

NORTH FORK CROW RIVER WATERSHED DISTRICT

11/7/2018 11:15 AM

Register: 106 · Bonanza Checking
 From 10/09/2018 through 11/13/2018
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/09/20...			2006 · Line of Credit	6th draw on B...		X	15,315.88	-3,092.13
10/09/20...			116 · CD-5	transfer to cov...		X	85.08	-3,007.05
10/09/20...			113 · CD-7	transfer to cov...		X	3.78	-3,003.27
10/09/20...			114 · CD-32	transfer to cov...		X	26.44	-2,976.83
10/09/20...			117 · CD-38	transfer to cov...		X	35.29	-2,941.54
10/09/20...			112 · JD-1	transfer to cov...		X	8.41	-2,933.13
10/09/20...			107 · Bonanza Adm. ...	transfer to cov...		X	33,403.93	30,470.80
10/10/20...	ACH95	United States Treasury	-split-	41-1529282	3,470.80	X		27,000.00
10/15/20...	14967	Barchenger, James R	-split-		439.60	X		26,560.40
10/15/20...	14968	Brauchler, Robert H	-split-		145.38	X		26,415.02
10/15/20...	14969	Hanson, John T	-split-		293.01	X		26,122.01
10/15/20...	14970	Wuertz, James E	-split-		401.40	X		25,720.61
10/15/20...	14971	Knutson, Christine	-split-		1,666.46	X		24,054.15
10/15/20...	14972	Lundeen, Christophe...	-split-		1,707.29	X		22,346.86
10/15/20...	14973	Skonard, Cristopher J	-split-		2,331.95	X		20,014.91
10/15/20...	14974	Christine Knutson H...	2102 · Employee 125 ...	BVSB HSA ac...	329.79	X		19,685.12
10/15/20...	14975	PERA	-split-	9361-00 paid ...	1,087.55	X		18,597.57
10/16/20...	14976	Xcel Energy	645 · Utilities	acct # 51-5599...	87.44	X		18,510.13
10/16/20...	14977	TDS Telecom	625 · Phone/Internet/...	acct #320-346-...	234.80	X		18,275.33
10/16/20...	14978	Christopher Lundee...	641 · Education	Claim	37.06	X		18,238.27
10/16/20...	14979	Cristopher Skonard -...	-split-	claim	106.84	X		18,131.43
10/16/20...	14980	USABLE Life	635 · Health Plan:635...	grp# 50022721...	48.75	X		18,082.68
10/19/20...	14981	Bonanza Valley Stat...	-split-	Loan #24115 1...	2,359.10	X		15,723.58
10/30/20...			403 · Interest Income	Interest		X	5.49	15,729.07
10/31/20...			-split-	MN AG Mkt v...			3,113.95	18,843.02
10/31/20...	14982	Knutson, Christine	-split-		1,805.58			17,037.44
10/31/20...	14983	Lundeen, Christophe...	-split-		1,827.20			15,210.24
10/31/20...	14984	Skonard, Cristopher J	-split-		2,331.96			12,878.28
10/31/20...	14985	Christine Knutson H...	2102 · Employee 125 ...	BVSB HSA ac...	329.79			12,548.49
10/31/20...	14986	PERA	-split-	9361-00 paid d...	1,021.04			11,527.45
10/31/20...	14987	Mn Department of R...	2100 · Payroll Liabilit...	1150230	654.00			10,873.45
11/01/20...	14988	Cristopher Skonard -...	-split-	claim	392.02			10,481.43
11/01/20...	14989	Christopher Lundee...	-split-	Claim	180.57			10,300.86
11/01/20...			107 · Bonanza Adm. ...	transfer 10/31 ...	3,113.95			7,186.91
11/02/20...	14990	Verizon Wireless	625 · Phone/Internet/...	acct# 4420960...	35.01			7,151.90
11/07/20...			415 · Parcel Owner Pr...	Stearns 2019 r...			666.34	7,818.24
11/07/20...			121 · CD-36	transfer CD36 ...	314.63			7,503.61
11/07/20...			119 · CD-37	transfer CD37 ...	351.71			7,151.90
11/08/20...	ACH96	United States Treasury	-split-	41-1529282	3,807.10			3,344.80
11/13/20...	To Print	RMB Environmental...	-split-	inv# 426209, 4...	586.00			2,758.80
11/13/20...	To Print	Legal & Administrat...	-split-	inv 12761	326.75			2,432.05

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Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
11/13/20...	To Print	Bonanza Valley Voice	616 · Newspaper Noti...	inv# 16812	18.00			2,414.05
11/13/20...	To Print	LAMB Labor Servic...	-split-	inv 323	2,835.00			-420.95
11/13/20...	To Print	Thomas Feldman	614 · Maintenance/Re...	Oct lawn mowi...	100.00			-520.95
11/13/20...	To Print	TASC	635 · Health Plan:635...	Full Self-Admi...	542.76			-1,063.71
11/13/20...	To Print	Minnesota Pollution...	-split-	SRF0139, SRF...	43,319.13			-44,382.84
11/13/20...	To Print	RJ, Inc.	710 · Truck/ATV Exp...	Oct billing stmt	43.52			-44,426.36
11/13/20...	To Print	Houston Engineerin...	-split-	inv 41060, -61	2,406.00			-46,832.36
11/13/20...	To Print	Xcel Energy	645 · Utilities	acct # 51-5599...	213.85			-47,046.21
11/13/20...	To Print	Dale Wilson	609 · Ditch Repair Ex...	JD-1 (5) beaver	250.00			-47,296.21
11/13/20...	To Print	Premium Waters, Inc.	619 · Office Expense ...	acct # 508255 ...	8.50			-47,304.71
11/13/20...	To Print	City of Brooten	645 · Utilities	acct# 24-0000...	63.45			-47,368.16
11/13/20...	To Print	Christine Knutson - ...	2102 · Employee 125 ...	limited FSA el...	639.12			-48,007.28

Profit & Loss Detail

October 9 through November 13, 2018

Accrual Basis

Type	Date	Num	Name	Memo	Class	Split	Amount
Ordinary Income/Expense							
Income							
401 - Grants							
General...	10/09/2018	mtgDefRev		CD5,29,37 Subwtr Grant 10/8 board mtg aprvd expenses	Administrative	2675.09 · CD...	26.97
Total 401 - Grants							26.97
402 - Contributions							
Deposit	11/01/2018	1501	Koronis Lake Associ...	reimbursement of remainder of 2018 AIS Project inspections from KLA "pot"	Administrative:AIS project	107 · Bonanz...	30,505.75
Total 402 - Contributions							30,505.75
403 - Interest Income							
Deposit	10/30/2018			Interest	Administrative	106 · Bonanz...	5.49
Total 403 - Interest Income							5.49
404 - Other Income							
Deposit	11/06/2018	59925	Amundson & Johns...	CD7 PAY OFF - 2018 10yr asmt Weller Trust/Martin 24.14771.0000 split Martin portion	7-CD	113 · CD-7	1,850.16
Total 404 - Other Income							1,850.16
406 - Meeker Cty Warrant							
Deposit	11/05/2018	143504	Meeker County Audi...	Meeker 10/31 warrant ck - gen levy	Administrative	107 · Bonanz...	4,265.97
Deposit	11/05/2018	143504	Meeker County Audi...	Meeker 10/31 warrant ck - delinq gen levy	Administrative	107 · Bonanz...	125.44
Deposit	11/05/2018	143504	Meeker County Audi...	Meeker 10/31 warrant ck - ins levy	Administrative	107 · Bonanz...	171.88
Deposit	11/05/2018	143504	Meeker County Audi...	Meeker 10/31 warrant ck - delinq ins levy	Administrative	107 · Bonanz...	4.72
Deposit	11/05/2018	143504	Meeker County Audi...	Meeker 10/31 warrant ck - delinq 2016 data levy	Survey & Data Acquisition	108 · Data Ac...	5.22
Deposit	11/05/2018	143504	Meeker County Audi...	Meeker 10/31 warrant ck - CD4 #32043 prin	4-CD Meeker:Redetermined ...	128 · Meeker ...	2,024.72
Deposit	11/05/2018	143504	Meeker County Audi...	Meeker 10/31 warrant ck - CD4 #32043 int	4-CD Meeker:Redetermined ...	128 · Meeker ...	0.00
Deposit	11/05/2018	143504	Meeker County Audi...	Meeker 10/31 warrant ck - CD4 (JD11 outlet fee) #32111 prin	4-CD Meeker:Redetermined ...	128 · Meeker ...	287.03
Deposit	11/05/2018	143504	Meeker County Audi...	Meeker 10/31 warrant ck - CD4 (JD11 outlet fee) #32111 int	4-CD Meeker:Redetermined ...	128 · Meeker ...	0.00
Total 406 - Meeker Cty Warrant							6,884.98
408 - State of MN Warrants							
Deposit	10/31/2018	4942794	State of MN	Pope? AG Mkt Value Credit 10/30 pymt ref: 4942794	Administrative	106 · Bonanz...	371.84
Deposit	10/31/2018	4942794	State of MN	Meeker AG Mkt Value Credit 10/30 pymt ref: 4942794	Administrative	106 · Bonanz...	392.41
Deposit	10/31/2018	4942794	State of MN	Kandi? AG Mkt Value Credit 10/30 pymt ref: 4942794	Administrative	106 · Bonanz...	379.41
Deposit	10/31/2018	4942794	State of MN	Stearns AG Mkt Value Credit 10/30 pymt ref: 4942794	Administrative	106 · Bonanz...	1,970.29
Total 408 - State of MN Warrants							3,113.95
415 - Parcel Owner Pre-Asmt Debt paid							
Deposit	11/01/2018		Parcel Owner	CD36 Valinda TeVelde 46.28117.0000 pre-asmt paid CD36 ditch maintenance debt	36-CD	121 · CD-36	4.14
Deposit	11/01/2018	3771	Parcel Owner	CD36 Casey Peabody 24.14903.0004 pre-asmt paid CD36 ditch maintenance debt	36-CD	121 · CD-36	9.72
Deposit	11/01/2018	1965	Parcel Owner	CD36 Diane Sling 24.14817.0000 pre-asmt paid CD36 ditch maintenance debt	36-CD	121 · CD-36	62.46
Deposit	11/05/2018	5717	Parcel Owner	CD36 Ross Olson 24.14884.0003 pre paid asmt CD36 ditch maintenance debt	36-CD	121 · CD-36	26.03
Deposit	11/05/2018	11225	Parcel Owner	CD37 T & S Ferraro 24.14904.0000 pre paid asmt CD37 ditch maintenance debt	37-CD	119 · CD-37	49.02
Deposit	11/06/2018	1145	Parcel Owner	CD36 J Fauskee Rev Trust 24.14903.0005 pre paid asmt CD36 ditch maintenance debt	36-CD	121 · CD-36	23.60
Deposit	11/07/2018	181107 1931	Stearns Co. Auditor...	Stearns County 2019 CD36 & 37 Ditch Asmts NFRC prepaids for roads	Administrative	106 · Bonanz...	666.34
General...	11/07/2018	StearnsRds		Stearns 11/7 2019 CD36&37 Ditch Asmts NFRC elec pymt	Administrative	-SPLIT-	-666.34
General...	11/07/2018	StearnsRds		CD36 Stearns Co. road portion of 2019 ditch maintenance asmt prepaid	36-CD	415 · Parcel ...	314.63
General...	11/07/2018	StearnsRds		CD37 Stearns Co. road portion of 2019 ditch maintenance asmt prepaid	37-CD	415 · Parcel ...	351.71
Deposit	11/07/2018	3635	Parcel Owner	CD36 L Schwarze 24.14903.0025/24.14999.0007 prepaid 2019 asmt ditch maintenance debt	36-CD	121 · CD-36	91.62
Deposit	11/07/2018	13811	Parcel Owner	CD36 L & K Schulz 46.28118.0000 prepaid 2019 asmt ditch maintenance debt	36-CD	121 · CD-36	22.21
Total 415 - Parcel Owner Pre-Asmt Debt paid							955.14
Total Income							43,342.44
Expenses							43,342.44
Gross Profit							
Expense							
600 - Administrator Mi. reimb non-tax							
Check	10/16/2018	14879	Cristopher Skonard ...	75m@.545/mi meet w/Wuertz-ck Pierz,Rice areas wetlands 10/1	Administrative	106 · Bonanz...	40.88
Check	10/16/2018	14979	Cristopher Skonard ...	22m@.545/mi CD29R ROB site visit w/JW&JH 10/2	29-CD:Redetermined CD29	106 · Bonanz...	11.99
Check	10/16/2018	14879	Cristopher Skonard ...	21m@.545/mi CD37R ROB site visit w/JW&JH 10/2	37-CD:Redetermined CD37	106 · Bonanz...	14.45
Check	10/16/2018	14879	Cristopher Skonard ...	40m@.545/mi JD1 site visit/beaver dam removal 10/5	1-JD	106 · Bonanz...	21.80
Check	10/16/2018	14979	Cristopher Skonard ...	13m@.545/mi CD32 site visit, tile replacements 10/5	32-CD:Redetermined CD32	106 · Bonanz...	7.09
Check	10/16/2018	14879	Cristopher Skonard ...	25m@.545/mi JD1 Br8 Br12 check beaver dam 10/9	1-JD	106 · Bonanz...	13.63
Check	11/01/2018	14988	Cristopher Skonard ...	15m@.545/mi JD1 beaver dams 10/17 (commute adjusted)	1-JD	106 · Bonanz...	8.18
Check	11/01/2018	14988	Cristopher Skonard ...	22m@.545/mi CD21 check buffer, outlet 10/17	21-CD	106 · Bonanz...	11.99
Check	11/01/2018	14988	Cristopher Skonard ...	36m@.545/mi CD36 dewatering issues 10/21	36-CD	106 · Bonanz...	19.62
Check	11/01/2018	14988	Cristopher Skonard ...	37m@.545/mi CD37 dewatering issues 10/21	37-CD	106 · Bonanz...	20.17
Check	11/01/2018	14988	Cristopher Skonard ...	20m@.545/mi CD37 check water levels, dewatering issues 10/22 (commute adjusted)	37-CD	106 · Bonanz...	10.90
Check	11/01/2018	14988	Cristopher Skonard ...	29m@.545/mi CD36 Brooten City Council Mtg 10/22	36-CD	106 · Bonanz...	15.81
Check	11/01/2018	14988	Cristopher Skonard ...	29m@.545/mi CD37 Brooten City Council Mtg 10/22	37-CD	106 · Bonanz...	15.81
Check	11/01/2018	14988	Cristopher Skonard ...	10m@.545/mi CD36 dewatering issues 10/23	36-CD	106 · Bonanz...	5.45
Check	11/01/2018	14988	Cristopher Skonard ...	11m@.545/mi CD37 dewatering issues 10/23	37-CD	106 · Bonanz...	6.00
Check	11/01/2018	14988	Cristopher Skonard ...	43m@.545/mi CD4 beaver dam (Stan Yamon) 10/23 (commute adjusted)	4-CD Meeker:Redetermined ...	106 · Bonanz...	23.44
Check	11/01/2018	14988	Cristopher Skonard ...	34m@.545/mi JD1 beaver dam removal Br12Fk6 10/24	1-JD	106 · Bonanz...	18.53
Check	11/01/2018	14988	Cristopher Skonard ...	31m@.545/mi CD36 Board Spec Mtg - dewatering issue 10/24	36-CD	106 · Bonanz...	16.90
Check	11/01/2018	14988	Cristopher Skonard ...	32m@.545/mi CD37 Board Spec Mtg - dewatering issue 10/24	37-CD	106 · Bonanz...	17.44
Check	11/01/2018	14988	Cristopher Skonard ...	5m@.545/mi CD36 dewatering issue 10/25	36-CD	106 · Bonanz...	2.73
Check	11/01/2018	14988	Cristopher Skonard ...	6m@.545/mi CD37 dewatering issue 10/25	37-CD	106 · Bonanz...	2.73
Check	11/01/2018	14988	Cristopher Skonard ...	20m@.545/mi CD32 tile obstruction/landowner mtg 10/26 (commute adjusted)	32-CD:Redetermined CD32	106 · Bonanz...	10.90
Check	11/01/2018	14988	Cristopher Skonard ...	58m@.545/mi CD32 remove tile obstruction 10/27	32-CD:Redetermined CD32	106 · Bonanz...	31.61
Total 600 - Administrator Mi. reimb non-tax							345.05
601 - Administrator Salary							
Paycheck	10/15/2018	14973	Skonard, Cristopher J		Administrative	106 · Bonanz...	2,791.66
Paycheck	10/31/2018	14984	Skonard, Cristopher J		Administrative	106 · Bonanz...	2,791.67
General...	11/02/2018	Ocdtdtchbil		7.5 hrs@41.06/hr Payroll Oct Admin JD1 asmts/site visits/ inspections	1-JD	6221 · Admin...	307.95
General...	11/02/2018	Ocdtdtchbil		1.75 hrs@41.06/hr Payroll Oct Admin CD21 inspection/site visit	21-CD	6221 · Admin...	71.86
General...	11/02/2018	Ocdtdtchbil		2 hrs@41.06/hr Payroll Oct Admin CD29R site visit - Dmg Mod Grant inkind	29-CD:Redetermined CD29	6221 · Admin...	82.12
General...	11/02/2018	Ocdtdtchbil		7.5 hrs@41.06/hr Payroll Oct Admin JD2 inspection	2-JD:Redetermined JD2	6221 · Admin...	30.79
General...	11/02/2018	Ocdtdtchbil		11.5 hrs@41.06/hr Payroll Oct Admin CD32 inspection	32-CD:Redetermined CD32	6221 · Admin...	472.19
General...	11/02/2018	Ocdtdtchbil		9.5 hrs@41.06/hr Payroll Oct Admin CD36R drng asmts/inspection/site visit-DrngMod Inki...	36-CD	6221 · Admin...	390.07
General...	11/02/2018	Ocdtdtchbil		3 hrs@41.06/hr Payroll Oct Admin CD36R inspection/site visit-DrngMod Inkind	36-CD:Redetermined CD36	6221 · Admin...	123.18
General...	11/02/2018	Ocdtdtchbil		4.5 hrs@41.06/hr Payroll Oct Admin CD37 inspection/site visit	37-CD	6221 · Admin...	184.77
General...	11/02/2018	Ocdtdtchbil		3 hrs@41.06/hr Payroll Oct Admin CD37R inspection/site visit-DrngMod Inkind	37-CD:Redetermined CD37	6221 · Admin...	123.18
General...	11/02/2018	Ocdtdtchbil		12 hrs@41.06/hr Payroll Oct Admin CD7 drng asmts	7-CD	6221 · Admin...	492.72
General...	11/02/2018	Ocdtdtchbil		1.5 hrs@41.06/hr Payroll Oct Admin CD4 inspection	4-CD Meeker:Redetermined ...	6221 · Admin...	61.59
General...	11/02/2018	Ocdtdtchbil		Oct total Admin billable payroll exp to ditches	Administrative	6221 · Admin...	-2,340.42
Total 601 - Administrator Salary							5,583.33
601.2 - Admin. Cell Phone Stipend							
Paycheck	10/15/2018	14973	Skonard, Cristopher J		Administrative	106 · Bonanz...	25.00
Paycheck	10/31/2018	14984	Skonard, Cristopher J		Administrative	106 · Bonanz...	25.00
Total 601.2 - Admin. Cell Phone Stipend							50.00
601A - WD FlexPlan Contribution/Admin							
Paycheck	10/15/2018	14973	Skonard, Cristopher J		Administrative	106 · Bonanz...	350.00
Paycheck	10/31/2018	14984	Skonard, Cristopher J		Administrative	106 · Bonanz...	350.00
Total 601A - WO FlexPlan Contribution/Admin							700.00
606 - Data Collection Expense							
Check	11/13/2018		Grove Lake	inv-209: 9/24 collect: GLO	Survey & Data Acquisition	106 · Bonanz...	23.00

NORTH FORK CROW RIVER WATERSHED DISTRICT

Profit & Loss Detail

11/07/18

October 9 through November 13, 2018

Accrual Basis

Type	Date	Num	Name	Memo	Class	Split	Amount
Check	11/13/2018		JD1Br12	inv-209: 9/24 collect: JD1Br12 (site & FD)	Survey & Data Acquisition	106 · Bonanz...	127.00
Check	11/13/2018		CD32	inv-209: 9/24 collect: CD32N	Survey & Data Acquisition	106 · Bonanz...	63.50
Check	11/13/2018		CD7	inv-209: 9/24 collect: CD7 S	Survey & Data Acquisition	106 · Bonanz...	63.50
Check	11/13/2018		RMB Environmental ...	inv-209: 9/24 collect: NF courier cost ship samples to RMB	Survey & Data Acquisition	106 · Bonanz...	15.00
Check	11/13/2018		Pirz Lake	inv-240: 8/14 collect: :Pirz Lk	Survey & Data Acquisition	106 · Bonanz...	44.00
Check	11/13/2018		Koronis Lake	inv-240: 8/29 collect: Koronis Lk	Survey & Data Acquisition	106 · Bonanz...	88.00
Check	11/13/2018		RMB Environmental ...	inv-240: 8/29 collect: NF courier cost ship samples to RMB	Survey & Data Acquisition	106 · Bonanz...	15.00
Check	11/13/2018		Pirz Lake	inv-240: 9/26 collect: Pirz Lk	Survey & Data Acquisition	106 · Bonanz...	44.00
Check	11/13/2018		Koronis Lake	inv-240: 9/26 collect: Koronis Lk	Survey & Data Acquisition	106 · Bonanz...	88.00
Check	11/13/2018		RMB Environmental ...	inv-s40: 9/26 collect: NF courier cost ship samples to RMB	Survey & Data Acquisition	106 · Bonanz...	15.00
Total 606 - Data Collection Expense							586.00
609 - Ditch Repair Expense							
Check	11/13/2018		Date Wilson	JD-1 (5) Beaver	1-JD	106 · Bonanz...	250.00
Total 609 - Ditch Repair Expense							250.00
612 - Manager Mileage							
612A - Taxable Manager Mileage							
Paycheck	10/15/2018	14967	Barchenger, James R		Administrative	106 · Bonanz...	71.94
Paycheck	10/15/2018	14968	Brauchler, Robert H		Administrative	106 · Bonanz...	17.99
Paycheck	10/15/2018	14969	Hanson, John T		Administrative	106 · Bonanz...	82.84
Paycheck	10/15/2018	14970	Wuertz, James E		Administrative	106 · Bonanz...	124.28
General...	10/15/2018	mgrbillable		128 total taxable mi @ 545/mi - 9/26 CD32 Info Mtg-Padua (JH,JW)	32-CD:Redetermined CD32	613 · Manage...	69.76
General...	10/15/2018	mgrbillable		40 total taxable mi @ 545/mi - 9/26 CD32 Info Mtg-Padua (JH,JW)	Administrative	613 · Manage...	-69.76
General...	10/15/2018	mgrbillable		CD29R portion of 106 total taxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	29-CD:Redetermined CD29	613 · Manage...	19.26
General...	10/15/2018	mgrbillable		CD29R portion of 106 total taxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	Administrative	613 · Manage...	-19.26
General...	10/15/2018	mgrbillable		CD36R portion of 106 total taxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	36-CD:Redetermined CD36	613 · Manage...	19.26
General...	10/15/2018	mgrbillable		CD36R portion of 106 total taxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	Administrative	613 · Manage...	-19.26
General...	10/15/2018	mgrbillable		CD37R portion of 106 total taxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	37-CD:Redetermined CD37	613 · Manage...	19.25
General...	10/15/2018	mgrbillable		CD37R portion of 106 total taxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	Administrative	613 · Manage...	-19.25
Total 612A - Taxable Manager Mileage							297.03
612B - Non-Taxable Manager Miles							
Paycheck	10/15/2018	14987	Barchenger, James R		Administrative	106 · Bonanz...	51.23
Paycheck	10/15/2018	14969	Hanson, John T		Administrative	106 · Bonanz...	8.72
Paycheck	10/15/2018	14970	Wuertz, James E		Administrative	106 · Bonanz...	7.63
General...	10/15/2018	mgrbillable		40 total nontaxable mi @ 545/mi - 9/26 CD32 Info Mtg-Padua(JB,JH,JW)	32-CD:Redetermined CD32	613 · Manage...	21.80
General...	10/15/2018	mgrbillable		40 total nontaxable mi @ 545/mi - 9/26 CD32 Info Mtg-Padua(JB,JH,JW)	Administrative	613 · Manage...	-21.80
General...	10/15/2018	mgrbillable		CD29R portion of 42 total nontaxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	29-CD:Redetermined CD29	613 · Manage...	7.63
General...	10/15/2018	mgrbillable		CD29R portion of 42 total nontaxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	Administrative	613 · Manage...	-7.63
General...	10/15/2018	mgrbillable		CD36R portion of 42 total nontaxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	36-CD:Redetermined CD36	613 · Manage...	7.63
General...	10/15/2018	mgrbillable		CD36R portion of 42 total nontaxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	Administrative	613 · Manage...	-7.63
General...	10/15/2018	mgrbillable		CD37R portion of 42 total nontaxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	37-CD:Redetermined CD37	613 · Manage...	7.63
General...	10/15/2018	mgrbillable		CD37R portion of 42 total nontaxed mi @ 545/mi - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	Administrative	613 · Manage...	-7.63
Total 612B - Non-Taxable Manager Miles							67.58
Total 612 - Manager Mileage							364.61
613 - Manager Pay							
Paycheck	10/15/2018	14967	Barchenger, James R		Administrative	106 · Bonanz...	75.00
Paycheck	10/15/2018	14967	Barchenger, James R		Administrative	106 · Bonanz...	300.00
Paycheck	10/15/2018	14968	Brauchler, Robert H		Administrative	106 · Bonanz...	75.00
Paycheck	10/15/2018	14968	Brauchler, Robert H		Administrative	106 · Bonanz...	75.00
Paycheck	10/15/2018	14969	Hanson, John T		Administrative	106 · Bonanz...	75.00
Paycheck	10/15/2018	14969	Hanson, John T		Administrative	106 · Bonanz...	150.00
Paycheck	10/15/2018	14970	Wuertz, James E		Administrative	106 · Bonanz...	75.00
Paycheck	10/15/2018	14970	Wuertz, James E		Administrative	106 · Bonanz...	200.00
Paycheck	10/15/2018	14970	Wuertz, James E		Administrative	106 · Bonanz...	60.00
General...	10/15/2018	mgrbillable		12total hrs@25/hr mgrs - 9/26 CD32 Info Mtg-Padua (JB,JB,JH,JW)	32-CD:Redetermined CD32	-SPLIT-	300.00
General...	10/15/2018	mgrbillable		12total hrs@25/hr mgrs - 9/26 CD32 Info Mtg-Padua (JB,JB,JH,JW)	Administrative	613 · Manage...	-300.00
General...	10/15/2018	mgrbillable		CD29R portion of 9 total hrs @ 25/hr - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	29-CD:Redetermined CD29	613 · Manage...	75.00
General...	10/15/2018	mgrbillable		CD29R portion of 9 total hrs @ 25/hr - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	Administrative	613 · Manage...	-75.00
General...	10/15/2018	mgrbillable		CD36R portion of 9 total hrs @ 25/hr - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	36-CD:Redetermined CD36	613 · Manage...	75.00
General...	10/15/2018	mgrbillable		CD36R portion of 9 total hrs @ 25/hr - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	Administrative	613 · Manage...	-75.00
General...	10/15/2018	mgrbillable		CD37R portion of 9 total hrs @ 25/hr - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	37-CD:Redetermined CD37	613 · Manage...	75.00
General...	10/15/2018	mgrbillable		CD37R portion of 9 total hrs @ 25/hr - 10/2 CD29,36,37 ROB viewing (JB,JH,JW)	Administrative	613 · Manage...	-75.00
Total 613 - Manager Pay							1,075.00
614 - Maintenance/Repair							
Check	11/13/2018		Thomas Feldman	Oct lawn mowing \$25 x 4 - 10/6, 11, 18, 24	Administrative	106 · Bonanz...	100.00
Total 614 - Maintenance/Repair							100.00
615 - Newspaper Notices							
Check	11/13/2018		Bonanza Valley Voice	one yr subscription renewal	Administrative	106 · Bonanz...	18.00
Total 615 - Newspaper Notices							18.00
618 - Project Billable Exp. Reimbrsmnt							
General...	11/02/2018	Octditchbil		1 hrs@20.08/hr add'l billable exp Oct FdsMgr JD1 financial stmnt	1-JD	6221 · Admin...	20.08
General...	11/02/2018	Octditchbil		.75 hrs@19.07/hr add'l billable exp. Oct ProjCoord JD1 - drng asmt / mapping-data analysis	1-JD	6221 · Admin...	14.30
General...	11/02/2018	Octditchbil		7.5 hrs@18.05/hr add'l billable exp. Oct Admin JD1 asmts/site visits/ inspections	1-JD	6221 · Admin...	135.38
General...	11/02/2018	Octditchbil		1.75 hrs@18.05/hr add'l billable exp. Oct Admin CD21 inspection/site visit	21-CD	6221 · Admin...	31.59
General...	11/02/2018	Octditchbil		.5 hrs@19.07/hr add'l billable exp. Oct ProjCoord CD29R mapping-data analysis	29-CD:Redetermined CD29	6221 · Admin...	9.54
General...	11/02/2018	Octditchbil		2 hrs@18.05/hr add'l billable exp. Oct Admin CD29R site visit - Drng Mod Grant inkind	29-CD:Redetermined CD29	6221 · Admin...	36.10
General...	11/02/2018	Octditchbil		.75 hrs@18.05/hr add'l billable exp. Oct Admin JD2 inspection	2-JD:Redetermined JD2	6221 · Admin...	13.54
General...	11/02/2018	Octditchbil		.5 hrs@20.08/hr add'l billable exp Oct FdsMgr CD32 financial stmnt	32-CD:Redetermined CD32	6221 · Admin...	10.04
General...	11/02/2018	Octditchbil		11.5 hrs@18.05/hr add'l billable exp.Oct Admin CD32 inspection	32-CD:Redetermined CD32	6221 · Admin...	207.58
General...	11/02/2018	Octditchbil		16 hrs@20.08/hr add'l billable exp.Oct FdsMgr CD36 financial stmnt/data mgmt/Drng Assmts	36-CD	6221 · Admin...	321.28
General...	11/02/2018	Octditchbil		9.5 hrs@18.05/hr add'l billable exp. Oct Admin CD36R drng asmts/inspection/site visit-Dr...	36-CD	6221 · Admin...	171.48
General...	11/02/2018	Octditchbil		3 hrs@18.05/hr add'l billable exp. Oct Admin CD36R Inspection/site visit-DrngMod Inkind	36-CD:Redetermined CD36	6221 · Admin...	54.15
General...	11/02/2018	Octditchbil		11.75 hrs@20.08/hr add'l billable exp Oct FdsMgr CD37 financial stmnt/data mgmt/drng asmt	37-CD	6221 · Admin...	235.94
General...	11/02/2018	Octditchbil		2 hrs@19.07/hr add'l billable exp. Oct ProjCoord CD37 site visit	37-CD	6221 · Admin...	38.14
General...	11/02/2018	Octditchbil		4.5 hrs@18.05/hr add'l billable exp. Oct Admin CD37 inspection/site visit	37-CD	6221 · Admin...	81.23
General...	11/02/2018	Octditchbil		.5 hrs@19.07/hr add'l billable exp. Oct ProjCoord CD37 mapping-data analysis	37-CD:Redetermined CD37	6221 · Admin...	9.53
General...	11/02/2018	Octditchbil		3 hrs@18.05/hr add'l billable exp. Oct Admin CD37R inspection/site visit-DrngMod Inkind	37-CD:Redetermined CD37	6221 · Admin...	54.16
General...	11/02/2018	Octditchbil		.5 hrs@19.07/hr add'l billable exp. Oct ProjCoord CD5 proj design/planning	5-CD	6221 · Admin...	9.54
General...	11/02/2018	Octditchbil		3.25 hrs@20.08/hr add'l billable exp Oct FdsMgr CD7 Financial stmnt/data mgmt	7-CD	6221 · Admin...	65.26
General...	11/02/2018	Octditchbil		.75 hrs@19.07/hr add'l billable exp. Oct ProjCoord CD7 drng asmt/mapping-data analysis	7-CD	6221 · Admin...	14.30
General...	11/02/2018	Octditchbil		12 hrs@18.05/hr add'l billable exp. Oct Admin CD7 drng asmts	7-CD	6221 · Admin...	216.60
General...	11/02/2018	Octditchbil		.25 hrs@20.08/hr add'l billable exp. Oct FdsMgr CD4 financial stmnt	4-CD Meeker:Redetermined ...	6221 · Admin...	5.02
General...	11/02/2018	Octditchbil		1.5 hrs@18.05/hr add'l billable exp. Oct Admin CD4 inspection	4-CD Meeker:Redetermined ...	6221 · Admin...	27.08
General...	11/02/2018	Octditchbil		Oct total staff billable add'l expense exp to ditches	Administrative	6221 · Admin...	-1,781.85
General...	11/02/2018	OctGrantbil		.25 hrs@20.08/hr add'l billable exp. Oct FdsMgr D5,29,37 S...	Administrative:D5,29,37 S...	6221 · Admin...	5.02
General...	11/02/2018	OctGrantbil		.5 hrs@20.08/hr add'l billable exp. Oct FdsMgr JD1 Subwtrshd Grant financial stmnt prep (...)	Administrative:JD1 Subwtr...	6221 · Admin...	10.04
General...	11/02/2018	OctGrantbil		Oct total FdsMgr billable add'l expense exp to grants	Administrative	6221 · Admin...	-15.06
General...	11/02/2018	OctWPLM...		.5 hrs@20.08/hr add'l billable exp Oct FdsMgr WPLMNM reimbursable work	Administrative:WPLMNM Proj...	6221 · Admin...	10.04
General...	11/02/2018	OctWPLM...		16 hrs@19.07/hr add'l billable exp. Oct ProjCoord WPLMNM reimbursable work	Administrative:WPLMNM Proj...	6221 · Admin...	286.05
General...	11/02/2018	OctWPLM...		Oct total staff billable add'l expense exp to WPLMNM	Administrative	6221 · Admin...	-296.09
General...	11/02/2018	OctSWAGbill		7.5 hrs@13.68/hr add'l billable exp. OctProjCoord SWAG reimbursable work	Administrative:SWAG Monit...	646A · Water ...	102.60
General...	11/02/2018	OctSWAGbill		7.5 hrs@13.68/hr add'l billable exp. OctProjCoord SWAG reimbursable work	Administrative	646A · Water ...	-102.60
Total 618 - Project Billable Exp. Reimbrsmnt							0.00
619 - Office Expense & Supplies							

NORTH FORK CROW RIVER WATERSHED DISTRICT

Profit & Loss Detail

October 9 through November 13, 2018

Type	Date	Num	Name	Memo	Class	Split	Amount
General...	11/01/2018	ditch exp		35 CD36 2019 asmt prepay notices-paper/copy\$/envelopes 10/25	36-CD	-SPLIT-	3.78
General...	11/01/2018	ditch exp		35 CD36 2019 asmt prepay notices-paper/copy\$/envelopes 10/25	Administrative	619 - Office ...	-3.78
General...	11/01/2018	ditch exp		27 CD37 2019 asmt prepay notices-paper/copy\$/envelopes 10/25	37-CD	619 - Office ...	2.97
General...	11/01/2018	ditch exp		27 CD37 2019 asmt prepay notices-paper/copy\$/envelopes 10/25	Administrative	619 - Office ...	-2.97
Check	11/13/2018		Premium Waters, Inc.	2 5gal jugs office drinking water plus \$2.60 service chrg	Administrative	106 - Bonanz...	8.50
Total 619 - Office Expense & Supplies							8.50
620 - Postage Expense							
General...	11/01/2018	ditch exp		35 stamps for CD36 2019 asmt prepay notices 10/25	36-CD	619 - Office ...	17.50
General...	11/01/2018	ditch exp		35 stamps for CD36 2019 asmt prepay notices 10/25	Administrative	619 - Office ...	-17.50
General...	11/01/2018	ditch exp		27 stamps for CD37 2019 asmt prepay notices 10/25	37-CD	619 - Office ...	13.50
General...	11/01/2018	ditch exp		27 stamps for CD37 2019 asmt prepay notices 10/25	Administrative	619 - Office ...	-13.50
General...	11/01/2018	ditch exp		stamps for 7 CD7A buffer pymt notices & 1 CD7 add'l buffer pymt notice (W9s needed) 10/29	7-CD	619 - Office ...	4.00
General...	11/01/2018	ditch exp		stamps for 7 CD7A buffer pymt notices & 1 CD7 add'l buffer pymt notice (W9s needed) 10/29	Administrative	619 - Office ...	-4.00
Total 620 - Postage Expense							0.00
6221 - Admin.Assistant wages							
Paycheck	10/15/2018	14971	Knutson, Christine		Administrative	106 - Bonanz...	2,269.52
Paycheck	10/31/2018	14982	Knutson, Christine		Administrative	106 - Bonanz...	2,475.84
General...	11/02/2018	Octditchbil		1 hrs@33.85/hr payroll Oct FdsMgr JD1 financial stmt	1-JD	-SPLIT-	33.85
General...	11/02/2018	Octditchbil		.5 hrs@33.85/hr Payroll Oct FdsMgr CD32 financial stmt	32-CD:Redetermined CD32	6221 - Admin...	16.93
General...	11/02/2018	Octditchbil		16 hrs@33.85/hr payroll Oct FdsMgr CD36 financial stmt/data mgmt/Drng Assmts	36-CD	6221 - Admin...	541.60
General...	11/02/2018	Octditchbil		11.75 hrs@33.85/hr payroll Oct FdsMgr CD37 financial stmt/data mgmt/drng asmt	37-CD	6221 - Admin...	397.74
General...	11/02/2018	Octditchbil		3.25 hrs@33.85/hr payroll Oct FdsMgr CD7 Financial stmt/data mgmt	7-CD	6221 - Admin...	110.01
General...	11/02/2018	Octditchbil		.25 hrs@33.85/hr payroll Oct FdsMgr CD4 financial stmt	4-CD Meeker:Redetermined ...	6221 - Admin...	8.46
General...	11/02/2018	Octditchbil		Oct total FdsMgr billable payroll exp to ditches	Administrative	6221 - Admin...	-1,108.59
General...	11/02/2018	OctGrantbil		.25 hrs@33.85/hr Payroll Oct FdsMgr CD5,29,37 Subwtrshd Grant financial stmt prep (Ad...	Administrative:CD5,29,37 S...	-SPLIT-	8.46
General...	11/02/2018	OctGrantbil		.5 hrs@33.85/hr Payroll Oct FdsMgr JD1 Subwtrshd Grant financial stmt prep (Admin)	Administrative:JD1 Subwtr ...	6221 - Admin...	16.93
General...	11/02/2018	OctGrantbil		Oct total FdsMgr billable payroll exp to grants	Administrative	6221 - Admin...	-25.39
General...	11/02/2018	OctGrantbil		.25 hrs@63.93/hr Oct FdsMgr DrngRecords INKIND fin Stmt prep (Admin)	Administrative:Inkind - Drn...	6221 - Admin...	13.48
General...	11/02/2018	OctGrantbil		.25 hrs@63.93/hr Oct FdsMgr DrngRecords INKIND fin Stmt prep (Admin)	Administrative	6221 - Admin...	-13.48
General...	11/02/2018	OctWPLM...		.5 hrs@33.85/hr payroll Oct FdsMgr WPLMN reimbursable work	Administrative:WPLMN Proj...	-SPLIT-	16.93
General...	11/02/2018	OctWPLM...		Oct total FdsMgr billable payroll exp to WPLMN	Administrative	6221 - Admin...	-16.93
Total 6221 - Admin.Assistant wages							4,745.36
6221A - WD Flex Plan Contr.Bookkeeper							
Paycheck	10/15/2018	14971	Knutson, Christine		Administrative	106 - Bonanz...	350.00
Paycheck	10/31/2018	14982	Knutson, Christine		Administrative	106 - Bonanz...	350.00
Total 6221A - WD Flex Plan Contr.Bookkeeper							700.00
623 - Seminar & Workshop/Fees/Mi							
Check	11/01/2018	14988	Christopher Skonard ...	229m@.545/mi BWSR Academy 10/29-31 (commute adjusted)	Administrative	106 - Bonanz...	124.81
Check	11/01/2018	14988	Christopher Skonard ...	BWSR Academy supper 10/29	Administrative	106 - Bonanz...	14.50
Check	11/01/2018	14988	Christopher Skonard ...	BWSR Academy supper 10/30	Administrative	106 - Bonanz...	14.50
Check	11/01/2018	14989	Christopher Lundee...	179m@.545/mi Water Resource Conf St Paul 10/16 (commute adjusted)	Administrative	106 - Bonanz...	97.56
Check	11/01/2018	14989	Christopher Lundee...	57m@.545/mi BWSR Academy 10/29 (commute adjusted)	Administrative	106 - Bonanz...	31.07
Check	11/01/2018	14989	Christopher Lundee...	57m@.545/mi BWSR Academy 10/31 (commute adjusted)	Administrative	106 - Bonanz...	31.07
Check	11/01/2018	14989	Christopher Lundee...	BWSR Academy dinner 10/29	Administrative	106 - Bonanz...	14.98
Check	11/01/2018	14989	Christopher Lundee...	BWSR Academy dinner 10/30	Administrative	106 - Bonanz...	5.89
Total 623 - Seminar & Workshop/Fees/Mi							334.38
625 - Phone/Internet/Website Expense							
Check	10/16/2018	14977	TDS Telecom	10/13/18-11/12/18 service (phone/internet)	Administrative	106 - Bonanz...	234.80
Check	11/02/2018	14990	Verizon Wireless	mobile broadband charge for drng table(10/24-11/23)	Administrative:Riparian Aid...	106 - Bonanz...	35.01
Total 625 - Phone/Internet/Website Expense							269.81
626 - Engineering							
Check	11/13/2018		Houston Engineerin...	inv -60: CD32 Mitchel Control Struc Ph4 proj R155021-0020	32-CD:Redetermined CD32	106 - Bonanz...	879.50
Check	11/13/2018		Houston Engineerin...	inv-51: JD1 Repair Proj-Ph1Tsk4 GroveLk to CR22 proj R175021-0027	1-JD	106 - Bonanz...	133.50
Check	11/13/2018		Houston Engineerin...	inv-51: JD1 Repair Proj-Ph2 Brt2Fk6 proj R175021-0027	1-JD	106 - Bonanz...	1,061.00
Check	11/13/2018		Houston Engineerin...	inv-51: JD1 Repair Proj-Ph3 CR22 to Mud Lake proj R175021-0027	1-JD	106 - Bonanz...	332.00
Total 626 - Engineering							2,406.00
629E - PERA - staff							
Paycheck	10/15/2018	14971	Knutson, Christine		Administrative	106 - Bonanz...	170.22
Paycheck	10/15/2018	14972	Lundeen, Christoph...		Administrative	106 - Bonanz...	139.26
Paycheck	10/15/2018	14973	Skonard, Christopher J		Administrative	106 - Bonanz...	209.38
Paycheck	10/31/2018	14982	Knutson, Christine		Administrative	106 - Bonanz...	185.69
Paycheck	10/31/2018	14983	Lundeen, Christoph...		Administrative	106 - Bonanz...	151.92
Paycheck	10/31/2018	14984	Skonard, Christopher J		Administrative	106 - Bonanz...	209.38
Total 629E - PERA - staff							1,065.86
629M - PERA - managers							
Paycheck	10/16/2018	14967	Barchenger, James R		Administrative	106 - Bonanz...	28.13
Paycheck	10/15/2018	14968	Brauchter, Robert H		Administrative	106 - Bonanz...	11.25
Paycheck	10/15/2018	14970	Wuertz, James E		Administrative	106 - Bonanz...	24.38
Total 629M - PERA - managers							63.76
635 - Health Plan							
635A - Life & AD&D ins. premiums							
Check	10/16/2018	14980	USABLE Life	Nov Life & AD&D staff prem: Skonard, Knutson, Lundeen	Administrative	106 - Bonanz...	48.75
Total 635A - Life & AD&D ins. premiums							48.75
635C - Flex Plan Expense							
Check	11/13/2018		TASC	2019 - Plan Docs, Non-discrim Testing 2019 Flex Plan ID#4702-8788-6812	Administrative	106 - Bonanz...	542.76
Total 635C - Flex Plan Expense							542.76
Total 635 - Health Plan							591.51
639 - Contract Labor							
Check	11/13/2018		Legal & Administrati...	attend 9/10 board meeting and take minutes	Administrative	106 - Bonanz...	87.50
Check	11/13/2018		Legal & Administrati...	prepare draft minutes of 9/10 board meeting	Administrative	106 - Bonanz...	50.00
Check	11/13/2018		Legal & Administrati...	proof & revise 9/10 minutes; email to Skonard 9/28	Administrative	106 - Bonanz...	25.00
Check	11/13/2018		Legal & Administrati...	attend 10/8 board meeting and take minutes	Administrative	106 - Bonanz...	68.75
Check	11/13/2018		Legal & Administrati...	prepare draft minutes of 10/8 board meeting	Administrative	106 - Bonanz...	56.25
Check	11/13/2018		Legal & Administrati...	proof & revise 10/8 minutes; email to Skonard 10/12	Administrative	106 - Bonanz...	39.25
Check	11/13/2018		LAMB Labor Service...	50hrs Oct AIS inspections Lk Koronis Hwy 55 landing	Administrative:AIS project	106 - Bonanz...	787.50
Check	11/13/2018		LAMB Labor Service...	66hrs Oct AIS inspections Lk Koronis Veterans landing	Administrative:AIS project	106 - Bonanz...	1,039.50
Check	11/13/2018		LAMB Labor Service...	32hrs Oct AIS inspections Rice Lake N #1 Shauman landing	Administrative:AIS project	106 - Bonanz...	504.00
Check	11/13/2018		LAMB Labor Service...	32hrs Oct AIS inspections Rice S #2 Co Rd 34	Administrative:AIS project	106 - Bonanz...	504.00
Total 639 - Contract Labor							3,161.76
641 - Education							
Check	10/16/2018	14978	Christopher Lundee...	68m@.545/mi Pope/Stevens Conservation Day -Morris 10/4 (commute adjusted)	Administrative	106 - Bonanz...	37.06
Total 641 - Education							37.06
645 - Utilities							
Check	10/16/2018	14976	Xcel Energy	electric 1030 Front St 9/4/18-10/3/18	Administrative	106 - Bonanz...	87.44
Check	11/13/2018		Xcel Energy	electric 1030 Front St 10/3/18-11/01/18	Administrative	106 - Bonanz...	213.85
Check	11/13/2018		City of Brooten	Oct water/sewer/garbage -1030 Front Street-acc#f 24-0001235-00-7	Administrative	106 - Bonanz...	63.45
Total 645 - Utilities							364.74

Profit & Loss Detail

11/07/18

October 9 through November 13, 2018

Accrual Basis

Type	Date	Num	Name	Memo	Class	Split	Amount
646A · Water Technician's wages							
Paycheck	10/15/2018	14972	Lundeen, Christoph...		Administrative	106 · Bonanz...	1,856.80
Paycheck	10/31/2018	14983	Lundeen, Christoph...		Administrative	106 · Bonanz...	2,025.80
General...	11/02/2018	Octditchbil		.75 hrs@28.35/hr payroll Oct ProjCoord JD1 - drng asmt / mapping-data analysis	1-JD	6221 · Admin...	21.26
General...	11/02/2018	Octditchbil		.5 hrs@28.35/hr payroll Oct ProjCoord CD29R mapping-data analysis	29-CD:Redetermined CD29	6221 · Admin...	14.18
General...	11/02/2018	Octditchbil		2 hrs@28.35/hr payroll Oct ProjCoord CD37 site visit	37-CD	6221 · Admin...	56.70
General...	11/02/2018	Octditchbil		.5 hrs@28.35/hr payroll Oct ProjCoord CD57 mapping-data analysis	37-CD:Redetermined CD37	6221 · Admin...	14.18
General...	11/02/2018	Octditchbil		.5 hrs@28.35/hr payroll Oct ProjCoord CD5 proj design/planning	5-CD	6221 · Admin...	14.18
General...	11/02/2018	Octditchbil		.75 hrs@28.35/hr payroll Oct ProjCoord CD7 drng asmt/mapping-data analysis	7-CD	6221 · Admin...	21.26
General...	11/02/2018	OctGrantbil		Oct total ProjCoord billable payroll exp to ditches	Administrative	6221 · Admin...	-141.76
General...	11/02/2018	OctGrantbil		3 hrs@47.42/hr Oct ProjCoord CD5,29,37 Subwtrshd INKIND site visit (PD)	Administrative:Inkind -CD5, ...	6221 · Admin...	142.26
General...	11/02/2018	OctGrantbil		3 hrs@47.42/hr Oct ProjCoord CD5,29,37 Subwtrshd INKIND site visit (PD)	Administrative	6221 · Admin...	-142.26
General...	11/02/2018	OctGrantbil		1.5 hrs@47.42/hr Oct ProjCoord JD1 Subwtrshd INKIND proj design/planning (PD)	Administrative:Inkind-JD1 s...	6221 · Admin...	71.13
General...	11/02/2018	OctGrantbil		1.5 hrs@47.42/hr Oct ProjCoord JD1 Subwtrshd INKIND proj design/planning (PD)	Administrative	6221 · Admin...	-71.13
General...	11/02/2018	OctWPLM...		15 hrs@28.35/hr payroll Oct ProjCoord WPLMN reimbursable work	Administrative:WPLMN Proj...	6221 · Admin...	425.25
General...	11/02/2018	OctWPLM...		Oct total ProjCoord billable payroll exp to WPLMN	Administrative	6221 · Admin...	-425.25
General...	11/02/2018	OctSWAGbill		7.5 hrs@28.35/hr payroll Oct ProjCoord SWAG reimbursable work	Administrative:SWAG Monit...	-SPLIT-	212.63
General...	11/02/2018	OctSWAGbill		7.5 hrs@28.35/hr payroll Oct ProjCoord SWAG reimbursable work	Administrative	646A · Water ...	-212.63
Total 646A · Water Technician's wages							3,882.40
646C · WD FlexPlanContribution/Lundeen							
Paycheck	10/15/2018	14972	Lundeen, Christoph...		Administrative	106 · Bonanz...	350.00
Paycheck	10/31/2018	14983	Lundeen, Christoph...		Administrative	106 · Bonanz...	350.00
Total 646C · WD FlexPlanContribution/Lundeen							700.00
6560 · Payroll Expenses-SS&Medicare							
Paycheck	10/15/2018	14987	Barchenger, James R		Administrative	106 · Bonanz...	27.71
Paycheck	10/15/2018	14967	Barchenger, James R		Administrative	106 · Bonanz...	6.48
Paycheck	10/15/2018	14968	Brauchler, Robert H		Administrative	106 · Bonanz...	10.42
Paycheck	10/15/2018	14968	Brauchler, Robert H		Administrative	106 · Bonanz...	2.44
Paycheck	10/15/2018	14969	Hanson, John T		Administrative	106 · Bonanz...	19.09
Paycheck	10/15/2018	14969	Hanson, John T		Administrative	106 · Bonanz...	4.46
Paycheck	10/15/2018	14970	Wuertz, James E		Administrative	106 · Bonanz...	27.85
Paycheck	10/15/2018	14970	Wuertz, James E		Administrative	106 · Bonanz...	6.61
Paycheck	10/15/2018	14971	Knutson, Christine		Administrative	106 · Bonanz...	140.31
Paycheck	10/15/2018	14971	Knutson, Christine		Administrative	106 · Bonanz...	32.81
Paycheck	10/15/2018	14972	Lundeen, Christoph...		Administrative	106 · Bonanz...	136.82
Paycheck	10/15/2018	14972	Lundeen, Christoph...		Administrative	106 · Bonanz...	32.00
Paycheck	10/15/2018	14973	Skonard, Cristopher J		Administrative	106 · Bonanz...	196.33
Paycheck	10/15/2018	14973	Skonard, Cristopher J		Administrative	106 · Bonanz...	45.92
Paycheck	10/31/2018	14982	Knutson, Christine		Administrative	106 · Bonanz...	153.10
Paycheck	10/31/2018	14982	Knutson, Christine		Administrative	106 · Bonanz...	35.81
Paycheck	10/31/2018	14983	Lundeen, Christoph...		Administrative	106 · Bonanz...	147.29
Paycheck	10/31/2018	14983	Lundeen, Christoph...		Administrative	106 · Bonanz...	34.45
Paycheck	10/31/2018	14984	Skonard, Cristopher J		Administrative	106 · Bonanz...	196.33
Paycheck	10/31/2018	14984	Skonard, Cristopher J		Administrative	106 · Bonanz...	45.92
Total 6560 · Payroll Expenses-SS&Medicare							1,302.05
703 · Interest Expense							
Check	10/19/2018	14981	Bonanza Valley Stat...	JD1 10/19/18 interest only pymt due BVSB LOC #24115	1-JD	106 · Bonanz...	384.97
Check	10/19/2018	14981	Bonanza Valley Stat...	CD7 10/19/18 interest only pymt due BVSB LOC #24115	7-CD	106 · Bonanz...	1,871.00
Check	10/19/2018	14981	Bonanza Valley Stat...	CD29R 10/19/18 interest only pymt due BVSB LOC #24115	29-CD:Redetermined CD29	106 · Bonanz...	49.75
Check	10/19/2018	14981	Bonanza Valley Stat...	CD36R 10/19/18 interest only pymt due BVSB LOC #24115	36-CD:Redetermined CD36	106 · Bonanz...	24.28
Check	10/19/2018	14981	Bonanza Valley Stat...	CD37R 10/19/18 interest only pymt due BVSB LOC #24115	37-CD:Redetermined CD37	106 · Bonanz...	29.10
Check	11/13/2018		Minnesota Pollution ...	SRF0139 Project Loan Interest	SRF Watershed Wide	106 · Bonanz...	236.63
Check	11/13/2018		Minnesota Pollution ...	SRF0218 Project Loan Interest	SRF0218/proj2010-1	106 · Bonanz...	1,547.09
Check	11/13/2018		Minnesota Pollution ...	SRF0268 Project Loan Interest	SRF0268/2013 start	106 · Bonanz...	505.87
Total 703 · Interest Expense							4,648.69
710 · Truck/ATV Expenses							
General...	11/02/2018	UTVhrsRei...		1.7hrs@14.30/hr JD1 Aug WD UTV usage for inspections/spraying 8/9,21	1-JD	-SPLIT-	24.31
General...	11/02/2018	UTVhrsRei...		1.7hrs@14.30/hr JD1 Aug WD UTV usage for inspections/spraying 8/9,21	Administrative	710 · Truck/A...	-24.31
General...	11/02/2018	UTVhrsRei...		2.6hrs@14.30/hr CD7 Aug WD UTV usage for inspection 8/17	7-CD	710 · Truck/A...	37.18
General...	11/02/2018	UTVhrsRei...		2.6hrs@14.30/hr CD7 Aug WD UTV usage for inspection 8/17	Administrative	710 · Truck/A...	-37.18
General...	11/02/2018	UTVhrsRei...		.95hrs@14.30/hr CD36 Oct WD UTV usage for inspection 10/4	36-CD	710 · Truck/A...	13.59
General...	11/02/2018	UTVhrsRei...		.95hrs@14.30/hr CD36 Oct WD UTV usage for inspection 10/4	Administrative	710 · Truck/A...	-13.59
General...	11/02/2018	UTVhrsRei...		3.2hrs@14.30/hr CD37 Oct WD UTV usage for inspections 10/4,22,,23,24	37-CD	710 · Truck/A...	45.76
General...	11/02/2018	UTVhrsRei...		3.2hrs@14.30/hr CD37 Oct WD UTV usage for inspections 10/4,22,,23,24	Administrative	710 · Truck/A...	-45.76
General...	11/02/2018	UTVhrsRei...		.35hrs@14.30/hr CD29 Oct WD UTV usage for inspection 10/24	29-CD	710 · Truck/A...	5.01
General...	11/02/2018	UTVhrsRei...		.35hrs@14.30/hr CD29 Oct WD UTV usage for inspection 10/24	Administrative	710 · Truck/A...	-5.01
General...	11/02/2018	OctGrantbil		62 mi@.545/mi Oct WD truck use for CD5,29,37 subwtrshd grant INKIND (crop removal stat...	Administrative:Inkind -CD5, ...	6221 · Admin...	33.79
General...	11/02/2018	OctGrantbil		62 mi@.545/mi Oct WD truck use for CD5,29,37 subwtrshd grant INKIND (crop removal stat...	Administrative	6221 · Admin...	-33.79
General...	11/02/2018	OctWPLM...		48 m @.545/mi WD truck mileage for WPLMN sampling 10/8	Administrative:WPLMN Proj...	6221 · Admin...	26.16
General...	11/02/2018	OctWPLM...		48 m @.545/mi WD truck mileage for WPLMN sampling 10/10	Administrative:WPLMN Proj...	6221 · Admin...	26.16
General...	11/02/2018	OctWPLM...		48 m @.545/mi WD truck mileage for WPLMN sampling 10/11	Administrative:WPLMN Proj...	6221 · Admin...	26.16
General...	11/02/2018	OctWPLM...		55 m @.545/mi WD truck mileage for WPLMN sampling (road construction)10/18	Administrative:WPLMN Proj...	6221 · Admin...	29.98
General...	11/02/2018	OctWPLM...		199 m @.545/mi WD truck mileage for WPLMN sampling 10/8,10,11,18	Administrative	6221 · Admin...	-108.46
Check	11/13/2018		RJ, Inc.	#1018654 10/18 gas 16.126g@2.699/gal	Administrative	106 · Bonanz...	43.62
Total 710 · Truck/ATV Expenses							43.62
731 · CWP Principal Repayments							
Check	11/13/2018		Minnesota Pollution ...	WQI Continuation NFCRWD SRF0139	SRF Watershed Wide	106 · Bonanz...	23,663.02
Check	11/13/2018		Minnesota Pollution ...	NF Crow Septic/Feedlot Upgrade NFCRWD SRF0218	SRF0218/proj2010-1	106 · Bonanz...	14,877.45
Check	11/13/2018		Minnesota Pollution ...	NF Crow Septic System/Feedlot Upgrades Cont. NFCRWD SRF0268	SRF0268/2013 start	106 · Bonanz...	2,579.07
Total 731 · CWP Principal Repayments							41,029.54
Total Expense							74,426.91
Net Ordinary Income							-31,084.47
Net Income							-31,084.47

NORTH FORK CROW RIVER WATERSHED DISTRICT
Balance Sheet
 As of November 13, 2018

Nov 13, 18

ASSETS

Current Assets

Checking/Savings

106 · Bonanza Checking	-48,007.28
107 · Bonanza Adm. Svg.	274,656.89
108 · Data Acquisition Svg	18,230.64
110 · Rice /Koronis Proj. Svg	1,935.66
112 · JD-1	100.00
113 · CD-7	100.00
114 · CD-32	100.00
115 · SRF / Co. Assessments	61,617.26
116 · CD-5	2,475.98
117 · CD-38	310.70
119 · CD-37	100.00
120 · CD-21	100.19
121 · CD-36	100.00
122 · JD-2	100.19
123 · SRF Interest	32,350.16
126 · CD-29/ 9019883	100.76
128 · Meeker CD4 NEW(prev. 4,40,& 43)	100.00
128B · Meeker Co. 40	160.08
128C · Meeker Cty 43	100.19
130 · SRF Watershed Wide	25,127.71
131 · SRF0218/2010-1	135,204.65
132 · NFCR Watershed Wide Projects	45,221.90
133 · SRF0268	30,013.36

Total Checking/Savings 580,299.04

Accounts Receivable

1211 · Delinq Property Taxes Recvble	
1211A · Delinq Prop. Taxes Recvble.-ADM	5,068.14
1211B · Delinq Prop. Taxes Recvble-DATA	146.73
1211C · Delinq Prop. Taxes Recvble-PROJ	93.76

Total 1211 · Delinq Property Taxes Recvble 5,308.63

1215 · Deferred Assessment Receivable	788,985.62
1216 · Delinquent Assessment Receivabl	8,992.23

Total Accounts Receivable 803,286.48

Other Current Assets

1100 · Prepaid Liab Insurance/expenses	2,112.38
1120 · Inventory Asset	12,786.20
1300 · Projects -Receiveable (Due T/F)	414,725.86

Total Other Current Assets 429,624.44

Total Current Assets 1,813,209.96

TOTAL ASSETS 1,813,209.96

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2005 · Accts Payable+retainag-Projects	
2005.09 · Accts Payable (+retain)-CD32 Red	24,784.82
2005.10 · Accounts Payable +retainage-CD7	20,800.73

Total 2005 · Accts Payable+retainag-Projects 45,585.55

2006 · Line of Credit

2006.01 · JD1 - Line of Credit	60,464.73
2006.02 · CD7 - Line of Credit	273,912.29
2006.03 · CD29R - Line of Credit	5,715.13
2006.04 · CD36R - Line of Credit	2,788.66
2006.05 · CD37R - Line of Credit	3,342.00

Total 2006 · Line of Credit 346,222.81

2010 · Proj. Pay. to Adm (DueT/F)

2014 · CD-5	888.11
2015 · CD-37	29,101.00

NORTH FORK CROW RIVER WATERSHED DISTRICT
Balance Sheet
 As of November 13, 2018

	Nov 13, 18
2016 · JD-1	199,424.41
2018 · CD21	7,086.65
2020 · JD2	15,888.90
2025 · CD-36	8,848.10
2028 · CD-29	22,896.88
2030 · Meeker CD4	98,201.64
2034 · Meeker CD43	32,390.17
Total 2010 · Proj. Pay. to Adm (DueT/F)	414,725.86
2013 · Deferred Revenue-tax/assmt	
2013.01 · Deferred Revenue-taxes-Admin	5,068.14
2013.02 · Deferred Revenue-taxes-Septic	85.28
2013.03 · Deferred Revenue-taxes-R&KLevy	8.48
2013.06 · Deferred Revenue-tax -Data	146.73
2013 · Deferred Revenue-tax/assmt - Other	797,977.85
Total 2013 · Deferred Revenue-tax/assmt	803,286.48
2102 · Employee 125 Flex Benefit Plan	
2102E · Limited ME FLEX -Chris	-106.52
Total 2102 · Employee 125 Flex Benefit Plan	-106.52
2675 · Deferred Revenue	
2675.06 · Intern Fund(KLA OtherInc)DefRev	1,532.00
2675.09 · CD5,29,37 Subwtr Grant C17-3891	4,757.82
2675.12 · Drng Records Grant FY18 DefRev	2,997.75
Total 2675 · Deferred Revenue	9,287.57
Total Other Current Liabilities	1,619,001.75
Total Current Liabilities	1,619,001.75
Total Liabilities	1,619,001.75
Equity	
3000 · Fund Balance	745,439.00
3002 · Fund Bal. CD-5	-24,199.00
3003 · Fund Bal. CD-37	-32,749.00
3004 · Fund Bal. JD-1	-290,202.00
3006 · Fund Bal. R & K	104,533.00
3010 · SRF WW/Mid	84,171.00
3011 · Fund Bal-CD 21	-6,920.00
3012 · Fund Bal-CD 38	1,176.00
3014 · Fund Bal-JD 2	-25,333.00
3015 · Fund Bal-CD-7	-17,926.00
3016 · Fund Bal-CD-32	144,306.00
3017 · Fund Bal-CD-36	1,289.00
3018 · Fund Bal. - CD4	-91,918.00
3019 · Fund Bal. - CD40	158.00
3020 · fund Bal. - CD43	-39,483.00
3021 · Fund Bal. SRF0218	133,566.00
3022 · Fund Bal.- SRF0268	23,183.00
3100.06 · Fund Bal. Reserved-CD29	4,524.00
3100.14 · Fund Bal. Resvd-NFCRW Wide Proj	45,229.00
3100.20 · Fund Bal Reserved-Data Acq	34,769.00
32000 · Retained Earnings	-282,015.09
Net Income	-317,389.70
Total Equity	194,208.21
TOTAL LIABILITIES & EQUITY	1,813,209.96

**NORTH FORK CROW RIVER WATERSHED DISTRICT
BOARD OF MANAGERS
Proposed Regular Meeting Minutes
October 8, 2018**

Managers Present: James Barchenger, Bob Brauchler, John Hanson and James Wuertz
Manager Absent: Gary Berndt
Staff Present: Cris Skonard, Christine Knutson and Christopher Lundeen
Others Present: Kurt Deter (Rinke Noonan), Kevin Farnum, Boyce Fischer, Virgil Fuchs, David Johnson, Ralph Klassen Larry Ladwig, Joe Lewis (Houston Engineering, Inc.), Donovan McKigney, Ken Rademacher, Tom Weber and others
Recording Secretary: Diane Beck, Legal & Administrative Assistants, Inc. (LAA)

CALL TO ORDER—President James Wuertz called the meeting to order at approximately 7:04 p.m.

AGENDA—The following item was added to the agenda under the Administrator’s Report: clarification on Item 3: MAWD Delegates. Authorize attendance at the MAWD conference in order for registrations.

IT WAS MOVED BY Bob Brauchler SECONDED BY James Barchenger, to approve the Agenda with the above addition. MOTION CARRIED.

CONSENT AGENDA—

IT WAS MOVED BY James Barchenger, SECONDED BY Jim Hanson, to approve the following Consent Agenda:

1. Treasurer’s Report and bills to October 8, 2018
 - a. Check register—106 Bonanza checking account
 - b. Profit & Loss Detail—all accounts
 - c. Balance Sheet—all accounts

Roll call vote was taken.

Affirmative: Barchenger, Brauchler, Hanson and Wuertz

Opposed: None

MOTION CARRIED.

MINUTES—Corrections to the September 10, 2018 were noted.

IT WAS MOVED BY Bob Brauchler, SECONDED BY, Jim Hanson, to approve the September 10, 2018 Regular Meeting Minutes with the following corrections:

- Under the CD7: Status Update, Lateral A Buffer Payments, the payment amount in the motion is to be corrected from \$57,784 to \$53,784.
- NFCRWD to also pay Boyce Fischer \$450 for buffer payments as noted in the CD7 viewers report.

MOTION CARRIED.

Open Discussion from the Public. Tom Weber, representing Pierz Lake Association, thanked the North Fork Crow River Watershed District (NFCRWD) for approving funding in the amount of \$1,500 to construct a Clemson device. Weber stated the landowners want to withhold the request and return the \$1,500 to NFCRWD. It was determined the Clemson device will not have an impact on the water flow and if the Lake Association moves forward in the future, a permit will be needed from the Department of Natural Resources (DNR).

Kevin Farnam, representing the Lake Koronis Lake Association, expressed appreciation to NFCRWD staff for their partnership. He reported a graduate student is working on a lower cost treatment for Starry Stonewort in Lake Koronis and announced grants will be extended for another year.

STAFF REPORTS—

Administrator's Report.

Activities. Skonard attended a Cover Crop Field Day and shared it was informative and well attended. He also attended the MAWA (Minnesota Association of Watershed Administrators) Conference in St. Cloud and reported there was good discussion on interesting topics, including clean water funds and how they are being allocated.

CAC Meeting-Manager Attendance. Skonard shared NFCRWD received a letter from the Koronis Lake Association regarding adopting rules for the Board of Managers as to attending CAC (Citizens Advisory Committee) meetings; specifically, that a Manager may attend CAC meetings as an observer and, when asked by the chair for clarification, may provide that clarification but not express an opinion, and the chair is responsible for insuring rotation of Managers at CAC meetings. President Wuertz suggested it would be a good idea to rotate Managers and he would like to see the CAC look ahead regarding issues/ideas that can be realized, if funding is available. Manager Hanson is in favor of rotating Managers and suggested looking through the policy regarding responsibility of Managers and the CAC, including other NFCRWD policies.

IT WAS MOVED BY James Barchenger, SECONDED BY Bob Brauchler, to approve the rotation of North Fork Crow River Watershed District Managers' attendance at future Citizens Advisory Committee meetings. MOTION CARRIED.

Skonard will notify the CAC of this action. Manager Hanson will attend the next CAC meeting at 4:00 p.m. on November 13, 2018. Skonard suggested reappointing CAC members by January 1, 2019. This issue will be discussed at the November NFCRWD meeting.

MAWD Delegates. Skonard shared the 2018 Annual Conference for MAWD (Minnesota Association of Watershed Districts) will be held November 29-December 1, 2018 and requested authorization for staff to attend and for the board to assign delegates.

IT WAS MOVED BY John Hanson, SECONDED BY James Barchenger, to appoint President Wuertz and John Hanson as delegates to the 2018 Annual Conference of the Minnesota Association of Watershed Districts and to appoint Bob Brauchler as the alternate. MOTION CARRIED.

Skonard has reserved six hotel rooms. Skonard and Managers Barchenger, Brauchler, Hanson and Wuertz would like to attend; Skonard will check with Manager Berndt. The registration fee is \$320 per person plus hotel room cost per person.

IT WAS MOVED BY John Hanson, SECONDED BY Bob Brauchler, to approve staff and Managers to attend the 2018 Annual Conference of the Minnesota Association of Watershed Districts and to pay their registration fees and hotel room costs.

Roll call vote was taken.

Affirmative: Barchenger, Brauchler, Hanson and Wuertz

Opposed: None

MOTION CARRIED.

MAWD Resolution-Request for Support. Attorney Deter explained an email from Attorney John Kolb of Rinke Noonan, requesting the NFCRWD join the Rice Creek Watershed District in support of a proposed MAWD Resolution. Attorney Deter stated clarification of the law is needed and urged NFCRWD support the resolution.

IT WAS MOVED BY James Barchenger, SECONDED BY Bob Brauchler, to send a letter from the North Fork Crow River Watershed District supporting the 2018 MAWD Resolution in support of new legislation modeled after HF2687 and SF2419 regarding DNR regulatory authority over public drainage maintenance and repairs. MOTION CARRIED.

Approve 1W1P Resolution. Skonard noted a resolution needs to formally adopt and implement the North Fork Crow River One Watershed One Plan (1W1P).

IT WAS MOVED BY John Hanson, SECONDED BY Jim Barchenger, to approve Resolution 2018-07 adopting the One Watershed One Plan.

Roll call vote was taken.

Affirmative: Barchenger, Brauchler, Hanson and Wuertz

Opposed: None

MOTION CARRIED.

Drainage Assessments. At the September 10th board meeting, Managers Wuertz and Barchenger were appointed to work with Skonard to determine drainage assessments to be certified beginning in 2019. Since the September meeting, additional costs have been spent on CD36 and CD37. The beaver dam costs are unknown on old CD36 and CD37; the cost could be in excess of \$2,000. It was suggested to assess \$5,248 on CD36 and \$2,000 on CD37 and if the dollars are not needed, they will stay in the Maintenance Fund. A one-time payment of \$450 to Boyce Fischer will also be made. Attorney Deter suggested NFCRWD pay Fischer by check in order to have a record.

Pope-Stearns JD1. Skonard reported work is not complete; however, an assessment must be done to cover a portion of this year's maintenance costs with a larger assessment next year spread over a number of years to cover the remaining repair costs. The amount recommended is close to what was assessed last year. Skonard recommended NFCRWD assess Pope-Stearns JD1 at \$150,000 for one year at 4% interest plus applicable filing fees. Discussion held on prepaids.

IT WAS MOVED BY Bob Brauchler, SECONDED BY John Hanson, to assess Pope-Stearns JD1 \$150,000 for one year at 4% interest plus applicable filing fees with prepaids due on November 9, 2018.

Roll call vote was taken.

Affirmative: Barchenger, Brauchler, Hanson and Wuertz

Opposed: None

MOTION CARRIED.

Stearns CD36.

IT WAS MOVED BY Jim Barchenger, SECONDED BY John Hanson, to assess Stearns CD36 at \$5,248.84 for one year at 4% interest.

Roll call vote was taken.

Affirmative: Barchenger, Brauchler, Hanson and Wuertz

Opposed: None

MOTION CARRIED.

Stearns CD37.

IT WAS MOVED BY John Hanson, SECONDED BY James Barchenger, to assess Stearns CD37 at \$5,092.52 for one year at 4% interest.

Roll call vote was taken.

Affirmative: Barchenger, Brauchler, Hanson and Wuertz

Opposed: None

MOTION CARRIED.

Meeker CD4. Buffers were paid four months ago.

IT WAS MOVED BY Bob Brauchler, SECONDED BY James Barchenger, to assess Meeker CD4 at \$29,658 for one year at 4% interest.

Roll call vote was taken.

Affirmative: Barchenger, Brauchler, Hanson and Wuertz

Opposed: None

MOTION CARRIED.

Meeker CD43.

IT WAS MOVED BY John Hanson, SECONDED BY James Barchenger, to assess Meeker CD43 at \$30,000 for one year at 4% interest.

Roll call vote was taken.

Affirmative: Barchenger, Brauchler, Hanson and Wuertz

Opposed: None

MOTION CARRIED.

Stearns CD7.

IT WAS MOVED BY James Barchenger, SECONDED BY John Hanson, to assess Stearns CD7 at \$53,784 for one year at 4% interest plus applicable fees with prepaids due on November 9, 2018.

Roll call vote was taken.

Affirmative: Barchenger, Brauchler, Hanson and Wuertz

Opposed: None

MOTION CARRIED.

IT WAS MOVED BY James Barchenger, SECONDED BY Bob Brauchler, to send a check to Boyce Fischer in the amount of \$450 as noted in the CD7 viewers report. MOTION CARRIED.

Watershed Project Coordinator's Report.

Activity Report. Christopher Lundeen shared he:

- continues work on two Stearns County grant applications that are due in two weeks;
- plans to finish up on monitoring;
- attended the Pope/Stearns Conservation Day event; and
- attended the Aquatic Invasive Species (AIS) meeting at the University of Minnesota and reported on highlights of the day, including the lab tour to hear what is being done on Starry Stonewort, etc.

Funds Manager/Administrative Assistant's Report. As reported.

PROGRAM REPORTS

Permit Application of Paul Zimmerman. Skonard reviewed the Permit Application of Paul Zimmerman to construct and install tile in Township 124 (Lake George), Range 34, Section 5 SE, Stearns County. Skonard recommended approving the permit upon condition that Getty and Lake George Townships be notified.

IT WAS MOVED BY James Barchenger, SECONDED BY John Hanson, to approve Paul Zimmerman's Permit Application and that Zimmerman work with Cris Skonard to ensure the permit conditions are followed. MOTION CARRIED.

Permit Application of Tom's Backhoe Service, Inc. Skonard reviewed the Permit Application of Tom's Backhoe Service, Inc. to install a well point dewatering system for the sewer and water project in the city of Brooten. The project will begin this fall and be completed next year. Skonard referred to the September 18, 2018 letter from the DNR regarding temporary dewatering public water appropriation permits. Skonard noted the dewatering will be done approximately one mile from Stearns CD29 and very near Stearns CD37. A lengthy discussion was held and it was noted there are many unknowns as to the impact of the dewatering process. Manager Barchenger and Christopher Lundeen will attend the pre-construction meeting. Attorney Deter stated the permit can be granted; however, he feels information is missing and suggested tabling the decision to obtain additional information. Virgil Fuchs inquired of springs in the area. Skonard noted a special meeting may be needed.

IT WAS MOVED BY John Hanson, SECONDED BY Bob Brauchler, to table a decision on the Permit Application of Tom's Backhoe Service, Inc. to install a dewatering system pending additional information be obtained. MOTION CARRIED.

Drainage Reports.

1. **CD 32 Repair: Status Update.** Skonard reported the meeting held on September 26th was well attended with good discussion. Other issues surfaced, including tile improvements, etc. It was suggested a drainage committee of five land owners and NFCRWD be formed and to schedule a meeting. Skonard contacted RESPEC and will obtain dates to measure the pipe deflection and identify repairs.

Mitchell Control Structure. Joe Lewis stated he has reservations about riser pipe as he does not feel it is adequate and stated there may be need for two. Lewis estimated the cost at approximately \$5,000. The project should be completed this fall. Skonard asked if NFCRWD should work with Mitchell regarding future maintenance. Attorney Deter will draft a letter to Mitchell as to his responsibility for future maintenance. Skonard will contact Mitchell for a contractor preference.

2. **CD7: Status Update.** Skonard reported the NFCRWD authorized the repairs which are nearly complete and the acceptance hearing should be scheduled. Boyce Fischer inquired about reimbursement for crop damage. Skonard reported this will be part of the acceptance hearing. The Engineer will have to authorize substantial completion of the project prior to setting an acceptance hearing.

3. **JD 1 Main and Branches: Status Update:**

Branch 12, FK6 Realignment. Skonard reported Houston Engineering's direction was to go ahead with the realignment as approved by NFCRWD. Lewis shared the scope of the project. Skonard mentioned to coordinate the project with the U. S. Fish and Wildlife Service.

BR 11 Repair. Skonard reported an estimate from MBC Drainage is needed in order to finalize the project. At the September 10th NFCRWD meeting, Lewis presented a cost estimate of \$64,418 for the project. Skonard will work with MBC Drainage for an estimate.

CR 22/Mud Lake update. Lewis reported if the repair is done at the current elevation (culvert to culvert), the DNR would permit the project. Donovan McKigney inquired how the improvement repair compares to legal grade. Lewis explained and suggested an additional field review be conducted. Attorney Deter suggested doing the partial depth repair culvert to culvert which is approximately 1½ feet and then address the additional work if needed. Skonard shared Mr. Wilson contacted him regarding cleanout of BR2 and Skonard suggested performing the cleanout next year. Barchenger also suggested addressing BR1, BR2, BR4 and BR5. Lewis suggested performing a partial depth of the branches.

4. **CD 29, CD 36 and CD 37: ROB Update.** Skonard reported on the research by Manager Barchenger and reported benefits are outside of the legal watershed and cannot be assessed by the Drainage Authority. NFCRWD Managers made a site visit individually and concluded issues may arise. Discussion on need to make watershed boundary change prior to adoption of the redetermination of benefits. Attorney Deter will send Skonard information on specific boundary change procedures. Issue will be placed on the November NFCRWD agenda for discussion and decision. Skonard also reported he met with two landowners regarding CD36 and CD37.
5. **CD 21: Status Update.** Skonard reported getting the buffers leveled and re-seeded has not been completed because crops remain at the site.
6. **CD 4: Status Update.** Skonard addressed the CD4 meeting during the Administrator’s Report.
7. **Other Ditch Business.** None.

Board Member Reports. Skonard mentioned two NFCRWD Board members will be absent at the January meeting; he will decide if the meeting date will be changed. Skonard reported NFCRWD is experiencing issues of returned emails and is working with the IT to resolve the issues.

Items for Next Meeting Agenda.

- CAC membership
- Permit Reports: Tom Backhoe Service, Inc.

Calendar Review.

- October 15: Bonanza, Pope County
- October 16: Water Resources Conference, St. Paul
- October 18: WRAPS II
- October 29-31: BWSR Academy, Brainerd

FYI Items. Skonard mentioned a special meeting to pay year end bills will be scheduled in late December.

ADJOURNMENT—

IT WAS MOVED BY John Hanson, SECONDED BY Bob Brauchler, to adjourn the meeting.
MOTION CARRIED.

The meeting was adjourned at approximately 8:48 p.m.

NEXT MEETING—The next board meeting is Tuesday, November 13, 2018 at 7:00 p.m.

John Hanson, Secretary

NORTH FORK CROW RIVER WATERSHED DISTRICT
BOARD OF MANAGERS
Proposed Special Meeting Minutes
October 24, 2018

Managers Present: James Barchenger, Gary Berndt, Bob Brauchler, John Hanson, James Wuertz
Manager Absent: None
Staff Present: Cris Skonard
Others Present: Kurt Deter (Rinke Noonan), Boyce Fischer, Paul Jurek (Bollig, Inc), Steve Merten (Tom's Backhoe), Bonita Radermacher, Ken Radermacher and Bruce Westphal

CALL TO ORDER—President James Wuertz called the special meeting to order at approximately 8:00 p.m.

AGENDA—The purpose of the meeting was to specifically discuss Tom's Backhoe discharge permit application and flooding issues occurring during the dewatering activities for the Brooten infrastructure improvement project.

Skonard reviewed the permit application submitted by Tom's Backhoe and described the current conditions of the dewatering activity. Water was discharging onto the Bruce Westphal property and entering a branch of CD36 which flows to CD37. Skonard noted that flooding was occurring on the Westphal property and showed pictures. The flooded property included pasture and meadow hay land as well as stored round bales. Attorney Deter provided MN Statute 103E.401 which describes use of a drainage system as an outlet.

Discussion followed. Steve Merten (Tom's Backhoe) indicated they would move the dewatering discharge point onto city property which will alleviate the flooding Mr. Westphal is experiencing. The terminal point of runoff from the new discharge point was not precisely know based on aerial photos.

IT WAS MOVED BY John Hanson SECONDED BY Gary Berndt, to authorize a temporary outlet to either CD29, CD36 or CD37, to authorize the District Administrator to work with the Permittee to minimize impact to said ditches and to table any outlet fee until all impacts of use of said ditches has been established. MOTION CARRIED.

ADJOURNMENT—

IT WAS MOVED BY Gary Berndt, SECONDED BY Bob Brauchler, to adjourn the meeting.
MOTION CARRIED.

The meeting was adjourned at approximately 8:45 p.m.

John Hanson, Secretary



October 11, 2018

Kdeter@RinkeNoonan.com

North Fork Crow River Watershed District
Board of Managers
c/o Cris Skonard
1030 Front Street
P.O. Box 40
Brooten, MN 56316

SENT VIA U.S. MAIL & EMAIL

**Re: North Fork Crow River Watershed District Boundary Change
Our File No. 03421-0117**

Dear Board of Managers and Cris:

As a result of the Board meeting on October 8, 2018, I indicated to the Board that I would set out the procedure for requesting a boundary change for the Watershed District. It is my understanding that the instigation of this is because the watershed boundary does not match up with the hydrologic boundary and as part of a Redetermination of Benefits, there are areas that drain into the systems that are part of the North Fork Crow River Watershed District, but outside the legal boundaries of the Watershed District.

I have attached a copy of Minnesota Statutes 103D.251, concerning boundary changes. It is a fairly straightforward process that generally would proceed as follows:

1. The Board of Managers must pass a resolution authorizing the boundary change before the Managers sign a Petition for a boundary change.
2. Under 103D.251, Subd. 5(5), the Managers of a Watershed District may sign the Petition.
3. The Petition must include the items listed under 103D.251, Subd. 4. It must also include a map.
4. Under Subd. 6, if the boundary involves a common boundary with another Watershed District, then the hearing includes both Watershed Districts. I believe in this case it is not a common boundary, but an area that is no man's land

between the North Fork Crow River Watershed District and Middle Fork Crow River Watershed District and it may make sense to include them in this procedure to get it correct with one hearing.

5. The Board of Water and Soil Resources must then set a time and location for a hearing. The Board of Water and Soil Resources would take care of the notice that includes notice by publication and notice by mail to the Auditors of the Counties involved and to each of the municipalities.
6. The Board of Water and Soil Resources must establish the new boundary change if they find that the proposed boundary change would benefit the public welfare and public interest and the proposed boundary change would advance the purpose of 103D.
7. If the boundary change is approved, it becomes effective the day the certified Order Establishing the Boundary Change is filed with the Secretary of State.

I am sure we will be discussing it further, but I wanted to get the process to you so that if the Board decides to proceed, they know what the process entails. If you have any questions, please contact me.

Very Truly Yours,



Kurt A. Deter
KAD/cmt

Enclosure

**North Fork Crow River Watershed District
Resolution 2018-08**

Resolution to renew the North Fork Crow River Watershed District’s Flexible Benefits Plan for the 2019 calendar year.

WHEREAS, the District adopted a Flexible Benefits Plan, (“FLEX Plan)” for the benefit of its employees as of May 1, 2009; and

WHEREAS, the District’s self-administered full FLEX Plan is serviced by TASC; and

WHEREAS, Federal changes to health care laws and flexible spending account limits require amendments to benefits offered to employees through the flexible benefits plan

THEREFORE BE IT RESOLVED, that the 2019 calendar year self-administered full FLEX Plan documents will be continued to be serviced by TASC;

BE IT FURTHER RESOLVED, that the Board of Managers of the Watershed District authorize the use of the FLEX Plan to District employees receiving compensation by contributions to the FLEX Plan as set by the Board of Managers and the Watershed District contribution amount set by the Board of Managers (\$700/month -\$350/pay period- for the 2019 calendar year); and

BE IT FURTHER RESOLVED, that all benefits offered in the 2019 plan are still in effect with limits adjusted where required to reflect federal changes to health care and cafeteria plan law.

WHEREUPON, the above resolution was adopted at a North Fork Crow River Watershed Regular Board Meeting this 13th day of November 2018.

James Wuertz, President NFCRWD

Dated

John Hanson, Secretary NFCRWD

Dated