319	Virtual	9:00 am

10. FYI Items

11. Adjournment
***** Next meeting: Monday, February 14, 2022 at 1:00 pm *****

Register: 106 · Bonanza Checking

From 12/14/2021 through 01/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/14/20...			-split-	Pope 2021uncert		X	375.84	-48,767.04
12/14/20...			119 · CD-37	Pope's 12/14 p...	196.20	X		-48,963.24
12/14/20...			121 · CD-36	Pope's CD36 2...	153.50	X		-49,116.74
12/14/20...			126 · CD-29/ 9019883	Pope's CD29 2...	26.14	X		-49,142.88
12/14/20...			108 · Data Acquisition...	transfer to cov...		X	645.40	-48,497.48
12/14/20...			121 · CD-36	transfer to cov...		X	75.93	-48,421.55
12/14/20...			119 · CD-37	transfer to cov...		X	10,968.25	-37,453.30
12/14/20...			117 · CD-38	transfer to cov...		X	915.87	-36,537.43
12/14/20...			112 · JD-1	transfer to cov...		X	1,931.80	-34,605.63
12/14/20...			122 · JD-2	transfer to cov...		X	722.64	-33,882.99
12/14/20...			107 · Bonanza Adm. ...	transfer to cov...		X	61,882.99	28,000.00
12/15/20...	16496	Henjum, Colton L	-split-		1,592.07	X		26,407.93
12/15/20...	16497	Knutson, Christine	-split-		1,840.43	X		24,567.50
12/15/20...	16498	Skonard, Cristopher J	-split-		2,574.91	X		21,992.59
12/15/20...	16499	Christine Knutson H...	2102 · Employee 125 ...	BVSB HSA ac...	341.66	X		21,650.93
12/15/20...	16500	PERA	-split-	9361-00 pay d...	1,029.14	X		20,621.79
12/16/20...			401 · Grants	Oct WPLMN		X	1,359.86	21,981.65
12/20/20...			107 · Bonanza Adm. ...	MN State pymt...	1,359.86	X		20,621.79
12/23/20...			-split-	MN AgMV Cr...		X	3,291.53	23,913.32
12/24/20...			418 · Add'l Intergovt'l ...	Pope Rip Aid		X	7,130.00	31,043.32
12/28/20...			107 · Bonanza Adm. ...	MN State Ag ...	3,291.53	X		27,751.79
12/28/20...			107 · Bonanza Adm. ...	Pope's 2021 Ri...	7,130.00	X		20,621.79
12/29/20...	16501	Rinke Noonan	611 · Legal	inv# 336304	685.00			19,936.79
12/29/20...	16502	Middle Fork Crow R...	639 · Contract Labor	WPLMN Oct e...	706.06			19,230.73
12/29/20...	16503	MBC Drainage, LL...	609 · Ditch Repair Ex...	inv 7086	750.00			18,480.73
12/29/20...	16504	Dave Gerads Constr...	609 · Ditch Repair Ex...	inv dated 12-9-...	2,200.00			16,280.73
12/29/20...	16505	MBC Drainage, LL...	-split-	inv 7070,-71,-...	77,584.10			-61,303.37
12/29/20...			112 · JD-1	cover 12/29 de...		X	71,764.10	10,460.73
12/29/20...			119 · CD-37	cover 12/29 de...		X	750.00	11,210.73
12/29/20...			122 · JD-2	cover 12/29 de...		X	2,157.54	13,368.27
12/29/20...			107 · Bonanza Adm. ...	cover 12/29 de...		X	7,253.52	20,621.79
12/30/20...			418 · Add'l Intergovt'l ...	Stearns2ndRip...		X	10,533.00	31,154.79
12/30/20...	16506	Colton Henjum - mil...	650 · Technician Mile...	claim	12.32			31,142.47
12/30/20...	16507	Darin's Snow Remo...	614 · Maintenance/Re...	inv # Dec sno...	300.00			30,842.47
12/30/20...			112 · JD-1	transfer to cov...		X	155,735.32	186,577.79
12/30/20...			117 · CD-38	transfer to cov...		X	14.79	186,592.58
12/30/20...			119 · CD-37	transfer to cov...		X	256.11	186,848.69
12/30/20...			121 · CD-36	transfer to cov...		X	44.37	186,893.06
12/30/20...			135 · Pirz Lake AIS Pr...	transfer to cov...		X	696.50	187,589.56
12/30/20...			107 · Bonanza Adm. ...	Stearns 2nd ha...	10,533.00	X		177,056.56
12/31/20...			403 · Interest Income	Interest		X	16.25	177,072.81

Register: 106 · Bonanza Checking

From 12/14/2021 through 01/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/31/20...	ACH134	United States Treasury	-split-	41-1529282	4,288.10	X		172,784.71
12/31/20...	16508	Amundson, Ross M	-split-		606.92			172,177.79
12/31/20...	16509	Barchenger, James R	-split-		627.78	X		171,550.01
12/31/20...	16510	Brauchler, Robert H	-split-		820.22			170,729.79
12/31/20...	16511	Weller, James J	-split-		537.85			170,191.94
12/31/20...	16512	Wuertz, James E	-split-		563.97			169,627.97
12/31/20...	16513	Henjum, Colton L	-split-		1,592.07			168,035.90
12/31/20...	16514	Knutson, Christine	-split-		1,992.92	X		166,042.98
12/31/20...	16515	Skonard, Cristopher J	-split-		2,574.91			163,468.07
12/31/20...	16516	Christine Knutson H...	2102 · Employee 125 ...	BVSB HSA ac...	341.66	X		163,126.41
12/31/20...	16517	PERA	-split-	9361-00 Paid ...	1,358.72			161,767.69
12/31/20...	16518	Mn Department of R...	2100 · Payroll Liabilit...	1150230	703.00			161,064.69
12/31/20...	16519	Bonanza Valley Stat...	-split-	loan #25482 in...	156,328.29	X		4,736.40
01/04/20...	16520	Verizon Wireless	-split-	acct# 4420960...	35.01			4,701.39
01/10/20...	To Print	Koronis Lake Associ...	626 · Engineering	1/5 request for ...	13,500.00			-8,798.61

NORTH FORK CROW RIVER WATERSHED DISTRICT
Profit & Loss Detail
December 14, 2021 through January 10, 2022

Type	Date	Num	Name	Memo	Class	Split	Amount
Ordinary Income/Expense							
Income							
401 · Grants							
Deposit	12/16/2021	7109562	State of MN	MN State WPLMN Oct exp reimbursement (-10% withheld) elec deposit into cking	Administrative:WPLMN...	106 · Bonanz...	1,359.86
Total 401 · Grants							1,359.86
402 · Contributions							
General Jour...	12/14/2021	KLAPrei...		KLA contribution amount to be covered by KLAP	Administrative:AIS proj...	639 · Contrac...	-6,943.10
Total 402 · Contributions							-6,943.10
403 · Interest Income							
403 B · Interest Income-Rice Koronis							
Deposit	12/31/2021			Interest	Koronis & Rice Lake (P...	110 · Rice /K...	3.74
Total 403 B · Interest Income-Rice Koronis							3.74
403 · Interest Income - Other							
Deposit	12/31/2021			Interest	Administrative	106 · Bonanz...	16.25
Deposit	12/31/2021			Interest	Administrative	107 · Bonanz...	909.29
Deposit	12/31/2021			Interest	Survey & Data Acquisiti...	108 · Data Ac...	52.30
Deposit	12/31/2021			Interest	1-JD	112 · JD-1	551.54
Deposit	12/31/2021			Interest	7-CD	113 · CD-7	1.80
Deposit	12/31/2021			Interest	32-CD:Redetermined C...	114 · CD-32	0.19
Deposit	12/31/2021			Interest	Rice/Koronis Int.(SRF ...	115 · SRF / C...	119.16
Deposit	12/31/2021			Interest	5-CD	116 · CD-5	4.96
Deposit	12/31/2021			Interest	38-CD	117 · CD-38	1.41
Deposit	12/31/2021			Interest	37-CD:Redetermined C...	119 · CD-37	30.62
Deposit	12/31/2021			Interest	21-CD	120 · CD-21	19.57
Deposit	12/31/2021			Interest	36-CD:Redetermined C...	121 · CD-36	83.46
Deposit	12/31/2021			Interest	2-JD:Redetermined JD2	122 · JD-2	1.25
Deposit	12/31/2021			Interest	Rice/Koronis Int.(SRF ...	123 · SRF Int...	62.55
Deposit	12/31/2021			Interest	29-CD:Redetermined C...	126 · CD-29/ ...	1.31
Deposit	12/31/2021			Interest	4-CD Meeker:Redetermi...	128 · Meeker ...	0.36
Deposit	12/31/2021			Interest	40-CD Meeker	128B · Meeke...	0.31
Deposit	12/31/2021			Interest	43-CD Meeker:Redeter...	128C · Meeke...	1.87
Deposit	12/31/2021			Interest	SRF Watershed Wide	130 · SRF Wa...	35.83
Deposit	12/31/2021			Interest	SRF0218/proj2010-1	131 · SRF021...	26.28
Deposit	12/31/2021			Interest	NFCRWD Wide Projects	132 · NFCR ...	81.69
Deposit	12/31/2021			Interest	SRF0268/2013 start	133 · SRF0268	2.27
Deposit	12/31/2021			Interest	Koronis Lake AIS Proje...	134 · Koroni...	0.03
Deposit	12/31/2021			Interest	Pirz Lake AIS Project 2...	135 · Pirz La...	1.89
General Jour...	12/31/2021	Debt Int		book CD4 Redetermined 2021 debt to Admin Fund interest	Administrative	703C · Debt t...	212.58
General Jour...	12/31/2021	Debt Int		book CD7 2021 debt to Admin Fund interest	Administrative	703C · Debt t...	1,631.38
General Jour...	12/31/2021	Debt Int		book CD29 Redetermined 2021 debt to Admin Fund interest	Administrative	703C · Debt t...	534.84
General Jour...	12/31/2021	Debt Int		book CD32 Redetermined 2021 debt to Admin Fund interest	Administrative	703C · Debt t...	1,749.17
General Jour...	12/31/2021	Debt Int		book CD38 2021 debt to Admin Fund interest	Administrative	703C · Debt t...	38.57
General Jour...	12/31/2021	Debt Int		book JD2 Redetermined 2021 debt to Admin Fund interest	Administrative	703C · Debt t...	105.46
General Jour...	12/31/2021	Debt Int		book PLAP 2021 debt to Admin Fund interest	Administrative	703C · Debt t...	494.67
General Jour...	12/31/2021	Debt Int		book KLAP 2021 debt to Admin Fund interest	Administrative	703C · Debt t...	1,747.89
General Jour...	12/31/2021	Debt Int		book RLAP 2021 debt to Admin Fund interest	Administrative	703C · Debt t...	307.63
Total 403 · Interest Income - Other							8,828.38
Total 403 · Interest Income							8,832.12
408 · State of MN Warrants							
Deposit	12/23/2021	7126414	State of MN	Kandi - SPCL-340008 Ag Mkt Value Credit 12/23 pymt ref: 7126414	Administrative	106 · Bonanz...	392.06
Deposit	12/23/2021	7126414	State of MN	Meeker - SPCL-470008 Ag Mkt Value Credit 12/23 pymt ref: 7126414	Administrative	106 · Bonanz...	440.99
Deposit	12/23/2021	7126414	State of MN	Pope - SPCL-610008 Ag Mkt Value Credit 12/23 pymt ref: 7126414	Administrative	106 · Bonanz...	372.62
Deposit	12/23/2021	7126414	State of MN	Stearns - SPCL-730008 Ag Mkt Value Credit 12/23 pymt ref: 7126414	Administrative	106 · Bonanz...	2,085.86
Total 408 · State of MN Warrants							3,291.53
415 · Parcel Owner Pre-Asmt Debt paid							
Deposit	12/14/2021	47461	Pope County Auditor-Trea...	Pope's CD37 2021 uncert roads assmt PREPAY	37-CD:Redetermined C...	106 · Bonanz...	196.20
Deposit	12/14/2021	47461	Pope County Auditor-Trea...	Pope's CD36 2021 uncert roads assmt PREPAY	36-CD:Redetermined C...	106 · Bonanz...	153.50
Deposit	12/14/2021	47461	Pope County Auditor-Trea...	Pope's CD29 2021 uncert roads assmt PREPAY	29-CD:Redetermined C...	106 · Bonanz...	26.14
Deposit	12/21/2021	9262	Parcel Owner	CD38 J Lewis 24.14813.000 2022 assmt prepay	38-CD	117 · CD-38	428.02
Deposit	12/21/2021	19987	City of Brooten asmt	CD29 2021 uncert roads prepay City of Brooten & Lagoon benefit	29-CD:Redetermined C...	126 · CD-29/ ...	1,568.21
Deposit	12/21/2021	3302	Town of Bangor	CD36 2021 uncert roads assmt prepay Bangor TWP	36-CD:Redetermined C...	121 · CD-36	150.29
Deposit	12/21/2021	3302	Town of Bangor	CD37 Bangor Twp 2021 uncert roads prepay	37-CD:Redetermined C...	119 · CD-37	201.30
Deposit	12/27/2021	1226	Parcel Owner	JD2 L&J Stafford 30-004-0010 2022 asmt PREPAY	2-JD:Redetermined JD2	122 · JD-2	108.40
Total 415 · Parcel Owner Pre-Asmt Debt paid							2,832.06
418 · Add'l Intergovt'l Income							
Deposit	12/24/2021	47469	Pope County Auditor-Trea...	Pope 2021 Riparian Protection Aid from MN State/BWSR	Administrative:Riparian...	106 · Bonanz...	7,130.00
Deposit	12/30/2021	12.23.2021	Stearns Co. Auditor-Treas...	Stearns' 2nd half of 2021 Riparin aid from MN/BWSR	Administrative	106 · Bonanz...	10,533.00
Total 418 · Add'l Intergovt'l Income							17,663.00
Total Income							27,035.47
Gross Profit							27,035.47
Expense							
601 · Administrator Salary							
Paycheck	12/15/2021	16498	Skonard, Cristopher J		Administrative	106 · Bonanz...	3,166.67
General Jour...	12/30/2021	DecDitch...		1 hrs@47.30/hr Payroll Dec Admin CD32 gen work	32-CD:Redetermined C...	6221 · Admin...	47.30
General Jour...	12/30/2021	DecDitch...		Dec total Admin billable payroll exp to ditches	Administrative	6221 · Admin...	-47.30
Paycheck	12/31/2021	16515	Skonard, Cristopher J		Administrative	106 · Bonanz...	3,166.67
Total 601 · Administrator Salary							6,333.34
601.2 · Admin. Cell Phone Stipend							
Paycheck	12/15/2021	16498	Skonard, Cristopher J		Administrative	106 · Bonanz...	25.00
Paycheck	12/31/2021	16515	Skonard, Cristopher J		Administrative	106 · Bonanz...	25.00
Total 601.2 · Admin. Cell Phone Stipend							50.00
601A · WD FlexPlan Contribution/Admin							
Paycheck	12/15/2021	16498	Skonard, Cristopher J		Administrative	106 · Bonanz...	350.00
Paycheck	12/31/2021	16515	Skonard, Cristopher J		Administrative	106 · Bonanz...	350.00
Total 601A · WD FlexPlan Contribution/Admin							700.00
609 · Ditch Repair Expense							
Check	12/29/2021	16503	MBC Drainage, LLC -S corp	CD37R-remove 3 beaver dams/blockage-Skunk River K Radermacher land	37-CD:Redetermined C...	106 · Bonanz...	750.00
Check	12/29/2021	16504	Dave Gerads Construction...	JD2 10 hrs PC220 Long Reach/moving time - Gruber prop (12/13 mtg aprvd)	2-JD:Redetermined JD2	106 · Bonanz...	2,200.00
Check	12/29/2021	16505	MBC Drainage, LLC -S corp	inv 7070: JD2 - Dale Gruber Project	2-JD:Redetermined JD2	106 · Bonanz...	5,820.00
Check	12/29/2021	16505	MBC Drainage, LLC -S corp	inv 7071: JD1 - Br 10 top end Barchenger/Jensen -clean to as-built	1-JD	106 · Bonanz...	24,898.10
Check	12/29/2021	16505	MBC Drainage, LLC -S corp	inv 7072: JD1 - Br 9 French/Bauman -clean to as-built	1-JD	106 · Bonanz...	29,152.50

NORTH FORK CROW RIVER WATERSHED DISTRICT
Profit & Loss Detail
December 14, 2021 through January 10, 2022

Type	Date	Num	Name	Memo	Class	Split	Amount
Check	12/29/2021	16505	MBC Drainage, LLC -S corp	inv 7073: JD1 - Main-Lincoln Lk Inlet - 40'-48' Dual Wall installed/clean out	1-JD	106 · Bonanz...	5,747.50
Check	12/29/2021	16505	MBC Drainage, LLC -S corp	inv 7074: JD1 - Grove Lk Dam to Co Road - grind trees	1-JD	106 · Bonanz...	2,015.00
Check	12/29/2021	16505	MBC Drainage, LLC -S corp	inv 7075: JD1 - Br 8 -60' dual wall installed 10'-add to snowmobile crossing	1-JD	106 · Bonanz...	3,900.00
Check	12/29/2021	16505	MBC Drainage, LLC -S corp	inv 7076: JD1 -Br 5 start at Main 360' & wet area in middle 700' clean	1-JD	106 · Bonanz...	2,461.60
Check	12/29/2021	16505	MBC Drainage, LLC -S corp	inv 7077: JD1 - Br8 Fk1 clean ditch & level	1-JD	106 · Bonanz...	1,980.00
Check	12/29/2021	16505	MBC Drainage, LLC -S corp	inv 7078: JD1 Br2 Wilson - clean ditch	1-JD	106 · Bonanz...	1,610.00
Total 609 · Ditch Repair Expense							80,534.10
611 · Legal							
Check	12/29/2021	16501	Rinke Noonan	inv 336304: RLAP: draft proj agrmnt, proof/revise, review/revise draft MgmtPlan, c...	Rice Lake Wtr Mgmt Pr...	106 · Bonanz...	685.00
Total 611 · Legal							685.00
612 · Manager Mileage							
612A · Taxable Manager Mileage							
Paycheck	12/31/2021	16508	Amundson, Ross M		Administrative	106 · Bonanz...	67.20
Paycheck	12/31/2021	16509	Barchenger, James R		Administrative	106 · Bonanz...	61.60
Paycheck	12/31/2021	16510	Brauchler, Robert H		Administrative	106 · Bonanz...	36.96
Paycheck	12/31/2021	16511	Weller, James J		Administrative	106 · Bonanz...	22.40
Paycheck	12/31/2021	16512	Wuertz, James E		Administrative	106 · Bonanz...	76.16
Total 612A · Taxable Manager Mileage							264.32
612B · Non-Taxable Manager Miles							
General Jour...	12/30/2021	mgrBilla...		JD2 - BB 7m@.56/mi 2 trips to JD2 11/24	2-JD:Redetermined JD2	613 · Manage...	3.92
General Jour...	12/30/2021	mgrBilla...		JD2 - BB 7m@.56/mi 2 trips to JD2 11/24	Administrative	613 · Manage...	-3.92
Paycheck	12/31/2021	16510	Brauchler, Robert H		Administrative	106 · Bonanz...	26.32
Total 612B · Non-Taxable Manager Miles							26.32
Total 612 · Manager Mileage							290.64
613 · Manager Pay							
General Jour...	12/30/2021	mgrBilla...		JD2 - BB 2hrs 2 trips to JD2 11/24	2-JD:Redetermined JD2	-SPLIT-	60.00
General Jour...	12/30/2021	mgrBilla...		JD2 - BB 2hrs 2 trips to JD2 11/24	Administrative	613 · Manage...	-60.00
General Jour...	12/30/2021	mgrSem...		5 mgrs varying hrs for 12/1-12/3 MAWD Annual Conference	Administrative	623 · Semina...	-1,400.00
Paycheck	12/31/2021	16508	Amundson, Ross M		Administrative	106 · Bonanz...	100.00
Paycheck	12/31/2021	16508	Amundson, Ross M		Administrative	106 · Bonanz...	390.00
Paycheck	12/31/2021	16508	Amundson, Ross M		Administrative	106 · Bonanz...	100.00
Paycheck	12/31/2021	16509	Barchenger, James R		Administrative	106 · Bonanz...	100.00
Paycheck	12/31/2021	16509	Barchenger, James R		Administrative	106 · Bonanz...	270.00
Paycheck	12/31/2021	16509	Barchenger, James R		Administrative	106 · Bonanz...	195.00
Paycheck	12/31/2021	16509	Barchenger, James R		Administrative	106 · Bonanz...	100.00
Paycheck	12/31/2021	16510	Brauchler, Robert H		Administrative	106 · Bonanz...	100.00
Paycheck	12/31/2021	16510	Brauchler, Robert H		Administrative	106 · Bonanz...	440.00
Paycheck	12/31/2021	16510	Brauchler, Robert H		Administrative	106 · Bonanz...	195.00
Paycheck	12/31/2021	16510	Brauchler, Robert H		Administrative	106 · Bonanz...	100.00
Paycheck	12/31/2021	16510	Brauchler, Robert H		Administrative	106 · Bonanz...	50.00
Paycheck	12/31/2021	16511	Weller, James J		Administrative	106 · Bonanz...	100.00
Paycheck	12/31/2021	16511	Weller, James J		Administrative	106 · Bonanz...	300.00
Paycheck	12/31/2021	16511	Weller, James J		Administrative	106 · Bonanz...	60.00
Paycheck	12/31/2021	16511	Weller, James J		Administrative	106 · Bonanz...	100.00
Paycheck	12/31/2021	16512	Wuertz, James E		Administrative	106 · Bonanz...	100.00
Paycheck	12/31/2021	16512	Wuertz, James E		Administrative	106 · Bonanz...	300.00
Paycheck	12/31/2021	16512	Wuertz, James E		Administrative	106 · Bonanz...	75.00
Paycheck	12/31/2021	16512	Wuertz, James E		Administrative	106 · Bonanz...	100.00
Total 613 · Manager Pay							1,875.00
614 · Maintenance/Repair							
Check	12/30/2021	16507	Darin's Snow Removal dba	Dec snow removal 5 times @$60/each	Administrative	106 · Bonanz...	300.00
Total 614 · Maintenance/Repair							300.00
618 · Project Billable Exp. Reimbrsmt							
General Jour...	12/30/2021	DecDitch...		1.25 hrs@18.03/hr add'l billable exp Dec FdsMgr JD1 financial stmt	1-JD	6221 · Admin...	22.54
General Jour...	12/30/2021	DecDitch...		1 hrs@18.03/hr add'l billable exp Dec FdsMgr CD29R financial stmt	29-CD:Redetermined C...	6221 · Admin...	18.03
General Jour...	12/30/2021	DecDitch...		.5 hrs@18.03/hr add'l billable exp Dec FdsMgr JD2 financial stmt	2-JD:Redetermined JD2	6221 · Admin...	9.01
General Jour...	12/30/2021	DecDitch...		1 hrs@18.02/hr add'l billable exp.Dec Admin CD32 gen work	32-CD:Redetermined C...	6221 · Admin...	18.02
General Jour...	12/30/2021	DecDitch...		.75 hrs@18.03/hr add'l billable exp Dec FdsMgr CD36 Redet financial stmt	36-CD:Redetermined C...	6221 · Admin...	13.52
General Jour...	12/30/2021	DecDitch...		4 hrs@18.03/hr add'l billable exp. Dec ProjCoord CD37 mapping	37-CD:Redetermined C...	6221 · Admin...	72.12
General Jour...	12/30/2021	DecDitch...		1.25 hrs@18.03/hr add'l billable exp Dec FdsMgr CD37R financial stmt	37-CD:Redetermined C...	6221 · Admin...	22.54
General Jour...	12/30/2021	DecDitch...		.25 hrs@18.03/hr add'l billable exp Dec FdsMgr CD38 financial stmt	38-CD	6221 · Admin...	4.51
General Jour...	12/30/2021	DecDitch...		.5 hrs@18.03/hr add'l billable exp Dec FdsMgr CD7 Financial stmt	7-CD	6221 · Admin...	9.01
General Jour...	12/30/2021	DecDitch...		Dec total staff billable add'l expense exp to ditches	Administrative	6221 · Admin...	-189.30
General Jour...	12/30/2021	DecKLAP...		.5 hrs@18.03/hr add'l billable exp Dec FdsMgrKoronis Lake Proj financial	Koronis Lake AIS Proje...	6221 · Admin...	9.02
General Jour...	12/30/2021	DecKLAP...		.5 hrs@18.03/hr add'l billable exp Dec FdsMgrKoronis Lake Proj financial	Administrative	6221 · Admin...	-9.02
General Jour...	12/30/2021	DecRLAP...		.25 hrs@18.32/hr add'l billable exp Dec FdsMgr Rice Lake Proj financial	Rice Lake Wtr Mgmt Pr...	6221 · Admin...	4.51
General Jour...	12/30/2021	DecRLAP...		.25 hrs@18.32/hr add'l billable exp Dec FdsMgr Rice Lake Proj financial	Administrative	6221 · Admin...	-4.51
General Jour...	12/30/2021	DecPLAP...		.5 hrs@18.03/hr add'l billable exp Dec FdsMgrPirz Lake Proj financial stmt prep	Pirz Lake AIS Project 2...	6221 · Admin...	9.02
General Jour...	12/30/2021	DecPLAP...		.5 hrs@18.03/hr add'l billable exp Dec FdsMgrPirz Lake Proj financial stmt prep	Administrative	6221 · Admin...	-9.02
General Jour...	12/30/2021	DecWPL...		1 hrs@9.29/hr add'l billable exp Dec FdsMgrWPLMN reimb financial work	Administrative:WPLMN...	6221 · Admin...	9.29
General Jour...	12/30/2021	DecWPL...		1 hrs@9.29/hr add'l billable exp Dec FdsMgrWPLMN reimb financial work	Administrative	6221 · Admin...	-9.29
Total 618 · Project Billable Exp. Reimbrsmt							0.00
6221 · Admin.Assistant wages							
Paycheck	12/15/2021	16497	Knutson, Christine		Administrative	106 · Bonanz...	2,517.68
General Jour...	12/30/2021	DecDitch...		1.25 hrs@41.13/hr payroll Dec FdsMgr JD1 financial stmt	1-JD	-SPLIT-	51.41
General Jour...	12/30/2021	DecDitch...		1 hrs@41.13/hr payroll Dec FdsMgr CD29R financial stmt	29-CD:Redetermined C...	6221 · Admin...	41.13
General Jour...	12/30/2021	DecDitch...		.5 hrs@41.13/hr payroll Dec FdsMgr JD2 financial stmt	2-JD:Redetermined JD2	6221 · Admin...	20.57
General Jour...	12/30/2021	DecDitch...		.75 hrs@41.13/hr payroll Dec FdsMgr CD36 Redet financial stmt	36-CD:Redetermined C...	6221 · Admin...	30.85
General Jour...	12/30/2021	DecDitch...		1.25 hrs@41.13/hr payroll Dec FdsMgr CD37R financial stmt	37-CD:Redetermined C...	6221 · Admin...	51.41
General Jour...	12/30/2021	DecDitch...		.25 hrs@41.13/hr payroll Dec FdsMgr CD38 financial stmt	38-CD	6221 · Admin...	10.28
General Jour...	12/30/2021	DecDitch...		.5 hrs@41.13/hr payroll Dec FdsMgr CD7 Financial stmt	7-CD	6221 · Admin...	20.57
General Jour...	12/30/2021	DecDitch...		Dec total FdsMgr billable payroll exp to ditches	Administrative	6221 · Admin...	-226.22
General Jour...	12/30/2021	DecKLAP...		.5 hrs@41.13/hr payroll Dec FdsMgr Koronis Lake Proj financial	Koronis Lake AIS Proje...	-SPLIT-	20.56
General Jour...	12/30/2021	DecKLAP...		.5 hrs@41.13/hr payroll Dec FdsMgr Koronis Lake Proj financial	Administrative	6221 · Admin...	-20.56
General Jour...	12/30/2021	DecRLAP...		.25 hrs@41.13/hr payroll Dec FdsMgr Rice Lake Proj financial	Rice Lake Wtr Mgmt Pr...	-SPLIT-	10.28
General Jour...	12/30/2021	DecRLAP...		.25 hrs@41.13/hr payroll Dec FdsMgr Rice Lake Proj financial	Administrative	6221 · Admin...	-10.28
General Jour...	12/30/2021	DecPLAP...		.5 hrs@41.13/hr payroll Dec FdsMgr Pirz Lake Proj - financial stmt prep	Pirz Lake AIS Project 2...	-SPLIT-	20.56
General Jour...	12/30/2021	DecPLAP...		.5 hrs@41.13/hr payroll Dec FdsMgr Pirz Lake Proj - financial stmt prep	Administrative	6221 · Admin...	-20.56
General Jour...	12/30/2021	DecWPL...		1 hrs@41.13/hr payroll Dec FdsMgr WPLMN reimb financial work	Administrative:WPLMN...	-SPLIT-	41.13
General Jour...	12/30/2021	DecWPL...		1 hrs@41.13/hr payroll Dec FdsMgr WPLMN reimb financial work	Administrative	6221 · Admin...	-41.13
Paycheck	12/31/2021	16514	Knutson, Christine		Administrative	106 · Bonanz...	2,746.56
Total 6221 · Admin.Assistant wages							5,264.24
6221A · WD Flex Plan Contr.Bookkeeper							
Paycheck	12/15/2021	16497	Knutson, Christine		Administrative	106 · Bonanz...	350.00
Paycheck	12/31/2021	16514	Knutson, Christine		Administrative	106 · Bonanz...	350.00

NORTH FORK CROW RIVER WATERSHED DISTRICT
Profit & Loss Detail
December 14, 2021 through January 10, 2022

Type	Date	Num	Name	Memo	Class	Split	Amount
Total 6221A · WD Flex Plan Contr.Bookkeeper							700.00
623 · Seminar & Workshop/Fees/Mi							
General Jour...	12/30/2021	mgrSem...		5 mgrs varying hrs for 12/1-12/3 MAWD Annual Conference	Administrative	613 · Manage...	1,400.00
Total 623 · Seminar & Workshop/Fees/Mi							1,400.00
625 · Phone/Internet/Website Expense							
Check	01/04/2022	16520	Verizon Wireless	2021 Accts payable: mobile broadband charge for drng tablet (12/24-12/31)	Administrative:Riparian...	106 · Bonanz...	9.03
Check	01/04/2022	16520	Verizon Wireless	2022 mobile broadband charge for drng tablet (1/1-1/23)	Administrative:Riparian...	106 · Bonanz...	25.98
Total 625 · Phone/Internet/Website Expense							35.01
626 · Engineering							
Check	01/10/2022		Koronis Lake Association-...	2021 Blue Water Science surveys	Koronis Lake AIS Proje...	106 · Bonanz...	13,500.00
Total 626 · Engineering							13,500.00
629E - PERA - staff							
Paycheck	12/15/2021	16496	Henjum, Colton L		Administrative	106 · Bonanz...	125.00
Paycheck	12/15/2021	16497	Knutson, Christine		Administrative	106 · Bonanz...	188.83
Paycheck	12/15/2021	16498	Skonard, Cristopher J		Administrative	106 · Bonanz...	237.50
Paycheck	12/31/2021	16513	Henjum, Colton L		Administrative	106 · Bonanz...	125.00
Paycheck	12/31/2021	16514	Knutson, Christine		Administrative	106 · Bonanz...	206.00
Paycheck	12/31/2021	16515	Skonard, Cristopher J		Administrative	106 · Bonanz...	237.50
Total 629E · PERA - staff							1,119.83
629M · PERA - managers							
Paycheck	12/31/2021	16509	Barchenger, James R		Administrative	106 · Bonanz...	49.88
Paycheck	12/31/2021	16510	Brauchler, Robert H		Administrative	106 · Bonanz...	66.38
Paycheck	12/31/2021	16512	Wuertz, James E		Administrative	106 · Bonanz...	43.13
Total 629M · PERA - managers							159.39
639 · Contract Labor							
General Jour...	12/14/2021	KLAPrei...		Amount of inspections/contracted labor covered by KLAP	Administrative:AIS proj...	402 · Contrib...	-6,943.10
Check	12/29/2021	16502	Middle Fork Crow River WD	WPLMN reimb - MF Oct exp: Tech 11hr@$58.74/hr (stream monitoring)/107 milesx....	Administrative:WPLMN...	106 · Bonanz...	706.06
Total 639 · Contract Labor							-6,237.04
646A - Water Technician's wages							
Paycheck	12/15/2021	16496	Henjum, Colton L		Administrative	106 · Bonanz...	1,666.67
General Jour...	12/30/2021	DecDitch...		4 hrs@26.11/hr payroll Dec ProjCoord CD37 mapping	37-CD:Redetermined C...	6221 · Admin...	104.44
General Jour...	12/30/2021	DecDitch...		Dec total ProjCoord billable payroll exp to ditches	Administrative	6221 · Admin...	-104.44
Paycheck	12/31/2021	16513	Henjum, Colton L		Administrative	106 · Bonanz...	1,666.67
Total 646A · Water Technician's wages							3,333.34
646C · WD FlexPlanContrib/ProgCoord							
Paycheck	12/15/2021	16496	Henjum, Colton L		Administrative	106 · Bonanz...	350.00
Paycheck	12/31/2021	16513	Henjum, Colton L		Administrative	106 · Bonanz...	350.00
Total 646C · WD FlexPlanContrib/ProgCoord							700.00
650 · Technician Miles Reimb. non-tax							
Check	12/30/2021	16506	Colton Henjum - miles & e...	22m@.56/mi Admin - KLA 1W1P mtg - paynesville 12/22 (commute adjusted)	Administrative	106 · Bonanz...	12.32
Total 650 · Technician Miles Reimb. non-tax							12.32
6560 · Payroll Expenses-SS&Medicare							
Paycheck	12/15/2021	16496	Henjum, Colton L		Administrative	106 · Bonanz...	125.03
Paycheck	12/15/2021	16496	Henjum, Colton L		Administrative	106 · Bonanz...	29.24
Paycheck	12/15/2021	16497	Knutson, Christine		Administrative	106 · Bonanz...	154.75
Paycheck	12/15/2021	16497	Knutson, Christine		Administrative	106 · Bonanz...	36.19
Paycheck	12/15/2021	16498	Skonard, Cristopher J		Administrative	106 · Bonanz...	219.58
Paycheck	12/15/2021	16498	Skonard, Cristopher J		Administrative	106 · Bonanz...	51.35
Paycheck	12/31/2021	16508	Amundson, Ross M		Administrative	106 · Bonanz...	40.75
Paycheck	12/31/2021	16508	Amundson, Ross M		Administrative	106 · Bonanz...	9.53
Paycheck	12/31/2021	16509	Barchenger, James R		Administrative	106 · Bonanz...	45.05
Paycheck	12/31/2021	16509	Barchenger, James R		Administrative	106 · Bonanz...	10.54
Paycheck	12/31/2021	16510	Brauchler, Robert H		Administrative	106 · Bonanz...	57.16
Paycheck	12/31/2021	16510	Brauchler, Robert H		Administrative	106 · Bonanz...	13.37
Paycheck	12/31/2021	16511	Weller, James J		Administrative	106 · Bonanz...	36.11
Paycheck	12/31/2021	16511	Weller, James J		Administrative	106 · Bonanz...	8.44
Paycheck	12/31/2021	16512	Wuertz, James E		Administrative	106 · Bonanz...	40.37
Paycheck	12/31/2021	16512	Wuertz, James E		Administrative	106 · Bonanz...	9.44
Paycheck	12/31/2021	16513	Henjum, Colton L		Administrative	106 · Bonanz...	125.03
Paycheck	12/31/2021	16513	Henjum, Colton L		Administrative	106 · Bonanz...	29.24
Paycheck	12/31/2021	16514	Knutson, Christine		Administrative	106 · Bonanz...	168.94
Paycheck	12/31/2021	16514	Knutson, Christine		Administrative	106 · Bonanz...	39.51
Paycheck	12/31/2021	16515	Skonard, Cristopher J		Administrative	106 · Bonanz...	219.58
Paycheck	12/31/2021	16515	Skonard, Cristopher J		Administrative	106 · Bonanz...	51.35
Total 6560 · Payroll Expenses-SS&Medicare							1,520.55
703 · Interest Expense							
703B · Bank Loan Interest Expense							
Check	12/31/2021	16519	Bonanza Valley State Ban...	PLAP - Harvester loan #25482 12/31/21 interest only payment	Pirz Lake AIS Project 2...	106 · Bonanz...	666.92
Check	12/31/2021	16519	Bonanza Valley State Ban...	JD1 - Ditch Improvements loan #26037 12/31/21 interest payment	1-JD	106 · Bonanz...	5,661.37
Total 703B · Bank Loan Interest Expense							6,328.29
703C · Debt to Admin Interest Expense							
General Jour...	12/31/2021	Debt Int		book CD4 Redetermined 2021 debt to Admin Fund interest	4-CD Meeker:Redetermi...	-SPLIT-	212.58
General Jour...	12/31/2021	Debt Int		book CD7 2021 debt to Admin Fund interest	7-CD	703C · Debt t...	1,631.38
General Jour...	12/31/2021	Debt Int		book CD29 Redetermined 2021 debt to Admin Fund interest	29-CD:Redetermined C...	703C · Debt t...	534.84
General Jour...	12/31/2021	Debt Int		book CD32 Redetermined 2021 debt to Admin Fund interest	32-CD:Redetermined C...	703C · Debt t...	1,749.17
General Jour...	12/31/2021	Debt Int		book CD38 2021 debt to Admin Fund interest	38-CD	703C · Debt t...	38.57
General Jour...	12/31/2021	Debt Int		book JD2 Redetermined 2021 debt to Admin Fund interest	2-JD:Redetermined JD2	703C · Debt t...	105.46
General Jour...	12/31/2021	Debt Int		book PLAP 2021 debt to Admin Fund interest	Pirz Lake AIS Project 2...	703C · Debt t...	494.67
General Jour...	12/31/2021	Debt Int		book KLAP 2021 debt to Admin Fund interest	Koronis Lake AIS Proje...	703C · Debt t...	1,747.89
General Jour...	12/31/2021	Debt Int		book RLAP 2021 debt to Admin Fund interest	Rice Lake Wtr Mgmt Pr...	703C · Debt t...	307.63
Total 703C · Debt to Admin Interest Expense							6,822.19
Total 703 · Interest Expense							13,150.48
710 · Truck/ATV Expenses							
General Jour...	12/30/2021	ditchBillMi		CD37 - WD truck 10m@.56/mi beaver dam removal 12/9	37-CD:Redetermined C...	710 · Truck/A...	5.60
General Jour...	12/30/2021	ditchBillMi		CD37 - WD truck 10m@.56/mi beaver dam removal 12/9	Administrative	710 · Truck/A...	-5.60
Total 710 · Truck/ATV Expenses							0.00
731.02 · Bank Loan Principal pymt							

NORTH FORK CROW RIVER WATERSHED DISTRICT
Profit & Loss Detail
December 14, 2021 through January 10, 2022

Type	Date	Num	Name	Memo	Class	Split	Amount
Check	12/31/2021	16519	Bonanza Valley State Ban...	JD1 - Ditch Improvements loan #26037 12/31/21 Principal Paydown	1-JD	106 · Bonanz...	150,000.00
Total 731.02 · Bank Loan Principal pymt							150,000.00
Total Expense							275,426.20
Net Ordinary Income							-248,390.73
Net Income							-248,390.73

NORTH FORK CROW RIVER WATERSHED DISTRICT
Balance Sheet
As of January 10, 2022

	Jan 10, 22
ASSETS	
Current Assets	
Checking/Savings	
106 · Bonanza Checking	-8,798.61
107 · Bonanza Adm. Svg.	509,286.75
108 · Data Acquisition Svg	40,336.05
110 · Rice /Koronis Proj. Svg	1,983.41
112 · JD-1	120,349.30
113 · CD-7	101.80
114 · CD-32	100.20
115 · SRF / Co. Assessments	63,155.69
116 · CD-5	2,629.01
117 · CD-38	935.68
119 · CD-37	16,781.21
120 · CD-21	10,374.06
121 · CD-36	52,667.31
122 · JD-2	101.25
123 · SRF Interest	33,148.14
126 · CD-29/ 9019883	101.31
128 · Meeker CD4 NEW(prev. 4,40,& 43)	100.36
128B · Meeker Co. 40	164.02
128C · Meeker Cty 43	992.72
130 · SRF Watershed Wide	18,988.50
131 · SRF0218/2010-1	14,604.46
132 · NFCR Watershed Wide Projects	43,296.53
133 · SRF0268	2,166.22
134 · Koronis Lake AIS Project	100.03
135 · Pirz Lake AIS Project	10,341.42
Total Checking/Savings	934,006.82
Accounts Receivable	
1201 · Due From Other Governments	716.22
1211 · Delinq Property Taxes Recvble	
1211A · Delinq Prop. Taxes Recvble.-ADM	4,626.54
1211B · Delinq Prop. Taxes Recvble-DATA	25.00
1211C · Delinq Prop. Taxes Recvble-PROJ	15.93
Total 1211 · Delinq Property Taxes Recvble	4,667.47
1215 · Deferred Assessment Receivable	1,290,390.96
1216 · Delinquent Assessment Receivabl	5,822.15
Total Accounts Receivable	1,301,596.80
Other Current Assets	
1100 · Prepaid Liab Insurance/expenses	2,395.67
1120 · Inventory Asset	12,786.20
1300 · Projects -Receiveable (Due T/F)	530,671.03
Total Other Current Assets	545,852.90
Total Current Assets	2,781,456.52
TOTAL ASSETS	2,781,456.52
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2005 · Accts Payable+retainag-Projects	
2005.09 · AcctsPayable (+retain)-CD32 Red	24,784.82
2005.10 · Accounts Payable +retainage-CD7	5,608.00

NORTH FORK CROW RIVER WATERSHED DISTRICT
Balance Sheet
As of January 10, 2022

	Jan 10, 22
Total 2005 · Accts Payable+retainag-Projects	30,392.82
2010 · Proj. Pay. to Adm (DueT/F)	
2020 · JD2	5,955.96
2023 · CD-7	200,057.63
2024 · CD-32	93,148.92
2028 · CD-29	3,154.55
2030 · Meeker CD4	2,076.42
2036 · Pirz Lake AIS Project	22,148.99
2037 · Koronis Lake AIS Project	173,337.38
2038 · Rice Lake AIS Project	30,791.18
Total 2010 · Proj. Pay. to Adm (DueT/F)	530,671.03
2013 · Deferred Revenue-tax/assmt	
2013.01 · Deferred Revenue-taxes-Admin	4,626.54
2013.02 · Deferred Revenue-taxes-Septic	15.93
2013.06 · Deferred Revenue-tax -Data	25.00
2013 · Deferred Revenue-tax/assmt - Other	1,296,213.11
Total 2013 · Deferred Revenue-tax/assmt	1,300,880.58
Total Other Current Liabilities	1,861,944.43
Total Current Liabilities	1,861,944.43
Total Liabilities	1,861,944.43
Equity	
3000 · Fund Balance	1,037,820.00
3002 · Fund Bal. CD-5	3,023.00
3003 · Fund Bal. CD-37	18,301.00
3004 · Fund Bal. JD-1	-2,691.00
3006 · Fund Bal. R & K	97,550.00
3010 · SRF WW/Mid	15,669.00
3011 · Fund Bal-CD 21	10,361.00
3012 · Fund Bal-CD 38	-1,765.00
3014 · Fund Bal-JD 2	-4,758.00
3015 · Fund Bal-CD-7	61,549.00
3016 · Fund Bal-CD-32	-97,225.00
3017 · Fund Bal-CD-36	28,623.00
3018 · Fund Bal. - CD4	-11,183.00
3019 · Fund Bal. - CD40	163.00
3020 · fund Bal. - CD43	4,151.00
3021 · Fund Bal. SRF0218	10,668.00
3022 · Fund Bal.- SRF0268	37,075.00
3023 · Fund Bal. - Pirz Lake AIS	-8,084.00
3024 · Fund Bal. - Koronis Lake AIS	-60,758.00
3025 · Fund Bal. - Rice Lake AIS	-8,507.00
3100.06 · Fund Bal. -CD29	-27,513.00
3100.14 · Fund Bal. Resvd-NFCRW Wide Proj	42,964.00
3100.20 · Fund Bal Reserved-Data Acq	83.00
32000 · Retained Earnings	-212,468.90
Net Income	-13,535.01
Total Equity	919,512.09
TOTAL LIABILITIES & EQUITY	2,781,456.52

North Fork Crow River Watershed District

Proposed Regular Meeting Minutes
December 13th, 2021

Managers Present: Ross Amundson, Jim Barchenger, Bob Brauchler, Jim Weller, Jim Wuertz
Staff Present: Cris Skonard, Christine Knutson, Colton Henjum
Others Present: Kurt Deter (Rinke-Noonan), Gary Berndt, Richard Kirkof

1. Call to Order

President Brauchler called the meeting to order at 1:00 pm. The meeting was held in person.

2. Review and Approve Agenda

Motion to approve the revised agenda made by Barchenger, seconded by Weller. Motion carried.

3. Consent Agenda Items

1. Treasurer's Report and Bills to December 13th, 2021
    a. Check Register - 106 Bonanza Checking Acct
    b. P & L Detail – All Accounts
    c. Balance Sheet – All Accounts

Motion to approve consent agenda made by Wuertz, seconded by Barchenger. Roll call.
Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz Opposed: None
Motion carried.

4. Minutes

October 11th 2021 Regular Meeting Minutes

Motion to approve the corrected minutes made by Barchenger, seconded by Weller. Motion carried.

5. Staff Reports

A. Administrator's Report:

1. Activity Report

Skonard noted activities during the previous month.

2. Resolution 2021-07 2022 Flex Plan Renewal

Skonard reported 2022 Flex Plan resolution. Motion to adopt resolution 2021-07 made by Wuertz, seconded by Barchenger. Roll call.
Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz Opposed: None
Motion carried.

3. Stearns Cooperative Weed Management MOU

Skonard presented the 2022 Stearns Cooperative Weed Management MOU and recommended board consent. Motion to approve and sign the 2022 Stearns Cooperative Weed management MOU made by Weller, seconded by Amundson. Motion carried.

4. Set End of Year Meeting Dare

Motion to set the continued end of year meeting on December 29, 2021 at 8:00 am made by Barchenger, seconded by Wuertz. Motion carried.

5. Paynesville FFA Funding Request

Skonard informed the Board of a potential funding request from the Paynesville FFA for irrigation equipment. Board consensus that District funds were limited for these types of projects.

6. Garage/Lab

Discussion regarding replacing the garage/lab. Motion to obtain bids from area lumber yards made by Barchenger, seconded by Wuertz. Motion carried.

7. Purchasing Pool – Copier
Skonard informed the Board that the District has \been enrolled in the state purchasing pool.

8. Policy Review
Policy review will follow later if time permits.

9. Statement of Qualifications (SOQ)
Skonard suggested that statements of qualification should bre solicited in 2022 for professional services (i.e. auditing, legal, etc.)

10. Pirz Lake Interest
Skonard noted that year end interest needs to be paid on the bank loan. Consensus to take action at the year-end meeting.

11. Addition Business
None

B. Watershed Project Coordinator's Report:

1. Activity Report:
Henjum reported discussion with WaterGuards regarding 2022 AIS inspections, working on the MPCA 319 grant, new staffing at RMB Labs, beaver dam removal on CD37 and coordinating an upcoming meeting on December 22 at 1:00pm to discuss 1W1P funds with the KLA and RLA.

2. Additional Business
None

C. Funds Manager / Administrative Assistant Report: As noted in financial statements

6. Program Reports

A. Permit Report: None

B. Drainage Report:

1. JD1: Update
JD1 Repair
Joe Lewis, HEI, was unable to attend the meeting but provided a map of the progress on JD1 repair and upcoming work this spring to complete the repair

JD: Bank Interest
Skonard noted that year end interest needs to be paid on the bank loan. Consensus to take action at the year-end meeting to include paying down the loan principle.

2. CD38: Richard Kirkof
Richard Kirkof requested repair of 200 feet on CD38 to put the tile line back to grade. Motion to replace 200 feet of tile back to grade made by Weller, seconded by Barchenger. Roll call.
Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz Opposed: None
Motion carried.

2. CD37: Update: Kurt Deter
Attorney Kolb has prepared and filed the necessary paperwork with the Court of Appeals.

3. CD32: Update
Skonard is coordinating with Chris Otterness, HEI, to review the pertinent files to establish a final acceptance hearing.

4. JD2:Update

Skonard reported that JD2 Hs been cleaned and presented a bill from Dave Gerads Construction in the amount of $2,200. Motion to pay Dave Gerads Construction in the amount of $2,200 made by Wuertz, seconded Barchenger. Roll Call.

Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz Opposed: None

Motion carried.

5. CD29: Roads Benefit – H2Overviewers

Skonard presented a letter from Bryan Murphy, H2Overviewers, noting that they have found some discrepancies in the road benefits. They noted they will fix this issue at no cost to the District. Attorney Deter noted this was a minor issue which the Board can correct in the future.

6. Other Ditch Business

None

C. Board Member Meeting Reports:

Amundson noted the MAWD Annual Meeting provided good information for new managers. Other Board members noted 1W1P funds were available for education.

7. Items for Next Meeting Agenda:

Policy review

8. Open Discussion from the Public:

None

9. Calendar Review:

As noted

10. FYI Items:

None

11. Continuation

Motion to continue the December Regular Board meeting to December 29, 2021 at 8:00 am made by Wuertz, seconded by Barchenger. Motion carried.

North Fork Crow River Watershed District
Proposed Continued Regular Meeting Minutes
December 29th, 2021

1. Call to Order
President Brauchler reconvened the continued meeting 8:00 am. The meeting was held in person.

2. Year-End Action Items
Motion to approve bills received through December 29, 2021 made by Weller, seconded by Wuertz. Roll call.
Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz Opposed: None
Motion carried.

Skonard presented the LMCIT insurance waiver form and requested the Board not waive the statutory insurance limit. Motion to not waive the statutory insurance limit made by Barchenger, seconded by Amundson. Motion carried.

Motion to pay the Pirz Lake bank loan interest in the amount of $669.92 made by Barchenger, seconded by Wuertz. Roll call.
Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz Opposed: None
Motion carried.

Motion to pay the JD1 bank loan interest in the amount of $5,661.37 made by Barchenger, seconded by Wuertz. Roll call.
Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz Opposed: None
Motion carried.

Motion to pay $150,000.00 towards the JD1 bank loan principle made by Weller, seconded by Barchenger. Roll call.
Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz Opposed: None
Motion carried.

Motion to close the open meeting to discuss administrator personal issue made by Barchenger, seconded by Wuertz.
Motion carried.

Motion to open the regular meeting made by Amundson, seconded by Barchenger. Motion carried.

Motion to approve the wage/salary adjustments made by Barchenger, seconded by Wuertz. Roll call.
Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz Opposed: None
Motion carried.

Henjum updated the Board on the meeting with KLA and RLA regarding utilizing 1W1P funds for lake projects.

Motion to approve bill to Darin's Snow Removal in the amount of $300 made by Barchenger, seconded by Wuertz. Roll call.
Affirmative: Amundson, Barchenger, Brauchler, Weller, Wuertz Opposed: None
Motion carried.

Policy Discussion
Policy was reviewed noting changes required to the per diem, recording retention and data request.

Motion to change the personnel policy made by Barchenger, seconded by Wuertz. Roll call.
Affirmative: Amundson, Barchenger, Weller, Wuertz Opposed: None Abstain: Brauchler
Motion carried.

Skonard noted that any changes in policy should be noticed before changes go into effect. Board agreed.

Discussed holding a work session for policy review on February 21, 2002 at 11:30 am. Item to be placed on January agenda.

Motion to adjourn made by Amundson, seconded by Weller. Motion carried.

Ross Amundson –Secretary

North Fork Crow River Watershed District
Resolution #2022-01

Resolution Authorizing Managers' per diems, Mileage Rate, Meeting Times and Dates, Newspapers for Publications, Legal Firm, Engineers, Business Address, Testing Lab, Auditor, Bank and Credit Cards.

Be It Resolved by the North Fork Crow River Watershed District Board of Managers that PO Box 40, 1030 Front Street, Brooten, MN will be the Watershed's official address.

Be It Further Resolved that meeting times be set as the second Monday of each month held at the Watershed District office meeting room at 1030 Front Street, Brooten, MN, with meeting starting at 7:00 PM for the months of April, May, June, July, August, September, October and November and the meeting starting at 1:00 PM for the months of December, January, February and March.

Be It Further Resolved that Managers' per diems be set at $100.00 per day for all regularly scheduled Board meetings, $100 for meeting preparation and $30.00 per hour for additional Board approved meeting attendance and duties. The Board President will receive $50.00 per month extra compensation for extra duties performed as president.

Be It Further Resolved that the official mileage rate paid for use of private vehicles be set at the IRS mileage rate.

Be It Further Resolved that Bonanza Valley State Bank of Brooten, MN is the official bank for the Watershed District with checking, CDs, savings accounts, and safe deposit box for Watershed District business and that four watershed credit cards are issued through the Central Minnesota Credit Union of Melrose, MN.

Be It Further Resolved that the Paynesville Press, Pope County Tribune, Sauk Centre Herald, Belgrade Observer and Bonanza Valley Voice are the official newspapers for the publication of legal notices, unless other papers are needed, due to location of certain properties and or events.

Be It Further Resolved that Rinke-Noonan (Attorneys at Law) located at Suite 300, US Bank Plaza, PO Box 1497, St. Cloud, MN is the official legal firm for the business of the North Fork Crow River Watershed District and be retained on a retainer agreement with the Watershed District.

Be It Further Resolved that BergenKDV of St. Cloud, MN is engaged to audit the Watershed District's financial statements for the year ended December 31, 2021. The audit for the Watershed District will be completed within seven months of the end of the fiscal year.

Be It Further Resolved that RMB Testing Labs of Detroit Lakes is the official water testing lab used for water testing and sample analysis.

Be It Further Resolved that the District is currently contracted with Houston Engineering of Maple Grove, MN, Stantec Engineering of Maple Plain and I+S Group of Mankato, MN for ongoing projects. The District will request proposals from various qualified firms to be approved for projects and drainage work providing the work cannot be performed by the West Central Technical Service Area Engineer.

Be It Further Resolved that Central Minnesota Insurance Agency of Paynesville is the official insurance agent for insurance through the League of Minnesota Cities Insurance Trust and other insurances unless otherwise approved by the managers.

Be It Further Resolved that parts of the Resolution can be modified without voiding the entire Resolution and this Resolution remains in affect until by action of the Board of Managers the resolution is modified or rescinded.

WHEREUPON the above resolution was adopted by the North Fork Crow River Watershed District Board of Managers at its regular meeting on January 10th, 2022.

_____ January 10, 2022

Bob Brauchler, President NFCRWD

_____ January 10, 2022

Ross Amundson, Secretary NFCRWD

North Fork Crow River Watershed District
Resolution # 2022-02

Resolution Setting the 2022 Annual Percentage Interest Rate for Money Borrowed To Drainage Ditch Systems and District Projects

WHEREAS, the North Fork Crow River Watershed District is acting drainage authority for Stearns County public drainage systems CD 3, CD 5, CD 7, CD 8, CD 21, CD 29, CD 32, CD36, CD 37, CD 38;

WHEREAS, the North Fork Crow River Watershed District is acting drainage authority for Meeker County public drainage systems CD 4, CD 43, CD 40;

WHEREAS, the North Fork Crow River Watershed District is acting drainage authority for Stearns-Pope County judicial public drainage system JD 1;

WHEREAS, the North Fork Crow River Watershed District is acting drainage authority for Stearns-Kandiyohi County judicial public drainage system JD 2;

WHEREAS, the North Fork Crow River Watershed District has established Project 2019-1 (Pirz Lake AIS) Project 2019-2 (Koronis Lake AIS) and Project 2020-1 (Rice Lake AIS).

WHEREAS, Project and county drainage ditch bank accounts held by NFCWRD do not contain sufficient funds to cover approved proceedings costs;

THERFORE, Project and county ditch systems borrow necessary funds from the North Fork Crow River Watershed to pay proceedings costs until sufficient funds have been collected through assessments to cover insufficient balances;

THERFORE, be it hereby Resolved that the North Fork Crow River Watershed District establishes the 2022 annual percentage interest rate for borrowed unrestricted administrative funds to be set at 0.5% over the highest savings rate tier paid at the Bonanza Valley State Bank and shall not exceed the annual interest rate set in Minnesota Statue 549.09, and shall accrue monthly for any money borrowed to drainage ditch systems or District Projects for expenses incurred.

WHEREUPON, the above resolution was amended by the Board of Managers of the North Fork Crow River Watershed District at its regular meeting January 10th, 2022.

_____ January 10, 2022

Bob Brauchler, President NFCRWD Dated

_____ January 10, 2022

Ross Amundson, Secretary NFCRWD Dated

North Fork Crow River Watershed District
Resolution # 2022-03

Resolution Authorizing the Payment of Regular Monthly Expenditures

WHEREAS, due to billing due dates, regular monthly checks issued for payment need to be paid prior to monthly meetings and Board Manager's approval;

WHEREAS, due to billing due dates, Central MN Credit Union credit card account billings may be due before the next regular scheduled Board meeting date for expense approval and could potentially incur delinquent fees;

THEREFORE, be it hereby resolved that regular monthly bills, including SRF loan payments, payroll and reimbursements to staff and managers, payroll liabilities, TDS, USAble Life, Xcel Energy, SpeeDee, Premium Waters, Verizon, Minnesota Computer Systems and automobile/UTV renewal fees are approved for payment by the North Fork Crow River District Board of Managers.

THEREFORE, be it hereby resolved that monthly Central MN Federal Credit Union credit card statements are approved for payment by the NFCRWD Board of Managers upon the condition of preapproval by the District Administrator and one Manager.

WHEREUPON the above resolution was adopted by the North Fork Crow River Watershed District Board of Managers at its regular meeting January 10th, 2022.

_____ January 10, 2022

Bob Brauchler, President NFCRWD Dated

_____ January 10, 2022

Ross Amundson, Secretary NFCRWD Dated

MINNESOTA VIEWERS ASSOCIATION

402 VALLEY VIEW DRIVE REDWOOD FALLS, MINNESOTA 56283
Phone 507-627-1150 email viewer@mchsi.com

Hope you all have a wonderful holiday season and we see you next year.

NOTICE OF JANUARY SEMINAR

The Minnesota Viewers Association will be holding the first seminar of 2022 on **Thursday, January 6, 2022 from 10:00 a.m.to 1:00 p.m.** at the **Jackpot Junction Hotel and Convention Center, Morton, Minnesota**.

The seminar presentation will be on **determining road benefits and damages** during a redetermination or project.

This will be the first Minnesota Viewers Association Seminar of the 5 for those that are looking for accreditation for the 2022 year. 2022 membership fees are $25.00 for individual membership, or $100.00 for Associate membership. For accreditation individuals must be paid members and attend a minimum of 2 seminars annually.

The seminar registration fee of $10.00 includes morning coffee, rolls and seminar materials. Membership fees were waved for the year of 2021. Continued accreditation of individuals will begin again now in 2022.

Hope you can attend.

Ron Ringquist
Secretary

Board Meeting will be at 9:45 prior to the regular seminar.